

STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Regular Meeting
June 15, 2022
Hunters Public Library

The regular meeting of the Stevens County Rural Library District Board of Trustees was called to order at 10:07 am by Chair Sue Poe. In attendance were Sue Poe, Chair; Catharine Whitby, Vice Chair; Joann Caruso, Trustee; Josie Darst, Trustee and Lisa Wolfe, Trustee. Amanda Six, District Director; Janet Eide, Business Manager, Megan Bush, Library Assistant II and Becca Moore, Office Manager were also present.

VISITORS – none

GREETINGS – Sue welcomed everyone.

PUBLIC COMMENT – none

AGENDA CHANGES – none

ACTION ITEMS

- (1) The minutes from the Board of Trustees Regular Meeting of May 19, 2022 were reviewed.
- (2) The minutes from the Board of Trustees Conference Call of June 8, 2022 were reviewed.
- (3) The following vouchers and warrants were approved for payment:
Accounts Payable 5/11/22-6/1/22 - 49 Vouchers total \$73,984.47
Payroll Warrants May 2022 – 28 Direct Deposits for a total of \$84,962.55
- (4) Detailed Revenue & Budget Status Reports for May 2022.
- (5) The Director’s May 2022 timesheets and accumulated vacation & sick hours were reviewed.

Motion made to accept the Consent Agenda.

Motion made: Lisa

Motion seconded: Catharine

All in favor: Unanimous

UNFINISHED BUSINESS

- (1) **Library Capital Improvement Project (LCIP) Update –**
 - a. 2021-2023 – Loon Lake, Colville, Chewelah, and Northport
 - RFP for a Construction Manager is the next big piece. Please send any edits to Amanda by Monday. She will then send it to the lawyers for approval.
 - b. 2023-2025 - Hunters – Megan shared her vision of where a library might go if we are awarded the LCIP grant for Hunters. Trustees discussed the best way to get library support in the Hunters area.
- (2) **Advocacy to State Legislature** – Amanda will send out a link with information on how to contact Senator Murray. She will be sending it out to the Trustees, Friends Groups and the Foundation. Amanda will include talking points: digital literacy and early education specific to the Colville Library Project. Lisa shared that phone calls are best or a specific email not a form letter. She also suggested for phone calls to contact the Seattle or DC offices vs the Spokane office. Amanda would like to set up a meeting with representatives in August. She will send out an email to them to get the ball rolling.

NEW BUSINESS

- (1) **Policy Review: 0015-500.000 Disciplinary Action** – Trustees took a first look at the policy and discussed at length. Lisa will send out some info about performance. We will check in in July and review in August. Trustees will look for some places where we might want to be more specific.
- (2) **Hunters Library Lease** – The Library District signed a new lease with Rural Resources for the Hunters Library space. The new lease includes an additional room in Hunters where Megan will be able to expand services and set some books, computers, displays up on a more permanent basis.

REPORTS

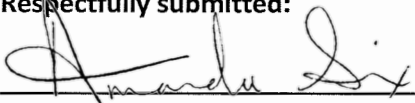
- (1) **Director’s Report:**
 - a. **Library Happenings (attached)** – Sue encouraged Amanda to ask Friends for \$ for the mobius passes instead of using the Library budget.
 - b. **Statistics and Reporting**
- (2) **Trustee/Liaison Report** – Sue shared how impressed she was that all the Trustees made it to the State Librarian visit in Colville. Lisa is going to meet with Katy about annexation talks for Kettle Falls. Sue would like to see the Foundation, that is supposed to be the umbrella for all Friends for the District, do something to unify all the groups. A quarterly meeting or at least an annual event would be a good idea. Amanda will coordinate with Janice for Sue to Zoom into the Foundation meeting and talk to her about some of the concerns.
- (3) **Others:** none

ADJOURNMENT

The meeting of the Board of Trustees was adjourned at 1:25 pm.

Chair adjourned the meeting.

