

**STEVENS COUNTY RURAL LIBRARY DISTRICT**  
**Board of Trustees Regular Meeting**  
**June 14, 2023**  
**Hunters Library**

The regular meeting of the Stevens County Rural Library District Board of Trustees was called to order at 10:11 am by Chair Sue Poe. In attendance were Sue Poe, Chair; Lisa Wolfe, Vice Chair; Josie Darst, Trustee; Joann Caruso, Trustee; Jennifer Miller (via Zoom), Trustee. Amanda Six, District Director; Janet Eide, Business Manager; Megan Bush, Interim Kettle Falls Co-Manager and Becca Moore, Office Manager were also present.

**VISITORS** – none

**GREETINGS** – Sue welcomed everyone.

**PUBLIC COMMENT** – none

**AGENDA CHANGES** – none

**ACTION ITEMS**

- (1) The minutes from the Board of Trustees Regular Meeting of May 18, 2023 were reviewed.
- (2) The minutes from the Board of Trustees Conference Call of June 7, 2023 were reviewed.
- (3) The following vouchers and warrants were approved for payment:  
Accounts Payable 5/17/23-6/7/23 - 68 Vouchers total \$339,707.70.  
Payroll Warrants May 2023 – 42 Direct Deposits for a total of \$109,000.92
- (4) Detailed Revenue & Budget Status Reports for May 2023.
- (5) The Director’s May 2023 timesheets and accumulated vacation & sick hours were reviewed.

**Motion made to accept the Consent Agenda.**

Motion made: Joann

Motion seconded: Jennifer

All in favor: Unanimous

**UNFINISHED BUSINESS**

- (1) **Library Capital Improvement Project (LCIP) Update** – Amanda shared an updated snapshot.
  - a. 2021-2023 – Loon Lake, Colville, Chewelah, and Northport – Waiting to hear back from our lawyers who are reviewing the Design West contract then the District will sign.
  - b. 2023-2025 – Hunters – nothing official yet. Community Connect Grant would enable us to get \$150,000 towards a new Library/Community Center.
- (2) **Digital Navigation Grant** – Shared Digital Navigators Staff Weekly Report from last week (6/5/23). State Broadband office has \$15,000,000 for the next fiscal year. The RFP should come out the first week of July.
- (3) **Advocacy to State Legislature** – Nothing new at this time.
- (4) **Policy Review: 0015-500.000 Disciplinary Action** – Nothing new at this time.
- (5) **Policy Review: 0015-500.400 Retirement** – Amanda asked Janet to find out how much policy editing/review assistance the organizations we are looking into for payroll/HR can give. Discussed pausing policy revisions until we have access to some professional human resources services.

- (6) **Policy Review: 0015-500.500 Resignation, Layoff, Exit Interview** – Trustees reviewed the policy and edits as well as discussed other potential edits.
- (7) **Capital Campaign** – Amanda shared the minutes from the first meeting. First goal for the committee is to come up with a theme. They have set a standing meeting for the 2<sup>nd</sup> Monday every month and currently have a Zoom option.

**NEW BUSINESS**

**REPORTS**

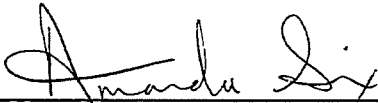
- (1) **Director's Report:**
  - a. **Library Happenings (attached)** - The Director's Report is in a new format this month and a work in progress.
  - b. **Statistics and Reporting**
- (2) **Trustee/Liaison Report** – Lisa shared that Kettle Falls Friends had their pie and book sale and raised \$1024 – their best sale so far! Yay! They also are starting work on the new fence and pergola at the Library. Sue shared that Loon Lake Friends had a table at Loonsday next to Mary & Nellie from the Loon Lake Library and sold some tomato plants and gave away free books to the kids, stickers and popsicles.
- (3) **Others:** none

**ADJOURNMENT**

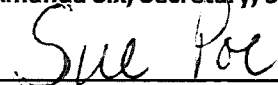
The meeting of the Board of Trustees was adjourned at 12:03 pm.

Chair adjourned the meeting.

Respectfully submitted:



Amanda Six, Secretary, SCRLD



Sue Poe, Board Chair

7.20.23

Date

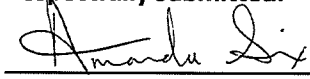
**STEVENS COUNTY RURAL LIBRARY DISTRICT**  
**Board of Trustees Conference Call**  
**June 7, 2023**

The meeting was called to order at 9:03 a.m. by Sue. Present were Sue Poe, Chair; Lisa Wolfe, Vice-Chair; Joann Caruso, Trustee; Josie Darst, Trustee; Jennifer Miller, Trustee; Amanda Six, Director; Janet Eide, Business Manager and Becca Moore, Office Manager.

