

**Stevens County Rural Library District  
Resolution 04-2015**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF STEVENS COUNTY  
RURAL LIBRARY DISTRICT, STEVENS COUNTY, WASHINGTON,  
ADOPTING THE 2016 GENERAL OPERATING FUND BUDGET; CERTIFYING  
TO THE BOARD OF COUNTY COMMISSIONERS OF STEVENS COUNTY  
THE DISTRICT'S 2016 GENERAL OPERATING FUND BUDGET;**

Whereas, the board of Trustees, acting as the legislative authority of the taxing district, has properly given notice of the public hearing held October 29, 2015 to consider the Stevens County Rural Library District's current expenses budget for 2016 calendar year; and

Whereas, the Stevens County Rural Library District provides public library service to the residents of Stevens County;

Whereas the attached Exhibit A (by this reference made a part of this resolution) is hereby adopted as the budget of the Stevens County Rural Library District for the calendar year 2016;

Whereas the Honorable Board of Commissioners of Stevens County, Washington are hereby requested to make a levy for 2015 for 2016 taxes for the Stevens County Rural Library District in the amount of **\$1,346,715**;

Whereas the Treasurer of Stevens County, Washington, is hereby authorized and directed to collect and deposit the monies received from the collection of the tax levy, specified above in the amounts and funds as specified below:

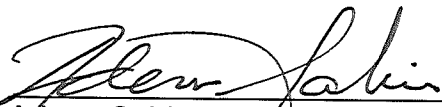
**\$1,346,715-** Expense Fund of the Stevens County Rural Library District

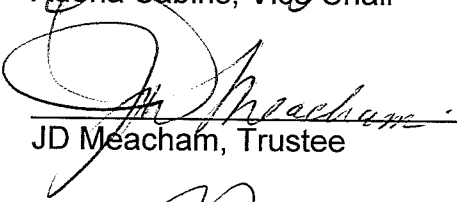
Now, therefore be it resolved that the Board of Trustees do adopt the following 2016 Budget with Revenues totaling \$1,510,816 Expenditures totaling \$1,510,816, with an estimated undesignated, unrestricted fund balance of \$1,033,685 and that one copy of this resolution together with Exhibit A be delivered to the Stevens County Board of Commissioners and the Stevens County Auditor.


Adopted at a meeting of the Board of Trustee of the Stevens County Rural Library District, this 19<sup>th</sup> day of November 2015.

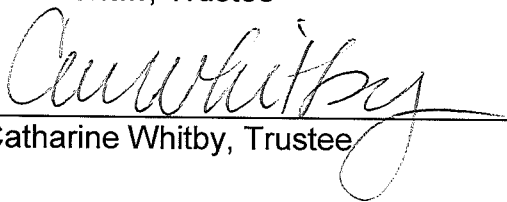
Attest

  
Richard Moore, Chair

  
Adena Sabins, Vice Chair

  
JD Meacham, Trustee

  
Linda Shaw, Trustee

  
Catharine Whitby, Trustee

STEVENS COUNTY RURAL LIBRARY DISTRICT

2016 Draft Budget

Exhibit A

Revenue	2015 Estimated	Revenue as of 10/31/2015	% of Uncollected Revenue	2016 Estimated	Comments
31110 9999 99999	GENERAL PROPERTY TAXES				
31110 9999 99999	REAL & PERSONAL PROPERTY	1,305,244	1,233,886	93%	\$1,346,715
31110 9999 99999	NEW CONSTRUCTION	16,000	16,164	101%	16,000
31740 9999 99999	TIMBER TAX	65,000	79,951	123%	72,000
31720 9999 99999	LEASEHOLD EXCISE TAXES	700	634	91%	700
33100 9999 99999	DIRECT FEDERAL GRANTS				
33457 9999 99999	STATE LIBRARY	1,000	3,496	350%	1
34720 9999 40850	INTERGOVERNMENTAL REVENUE				
34720 9999 40850	LIBRARY SERVICES - CPL	32,600	24,450	75%	32,600
	LIBRARY SERVICES - KFPL	9,000	6,750	75%	9,000
34181 9999 99999	GENERAL GOVERNMENT				
34181 9999 99999	PRINTING & DUPLICATION	5,000	4,868	97%	5,000
37420 9999 40855	OUT OF DISTRICT FEES	1,000	293	29%	500
359.00.00.0000	FINES				
359.70.00.0000	LIBRARY MATERIAL DAMAGES	2,000	1,764	88%	2,000
361.00.00.0000	MISC. REVENUES				
361.11.00.0000	INVESTMENT INTEREST	800	883	110%	800
362.50.00.0010	LEASES/MICRO SITE	1,500	3,226	215%	1,500
367.11.02.0000	DONATIONS/CONTRIBUTIONS	10,000	6,504	65%	9,000
367.11.03.0000	E- RATE	15,000	12,730	85%	15,000
395.00.00.0000	DISPOSITION OF FIXED ASSETS				
395.10.00.0000	PROCEEDS FROM SALES OF FIXED ASSETS	0	0	0	0
	<b>TOTAL ESTIMATED REVENUE</b>	<b>1,464,844</b>	<b>1,395,598</b>	<b>95.30%</b>	<b>1,510,816</b>