Respectfully submitted:



Amanda Six, Secretary, SCLRD



Sue Poe, Board Chair

7.21.22

Date

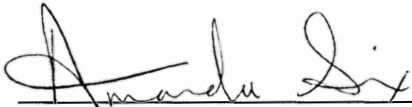
STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Conference Call
June 8, 2022

The meeting was called to order at 9:02 a.m. by Sue Poe. Present were Sue Poe, Chair; Catharine Whitby, Vice-Chair; Joann Caruso, Trustee; Lisa Wolfe, Trustee; Josie Darst, Trustee; Amanda Six, Director; Janet Eide, Business Manager and Becca Moore, Office Manager.

AGENDA

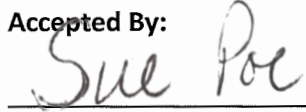
- **OPENING** – Sue welcomed everyone.
- **PUBLIC COMMENT** – none
- **AGENDA CHANGES** – Add “State Librarian visits Libraries of Stevens County” and “Joann’s visit to Sedro-Woolley Library” to discussions.
- **ACTION ITEMS** – none
- **DISCUSSIONS**
 - **June 15th – Regular Board Meeting – Agenda Changes** – none
 - **10-minutes Board Training – Overview of the Loon Lake CDBG \$1 million application** – Amanda contacted Abby Moore, Washington State legislative liaison for public libraries, about speaking to the Trustees. She was not available today, but Amanda is trying for a future meeting. Amanda shared information about the CDBG grant and process. The CDBG does not require a match. Only counties and cities can apply so Stevens County is the applicant for the Library. If the District is awarded this grant it will allow us to increase our energy efficiency in the new Loon Lake Library and possibly add materials that would qualify the Library for LEED certification. This grant would also cover the match needed for LCIP and the Loon Lake Friends could use the money they have set aside as part of the match to purchase the building adjacent to the new Library property. This grant would also help cover the rising construction costs since the original budget was created. The Department of Commerce will select winning applications in late September.
 - **Report on the Exit Interview with the State Auditor** – They were very complimentary of all Janet’s and Amanda’s hard work. Everything looked great they just had a few suggestions. They would like for us to create an agreement with all the Friends Groups to clarify expectations between the Library and Friends Groups. They also noted that the Library cannot purchase gift cards for prizes, but can purchase prizes. Friends Groups can purchase gift cards and give them to the Library for prizes.
 - **State Librarian Visit Monday, June 13th** – The State Librarian is visiting libraries on the east side and plans to come to Colville on Monday, June 13. Amanda is setting up a panel to share info with her. Catharine and Lisa will be there. Sue Poe shared that Holly Shamberger, will represent the Friends of Loon Lake. Amanda thanked them for agreeing to participate.
 - Joann visited the new Sedro-Woolley Library on the west side. The staff were very helpful and informative. Joann took a lot of pictures. She will share them with Jessica for the Google Folder.
- **NEW BUSINESS** – none
- **ADJOURNMENT** – 9:59 a.m.

Respectfully submitted:



Amanda Six, Secretary, SCRLD

Accepted By:



Sue Poe, Board Chair

6.15.22

Date

Library Director's Report June 2022

Information Sharing – Amanda

- We submitted a \$1 million dollar CDBG grant application to the Washington State Department of Commerce for the Loon Lake Library project. Stevens County is the official applicant and the library district will be the sub-recipient. We hope to learn if we get the grant in mid-late September, 2022.
- We also learned that our \$400,000 appropriation request to Senator Murray has gone to committee. Only 150 out of nearly 600 requests have made it to committee.
- State Librarian, Sara Jones, visited the Libraries of Stevens County for the first time. She came to the Colville Library on Monday, June 13 from 9-11 am. In attendance were representatives from: The Colville Public Library Improvement Club, the Colville Library Advisory Board, the Libraries of Stevens County Foundation, the Library District Board of Trustees, library staff, WSU Extension, the Friends of the Loon Lake Library and the City of Colville Mayor pro tempore. It was energizing for everyone involved to hear about all of the exciting ways the various groups work to improve libraries in Stevens County!