**AGENDA**

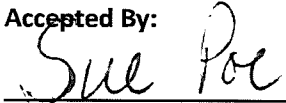
- **OPENING** – Sue welcomed everyone.
- **PUBLIC COMMENT** – none
- **AGENDA CHANGES** – none
- **ACTION ITEMS** – none
- **DISCUSSIONS**
  - **June 14<sup>th</sup> – Regular Board Meeting – Agenda Changes** – none
  - **LCIP & CDBG & Construction Project Updates** – The Library District’s attorney is reviewing the architect’s contract before it is signed. OAC is working on the early phase paperwork for the Department of Commerce. The Capital Campaign committee is meeting on Monday, June 12.
  - **10-minute Board training – History of the Libraries of Stevens County** – Amanda shared a power point presentation, new to some and a refresher for others, about how the Libraries of Stevens County started.
- **NEW BUSINESS** – none
- **ADJOURNMENT** – Meeting was adjourned at 9:30 am.

**Respectfully submitted:**



**Amanda Six, Secretary, SCRLD**

**Accepted By:**



**Sue Poe, Board Chair**

**6.14.23**

**Date**

**STEVENS COUNTY RURAL LIBRARY DISTRICT**  
**Board of Trustees Emergency Meeting Re: Contract**  
**June 29, 2023**  
**Zoom**

An emergency meeting of the Stevens County Rural Library District Board of Trustees was called to order at 9:01 am by Chair Sue Poe. In attendance were Sue Poe, Chair; Joann Caruso, Trustee; Josie Darst, Trustee and Jennifer Miller, Trustee. Amanda Six, District Director; Janet Eide, Business Manager and Becca Moore, Office Manager were also present. Lisa Wolfe, Vice Chair was absent from the meeting.

**NEW BUSINESS**

- 1) **Design West Contract** – Trustees discussed the AIA (American Institute of Architects) proposed contract between the Library District and Design West Architects. After review they called for a vote.

**Motion made to accept AIA Contract between Libraries of Stevens County and Design West Architects and allow Amanda to sign for the District.**

Motion made: Josie

Motion seconded: Joann

All in favor: Unanimous

**ADJOURNMENT**

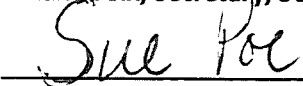
**The meeting of the Board of Trustees was adjourned at 9:11 am.**

**Chair adjourned the meeting.**

**Respectfully submitted:**



**Amanda Six, Secretary, SCRLD**



**Sue Poe, Board Chair**

7.20.23

**Date**

# Branch Status Report



Branch <b>CHEWELAH</b>	Submitted By	Month/Year <b>2023</b> <b>May</b>
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<b>Branch Highlights</b>	<i>(can include stories to share/quotes/tidbits)</i>
<p>-We helped a patron with a Malware situation. It took Christine, Kristen and Ella working as a tag team to get it figured out. The patron was so happy with their efforts, she was emotional.</p>	

<b>Statistics to Report</b>	
Head Count/Door Count:	1740
Avg Daily Visitor Count:	79.1
Ref Questions:	161
Tech Ref Questions:	91
Tech Reference - Libby:	69
Circulation Stats:	2795
New Library Cards:	21
Take Home KITS Given Out:	
CH Kits:	47
TN Kits:	60
AD Kits:	
<i>Total: 107</i>	
<p><i>Ref Q, Tech Ref: record two days - add together, then times by # of days open in month      Circ Stats &amp; New Library Cards from Becca's Circ Stats Sheet</i></p>	

Computer Sessions:	382
Length of All Sessions:	302:56:00
WIFI Stats - Users:	480
WIFI Stats - Total Data Used:	964.5173267
Locker Deliveries @	
Locker Deliveries @	
Locker Deliveries @	
Locker Deliveries @	