STEVENS COUNTY RURAL LIBRARY DISTRICT  
2016 Draft Budget

EXPENDITURES		2015 Estimated	Expenses as of 10/31/2015	% Expended	2016 0%/1 Step Increase	Comments
572.10.00.0000	ADMINISTRATION					
572.10.10.0010	DIRECTOR 1 FTE	75,751	56,519	75%	78,029	
572.10.10.0030	BUSINESS MANAGER 1 FTE	35,886	26,861	75%	36,979	
572.10.10.0050	ADMINISTRATIVE ASSISTANT	19,032	15,789	83%	19,604	
572.10.10	TOTAL	130,669	99,169	76%	134,612	
572.10.20.0000	PERSONNEL BENEFITS	62,550	43,259	69%	67,931	
572.10.20	TOTAL	62,550	43,259	69%	67,931	
572.10.30.0000	SUPPLIES					
572.10.31.0000	OFFICE & OPERATING SUPPLIES	700	534	76%	750	
572.10.35.0000	SMALL TOOLS & MINOR EQUIP.	300	0	0%	200	
572.10.30	TOTAL	1,000	534	53%	950	
572.10.40.0000	OTHER SERVICES & CHARGES					
572.10.41.0000	PROFESSIONAL SERVICES	3,000	4,979	166%	3,000	Includes lawyer fees
572.10.42.0100	POSTAGE	500	144	29%	500	
572.10.42.0200	TELEPHONE SERVICES	3,500	2,329	67%	4,000	
572.10.43.0000	MILEAGE REIMBURSEMENT	4,000	2,038	51%	4,000	Includeds Library Board reimbursements 2015 costs were very high due to advertising for several vacancies;
572.10.44.0000	ADVERTISING	500	3,426	685%	1,000	
572.10.46.0000	INSURANCE	11,300	12,498	111%	11,300	
572.10.49.0000	MISCELLANEOUS	50	25	50%	50	
572.10.40	TOTAL	22,850	25,439	111%	23,850	
572.10.51.0000	INTERGOVERNMENTAL SERVICES					
572.10.51	ELECTION COSTS	0			0	
572.10	TOTAL ADMINISTRATION BUDGET	217,069	168,401	78%	227,343	