Chewelah from Bryan

- The team in Chewelah has been doing an incredible job adjusting to programming again, and our Summer Adventures sign-ups have been great, with lots of folks coming in because of the mailer that arrived this week. We're also excited to partner with several local coffee stands this summer, and they have some great ideas for treats lined up for our finishers to cash in their Roosevelt tokens!
- Even more successful have been Matt's storytimes: last week we had 12 kids and 7 parents come, and our numbers have been solid since we began storytime in early May. These numbers have so far been on par with the most successful storytime numbers we've seen in the past 5 years, and attendance has been much more consistent.
- We're preparing to do some additional rearranging of furniture and shelving in the next couple of weeks to finalize our efforts to better support seating, collection growth, displays, and programming - patrons have started to come in in large numbers again now that summer is upon us, and it's been great to see many new families moving into the area over the past few months. Of special interest has been the great series of displays we've been featuring for kids and adults. For adults, we've been focusing on "voices" of various groups as a way to feature the many diverse authors we have in our collection (Black authors to represent Black History Month, for example). Many of these displays (which change each month) have been difficult to keep in stock, because interest has been tremendous.
- Lastly, I wanted to mention the incredible work that Matt has been doing in his new role as a Community Librarian. Matt has taken to the position with dedication and vigor and has brilliantly handled a number of difficult situations with patrons, collection work at the system level through his cataloging prowess, not to mention his ability to go above and beyond in supporting needs as they pop up (like his willingness to haul bookdrops around the county as they've been repainted, often with only a few days notice). His support to our team has been incredible, and he is a great communicator!

Colville from Lisa

STORIES:

- hotspots are "so helpful"
- Younger patron heavily engaged with our origami station. Another patron came and they were engaged in conversation for quite some time
- Patron returned an ILL. She said it was a great book, very thankful for the service and well worth the process and money to get it
- World's Best Patron printed World's Best Librarian certificates for each of Colville staff and gave them to us.
- Library as a "Third Space" Patron report they have a "favorite chair" where they like to sit and read

- Patron wanted to get their grandson a library card. Patron reported that Debbi Esvelt was extremely helpful in getting them signed up for a library card and connecting their grandson to materials. Their teenage grandson is super happy that he has something to read and really enjoys the CV library!
- Patron commented on how "happy" the library is. They also have a child who is a librarian in Arkansas who they share our Discoverable programs and displays with (Poet-Tree, etc.)
- Patron came from Canada without a phone or laptop. They had spent 3 nights in the area trying to figure out the Arrive Canada requirements. Ella helped in successfully navigate ARRIVECAN and they are on their way across the border!
- Grandma was raving to her grand-daughter about all the things we offer. She loves the staff too... How we are witty but stern when we need to be and that we have great sense of humors
- Patron came in talking about their trip to Mobius last year with our pass and all the things they did. They said they were planning on another trip this summer and that the passes are awesome!
- Patrons of all ages continue to enjoy our passive program table. Many head straight there when they come in the door

Hunters from Megan

- The Hunters library is expanding! We just signed a new lease with Rural Resources to include another room adjacent to the community space for a small increase in rent. The space will be designated for library use as of July 1st, and between now and then the maintenance crew will empty out the room to make space for us.
- The drinking water in Hunters has been deemed unsafe for consumption due to elevated arsenic levels. Thankfully, Katy and Clifford worked together to get me set up with a water dispenser. I have two five gallon jugs that I refill in Kettle Falls and route back to Hunters when I run out of water.
- The campground host from the Hunters campground came in the other day and said he heard from the NPS Ranger that the library offers wifi hotspots. I did a little bit of digging and the ranger found out about the hotspots from the Evans campground host, who is another patron I helped get set up with a hotspot in Kettle Falls. The Hunters host actually a local fellow who lives in Springdale that has lived in Stevens county for many years but has never had a library card, until now. I thought it was pretty cool that the underground network of NPS campground hosts are all sharing intel on the latest library offerings :)

Kettle Falls from Katy

- I received the nicest compliment for Brooke and the Lakeside Friends of the LibraryW. A patron expressed how much she loved the take 'n makes and how much care/thoughtfulness goes into their creation. Her granddaughter who is 4 years old especially enjoyed the scavenger hunt that came with the ladybug craft. She spent a whole afternoon with her tiny clipboard that she carried around the yard looking for stuff to check off!