<b>Program Specific Stats</b>							
	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
<i>example: Storytime 1</i>	5	2	0	4	11	Y / N	CH/TN/AD/GEN
<b>ALL PROGRAMS:</b>							Children/Teen/Adult/General Int
Storytime Week 1:	4			3	7	N	CH
Storytime Week 2:	6			4	10	N	CH
Storytime Week 3:	10			6	16	N	CH
Storytime Week 4 (&5):	18			9	27	N	CH
<b>TOTALS:</b>	38	0	0	22	60		
Tech Help with LOSC Week 1:				4	4	N	AD
Tech Help with LOSC Week 2:				4	4	N	AD
Tech Help with LOSC Week 3:				2	2	N	AD
Tech Help with LOSC Week 4 (&5):				2	2	N	AD
<b>TOTALS:</b>	0	0	0	12	12		
Program: 5/4/23 NPS Outreach Trailer	10	10	10	11	41	N	GEN
Program: 5/8/23 Brick Builders		4	2		6	N	CH
Program: 5/25/23 Working Family Tax Credit				2	2	N	AD
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
<b>TOTALS:</b>	48	14	12	47	121		<i>**Please circle or bold**</i>

# Branch Status Report



Branch <b>COLVILLE</b>	Submitted By	Month/Year <b>2023</b> <b>May</b>
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<b>Branch Highlights</b>	<i>(can include stories to share/quotes/tidbits)</i>
<p>At the Rural Resources Health Fair 3 separate individuals mentioned how important the hotspots have been to them or their loved ones. "absolutely a life-saver when we first moved here", "couldn't believe the library provided internet at my house!" Created a card for a new patron, and took some time to show her how to use our online catalogue. She was extremely grateful!</p>	

<b>Statistics to Report</b>	
Head Count/Door Count:	5,496
Avg Daily Visitor Count:	249.8
Ref Questions:	0
Tech Ref Questions:	142
Tech Reference - Libby:	0
Circulation Stats:	5,574
New Library Cards:	66
Take Home KITS Given Out:	
CH Kits:	100
TN Kits:	80
AD Kits:	0
<i>Total:</i>	180
Computer Sessions:	468
Length of All Sessions:	280.19 hours
WiFi Stats - Users:	1018
WiFi Stats - Total Data Used:	561.5 GB
Locker Deliveries @	
Locker Deliveries @	
Locker Deliveries @	
Locker Deliveries @	

*Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
<i>example: Storytime 1</i>	5	2	0	4	11	Y / N	CH/TN/AD/GEN
<b>ALL PROGRAMS:</b>							Children/Teen/ Adult/General Int
Storytime Week 1: (x2)	17			11	28	Y / N	CH/TN/AD/GEN
Storytime Week 2: (x2)	10			12	22	Y / N	CH/TN/AD/GEN
Storytime Week 3: (x2)	10			10	20	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5): (x2)	26			18	44	Y / N	CH/TN/AD/GEN
<b>TOTALS:</b>	63	0	0	51	114		
Tech Help with LOSC Week 1:				0	0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:				0	0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:				0	0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):				0	0	Y / N	CH/TN/AD/GEN
<b>TOTALS:</b>	0	0	0	0	0		
Program: Rock Painting	2				2	Y / N	CH/TN/AD/GEN
Program: Outreach- Hofstetter Family Night		100		50	150	Y / N	CH/TN/AD/GEN
Program: Outreach- Rural Resources Health Fair				50	50	Y / N	CH/TN/AD/GEN
Program: VR Party			1		1	Y / N	CH/TN/AD/GEN
Program: Inreach Storytime		18		2	20	Y / N	CH/TN/AD/GEN
Program: Sewing 101			1	2	3	Y / N	CH/TN/AD/GEN
Program: Outreach - Parkview (x4)				16	16	Y / N	CH/TN/AD/GEN
Program: Outreach - Buena Vista (x2)				3	3	Y / N	CH/TN/AD/GEN
Program: Discoverable- Penny Shuffleboard					40	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
<b>TOTALS:</b>	65	118	2	174	399		**Please circle or bold**

# Branch Status Report



Branch <b>HUNTERS</b>	Submitted By	Month/Year <b>2023</b> <b>May</b>
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## Branch Highlights

*(can include stories to share/quotes/tidbits)*

Hunters continue to pick up as the weather gets better. Hotspots are still hugely popular, of course, and I'm seeing more out of town people using the wifi.

I sent my remaining LP and book on CD collections to Colville, neither of them circ and we are phasing these collections out, so I am using the space for more displays. Digital Navigator hours at Hunters are fairly steady, I have helped a variety of folks with website issues, new phone/tablet setup, social media marketing, and even a few people make flyers for events.

One of my library patrons, a young man named Hunter Wagner, was recently diagnosed with stage 4 leukemia. He and his family are well known and loved in the area and there has been a huge swell of community support behind them. The library is a place where folks can purchase "Hunter Strong" t-shirts, and I helped make some full size flyers and quarter sheets for all the fundraising events coming up to help raise money for the family. The "Hunter Strong" team has met at the library to collaborate and put together a facebook page, brainstorm ideas for fundraisers, and use the computers to print flyers and post social media updates. I love that the library is a place people immediately think of as a community hub where information like this can be disseminated. Together, our little community has already raised thousands of dollars to help support the Wagner family, and there are additional fundraisers and events happening every weekend in May to continue to provide them support.