STEVENS COUNTY RURAL LIBRARY DISTRICT  
2016 Draft Budget

EXPENDITURES		2015	Expenses as of	%	2016	
572.20.00.0000	LIBRARY SERVICES	Estimated	10/31/2015	Expended	0%/1 Step Increase	Comments
572.20.10.0000	SALARIES & WAGES					w/extra steps
572.20.10.0000	LIBRARY MANAGERS 4 FTE	201,362	146,861	73%	202,926	
572.20.10.0100	COMMUNITY LIBRARIAN 1 FTE	42,286	33,453	79%	40,548	
572.20.10.0040	COMMUNITY & TECHNOLOGY SERVICES	36,182	28,761	79%	40,758	
572.20.10.0200	LIBRARY ASSISTANTS	289,771	231,423	80%	280,532	
572.20.10	TOTAL	569,601	440,498	77%	564,764	/Includes sub budget of \$5,000 - see Library Services Plan for details.
572.20.20.0000	PERSONNEL BENEFITS	244,137	167,641	69%	263,242	
572.20.20	TOTAL	244,137	167,641	69%	263,242	
572.20.30.0000	SUPPLIES					
572.20.31.0000	OFFICE & OPERATING SUPPLIES	18,000	12,589	70%	18,000	Includes Software
572.20.32.0000	AUTOMOTIVE FUEL	4,500	658	15%	4,500	(in 2015 fuel was put under vehicle maintenance by mistake)
572.20.34.0000	LIBRARY MATERIALS	193,317	94,866	49%	189,600	Includes Databases, books, ebooks, DVD's, magazines
572.20.35.0000	SMALL TOOLS & MINOR EQUIP.	1,000	1,005	100%	1,200	
572.20.30	TOTAL	216,817	109,117	50%	213,300	
572.20.40.0000	OTHER SERVICES & CHARGES					
572.20.41.0000	PROFESSIONAL SERVICES	95,000	71,025	75%	108,667	
572.20.42.0010	POSTAGE, ILL & Mailing	12,000	2,156	18%	8,000	Postage & Mailers. Had budgeted for 2 mailers in 2015,
572.20.42.0020	TELECOMM SERVICES & K20	25,000	19,179	76%	25,000	will still do one (about \$5,000 this fall.)
572.20.43.0100	MILEAGE REIMBURSEMENT	12,000	10,739	90%	12,000	
572.20.48.0000	VEHICLE REPAIR & MAINTENANCE	1,000	3,058	306%	1,100	fuel costs were put here in 2015 by accident.
572.20.40		145,000	106,157	73%	154,767	
572.20.00.0000	TOTAL LIBRARY SERVICES	1,175,555	823,413	70%	1,196,073	
572.40.00.0000	TRAINING					
572.40.43.0000	TRAVEL	5,000.00	4,956	99%	5,000.00	
572.40.49.0000	REGISTRATION & TRAINING	4,000.00	1,643	41%	4,000.00	
572.20.40.0000	TOTAL TRAINING	9,000	6,599	73%	9000	

STEVENS COUNTY RURAL LIBRARY DISTRICT  
2016 Draft Budget

EXPENDITURES

572.50.00.0000	FACILITIES	2015 Estimated	Expenses as of 07/30/2015	% Expended	2016 0%/q1 Step Increase	Comments
572.50.30.0000	SUPPLIES					
572.50.31.0000	OFFICE & OPERATING SUPPLIES	3,500	6,186	177%	3,000	
572.50.35.0000	SMALL TOOLS & MINOR EQUIP.	2,000	4,232	212%	2,000	
572.50.30	TOTAL	5,500	10,418	189%	5,000	
572.50.40.0000	OTHER SERVICES & CHARGES					
572.50.45.0000	RENTAL	24,720	25,760	104%	32,400	2016: \$250/month for Hunters, \$2,400/month for Lakeside (includes payment for remodel), plus \$180/quarter for Onion Creek
572.50.47.0000	UTILITIES	7,000	4,494	64%	7,000	
572.50.48.0000	REPAIRS & MAINTENANCE	16,000	129	1%	10,000	Northport repairs were budgeted for 2015: gutters, fence, etc. Anticipate new costs for Chewelah in 2016.)
572.50.40	TOTAL	47,720	30,383	64%	49,400	
572.50	TOTAL FACILITIES	53,220	40,801	77%	54,400	
589.00.00.0000	NON-EXPENDITURE	0			0	
594.72.00.0000	CAPITAL EXPENDITURES					
594.72.60.	CAPITAL OUTLAYS	0	0	0%	0	
594.72.61.0000	LAND	0	0	0%	0	
594.72.62.0000	BUILDINGS - Chewelah mortgage	0	0	0%	5,000	1 payment in December
594.72.63.0000	OTHER IMPROVEMENTS	0	0	0%	0	
594.72.64.0100	EQUIP/DISTRICT WIDE SUPPORT	0	0	0%	14000	Kettle Fall Shelving
594.72.64.0300	INVENTORIED EQUIPMENT	10,000	0	0%	5000	
594.72.60	TOTAL CAPITAL OUTLAYS	10,000	0	0%	24,000	
	TOTAL OPERATING BUDGET	1,464,844	1,041,766	71%	1,510,816	