Technology Report from Jessica

- Novelist Select is an added feature in our catalog under the Read-Alikes tab that helps guide readers to other titles in a series, similar authors, similar subjects and themes - in general, it helps readers find additional content. Attached is a report of the frequency of use. Titles on this tab (such as the Treehouse Series attached) will be in a blue font if we (LOSC) own the title and a black font if we do not. For similar titles, authors, etc, it will primarily show titles that we already have within our catalog. This helps improve customer/reader satisfaction with immediate suggestions to checkout and helps us as staff with reader's advisory within just a few clicks.

READER ENGAGEMENT

with *NoveList Select* in your catalog



137 Views ⓘ
Views by Readers in May 2022



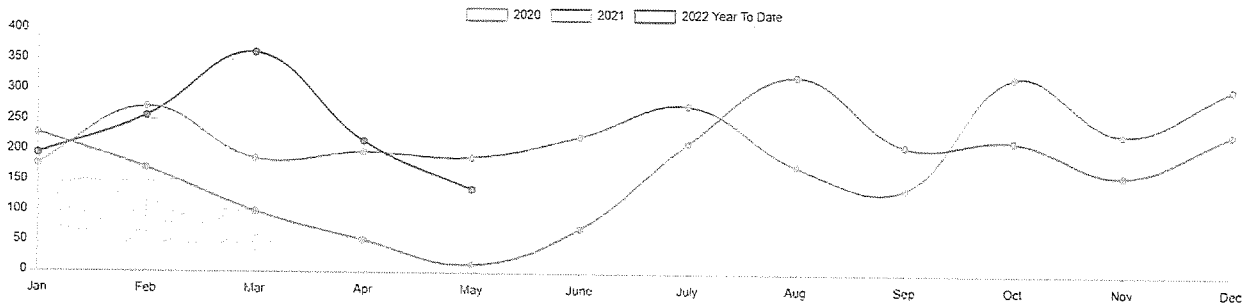
119 Clicks ⓘ
Clicks by Readers in May 2022



13 Month Click Report ⓘ
Download monthly click counts (CSV format)

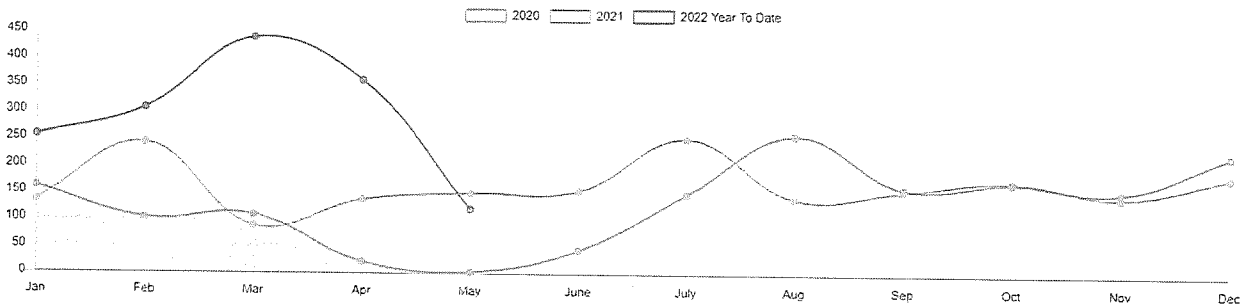
How have your readers' views changed over time?

Views from January 1, 2020 - May 31, 2022



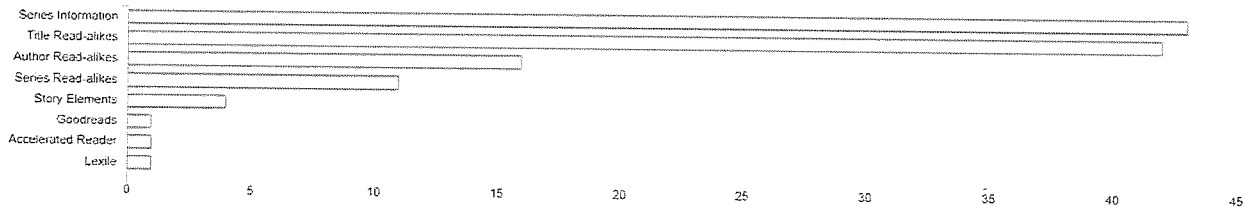
How have your readers' clicks changed over time?