## Statistics to Report

<b>Head Count/Door Count:</b>	Notes: 125	<b>Computer Sessions:</b>	Notes: 1
<b>Avg Daily Visitor Count:</b>	14	<b>Length of All Sessions:</b>	9min did not use envisionware this month.
<b>Ref Questions:</b>		<b>WIFI Stats - Users:</b>	34
<b>Tech Ref Questions:</b>		<b>WIFI Stats - Total Data Used:</b>	87.57026343
<b>Tech Reference - Libby:</b>		<b>Locker Deliveries @ Gifford</b>	1
<b>Circulation Stats:</b>	189	<b>Locker Deliveries @ Hunters</b>	14
<b>New Library Cards:</b>	1	<b>Locker Deliveries @</b>	
<b>Take Home KITS Given Out:</b>		<b>Locker Deliveries @</b>	
<b>CH Kits:</b>	5		
<b>TN Kits:</b>	15		
<b>AD Kits:</b>			
	<b>Total:</b> 20		

Ref Q, Tech Ref: record two days - add together, then times by # of days open in month

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

# Branch Status Report



Branch <b>KETTLE FALLS</b>	Submitted By mfk	Month/Year <b>2023</b> <b>May</b>
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**Branch Highlights** *(can include stories to share/quotes/tidbits)*

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volunteer hours: 23

**Statistics to Report**

Head Count/Door Count:	1643	Notes:	Computer Sessions:	378	Notes:
Avg Daily Visitor Count:	75		Length of All Sessions:	230:22:00	
Ref Questions:	10		WIFI Stats - Users:	286	
Tech Ref Questions:	150		WIFI Stats - Total Data Used:	333.3663483	
Tech Reference - Libby:	28		Locker Deliveries @		
Circulation Stats:	1672		Locker Deliveries @		
New Library Cards:	14		Locker Deliveries @		
Take Home KITS Given Out:			Locker Deliveries @		
CH Kits:	66				
TN Kits:	40				
AD Kits:	0				
<i>Total:</i>	106				

*Ref Q, Tech Ref: record two days - add together, then times by # of days open in month      Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

**Program Specific Stats**

	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
<i>example: Storytime 1</i>	5	2	0	4	11	Y/N	CH/TN/AD/GEN
<b>ALL PROGRAMS:</b>							Children/Teen/Adult/General Int
Storytime Week 1:	25			3	28	N	CH
Storytime Week 2:	27			4	31	N	CH
Storytime Week 3:	32			4	36	N	CH
Storytime Week 4 (&5):	49			7	56	N	CH
<b>TOTALS:</b>	133	0	0	18	151		
Tech Help with LOSC Week 1:	0				0	N	AD
Tech Help with LOSC Week 2:	1				1	N	AD
Tech Help with LOSC Week 3:	0				0	N	AD
Tech Help with LOSC Week 4 (&5):	0				0	N	AD
<b>TOTALS:</b>	1	0	0	0	1		
Program: Breakout Box / May 17		4	5	1	10	N	GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
<b>TOTALS:</b>	134	4	5	19	162		<i>**Please circle or bold**</i>



# Branch Status Report



Branch <b>LAKESIDE</b>	Submitted By	Month/Year <b>2023</b> <b>May</b>
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<b>Branch Highlights</b>	<i>(can include stories to share/quotes/tidbits)</i>

Statistics to Report	
Head Count/Door Count:	Notes: 1012
Avg Daily Visitor Count:	46
Ref Questions:	98
Tech Ref Questions:	66
Tech Reference - Libby:	27
Circulation Stats:	2117
New Library Cards:	3
Take Home KITS Given Out:	
CH Kits:	101
TN Kits:	
AD Kits:	
Total: 101	
Computer Sessions:	Notes: 64
Length of All Sessions:	1734 min
WIFI Stats - Users:	150
WIFI Stats - Total Data Used:	383.69202
Locker Deliveries @	
Locker Deliveries @	
Locker Deliveries @	
Locker Deliveries @	
<i>Ref Q, Tech Ref: record two days - add together, then times by # of days open in month      Circ Stats &amp; New Library Cards from Becca's Circ Stats Sheet</i>	

Program Specific Stats	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
<i>example: Storytime 1</i>	5	2	0	4	11	Y / N	CH/TN/AD/GEN
<b>ALL PROGRAMS:</b>							Children/Teen/Adult/General Int
Storytime Week 1:	11			7	18	N	CH/TN/AD/GEN
Storytime Week 2:	9			9	18	N	CH/TN/AD/GEN
Storytime Week 3:	13			9	22	N	CH/TN/AD/GEN
Storytime Week 4 (&5):	25			17	42	N	CH/TN/AD/GEN
<b>TOTALS:</b>	58	0	0	42	100		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
<b>TOTALS:</b>	0	0	0	0	0		
Program: NOS Mobile Outreach	10	17	14	15	56	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
<b>TOTALS:</b>	68	17	14	57	156		<i>**Please circle or bold**</i>

# Branch Status Report



Branch <b>LOON LAKE</b>	Submitted By <b>Mary Klabenes</b>	Month/Year <b>2023</b> <b>May</b>
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**Branch Highlights** *(can include stories to share/quotes/tidbits)*

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Statistics to Report		Notes:	
Head Count/Door Count:	683	Computer Sessions:	81
Avg Daily Visitor Count:	40	Length of All Sessions:	29.22 Hours
Ref Questions:	89	WIFI Stats - Users:	174
Tech Ref Questions:	72	WIFI Stats - Total Data Used:	277.7472881 GB
Tech Reference - Libby:	12		
Circulation Stats:	1,559		
New Library Cards:	12		
Take Home KITS Given Out:		Locker Deliveries @	
CH Kits:	40	Locker Deliveries @	
TN Kits:	30	Locker Deliveries @	
AD Kits:		Locker Deliveries @	
	Total: 70		

*Ref Q, Tech Ref: record two days - add together, then times by # of days open in month      Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
<i>example: Storytime 1</i>	5	2	0	4	11	Y / N	CH/TN/AD/GEN
<b>ALL PROGRAMS:</b>							Children/Teen/Adult/General Int
Storytime Week 1:	12			4	16	Y / N	CH/TN/AD/GEN
Storytime Week 2:	7			4	11	Y / N	CH/TN/AD/GEN
Storytime Week 3:	4			1	5	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):	7	3		6	16	Y / N	CH/TN/AD/GEN
<b>TOTALS:</b>	30	3	0	15	48		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
<b>TOTALS:</b>	0	0	0	0	0		
Program: NPS Outreach Trailer	10	16	21	32	79	Y / N	CH/TN/AD/GEN
Program: Spring into Gardening				7	7	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
<b>TOTALS:</b>	40	19	21	54	134		<b>**Please circle or bold**</b>

# Branch Status Report



Branch <b>NORTHPORT</b>	Submitted By <b>Wright Halbert</b>	Month/Year <b>2023 May</b>
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<b>Branch Highlights</b> <i>(can include stories to share/quotes/tidbits)</i>
<p>Clifford and I concluded our school storytime programs and were invited back for next year; we are grateful and a little emotional. The three lots adjacent to the library were donated by the Gallo family to the historical society, they want to open the properties up to each other and have a park area there, which sounds quite exciting to us. One of our beautiful patrons, Mary Duffy, donated funds to replace that stolen from our register; a truly heart-warming moment.</p>

<b>Statistics to Report</b>																																																													
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<b>Program Specific Stats</b>							
	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
<i>example: Storytime 1</i>	5	2	0	4	11	Y/N	CH/TN/AD/GEN
<b>ALL PROGRAMS:</b>							Children/Teen/Adult/General Int
Storytime Week 1:	NP: 4	OC: 8		NP: 2 OC: 1	NP: 6 OC: 9	Y	CH
Storytime Week 2:	NP: 5	OC: 9		NP: 2 OC: 2	NP: 7 OC: 11	Y	CH
Storytime Week 3:	NP: 5	OC: 8		NP: 2 OC: 1	NP: 7 OC: 9	Y	CH
Storytime Week 4 (&5):	NP: 9	OC: 10		NP: 4 OC: 2	NP: 13 OC: 12	Y	CH
<b>TOTALS:</b>	23	35	0	16	74		
Tech Help with LOSC Week 1:					0	Y/N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y/N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y/N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y/N	CH/TN/AD/GEN
<b>TOTALS:</b>	0	0	0	0	0		
Program: Alpaca Storytime	3	6		3	12	N	CH
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
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Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
Program:					0	Y/N	CH/TN/AD/GEN
<b>TOTALS:</b>	26	41	0	19	86		<i>**Please circle or bold**</i>