Clicks from January 1, 2020 - May 31, 2022



What did readers click on last month?

Breakdown of clicks in May 2022





Type here to search

Search

Advanced Search
Advanced Search

Back to Results



Book

The 143-story treehouse

by Griffiths, Andy

Place Hold

Add To List

Browse Virtual Shelf

Books in this series

Treehouse series



- Details
- All Copies
- Reviews
- Read-Alikes
- More Info

Total holds: 0
Total Check Out: 4
Dewey Record

Read-alikes

Similar Titles



Similar Authors

- Tom Fletcher
- Kevin Crossley
- Michael Rex
- Elise Gravel
- David Cat
- Jeff Brown
- Lizbeth Peirce
- Robert N. Munsch
- Cory Adelman

Similar Series



The 143-story treehouse in NovelList

Story elements

Mix and match to explore similar stories.

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Illustration: Detailed

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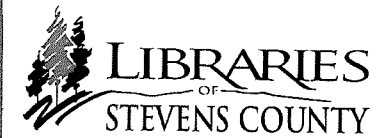
adventure

treehouses

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Subject Terms and Categories

Colville Public Library
 Libraries of Stevens County
 195 South Oak Street
 Colville, WA 99114



COLVILLE PUBLIC LIBRARY

APRIL 25, 2022 – MAY 24, 2022

STATISTIC	MONTHLY TOTAL	NOTES
Volunteer Hours	107	Donations from the Colville Public Library Improvement Club makes programs such as Summer Adventures possible.
Automated Door Count	4,565	The slowest day in May had 143 visitors; the busiest day had 371 library visitors.
Laptop & Public PC Usage	449	Correction: In April 2022, public PCs were used 350 times. It was incorrectly reported in April's report that 284 patrons used the library's PCs.
Wi-Fi Users	771	In April, 930.92 GB of data was used via the library's public Wi-Fi.
Phone Calls Answered	184	
Number of New Cards Added	51	

SUMMARY AND UPDATES

The Colville Library is ready for summer! In addition to regular library services, LOSC patrons will get to "Read Beyond the Beaten Path" from June 1 - August 31st. Summer Adventures participants (of all ages) will receive a reading tracker and a free, locally-made t-shirt!

PROGRAMS

Summer Adventures programs will include *Ranger Adventures* where a National Park Ranger visits the library and teaches about "The Great Outdoors", virtual reality experiences of "The Final Frontier", and *Roosevelt's Workbench* where children can join their favorite li-bear-ian in a new hands-on activity every week (thelosc.org/summer). This will also be LOSC's second year of *Trail Tales*, located across the Inland Northwest (thelosc.org/trailtales).



In May, Colville patrons were able to watch ladybugs mature from egg to fully-grown adults in our ladybug habitat, with many families taking home bug-related books displayed nearby. In-person *Storytime* at the NEW Farmers Market saw an average of 14 people per program. Bright Beginnings Preschool visited the library with 55 kids and adults for two special tours. *Discoverable* origami patterns inspired patrons of all ages to make 60 origami pieces; patrons also helped work on a Star Wars-themed puzzle for May the 4th. Outreach continues to two rest homes, the food bank, and through the school year at the junior high.

ADMINISTRATION

The Colville Library has not been fully cleaned since May 25, 2022. The City of Colville is waiting for their janitorial service to start cleaning three days-per-week and currently has Parks & Rec cleaning library bathrooms three days-per-week. Library district staff continue to try to include maintenance tasks into their workflows but have not been able to prevent children from sitting on dirty floors or folks encountering strange fluids on meeting room furniture.

The Northeast Tri County Health District (NETCHD) recommends that the Colville Library be cleaned daily when open to the public. The City of Colville is waiting to establish a five days-per-week cleaning schedule until *after* the janitorial service begins.

The Colville, Kettle Falls, and Northport Libraries, have two positions open to expand library services in northern Stevens County.

LIBRARY MATERIALS CHECKED OUT

MATERIAL TYPE	MONTHLY TOTAL	NOTES
Physical items checked out at the Colville Library	5,572	This is in addition to 5,757 items that were checked in.
Downloadable ebooks, audio books, and video	5,542	A combination of 2,642 eBooks and 2,900 audiobooks.