

**STEVENS COUNTY RURAL LIBRARY DISTRICT  
BOARD OF TRUSTEES**

**December 19, 2024  
10:00 a.m.  
Colville Library**

**AGENDA**

- ❑ **EXECUTIVE SESSION** – [Library Director’s Evaluation – 10:00 – 11:00](#)
- ❑ **GREETINGS**
- ❑ **OPENING**
- ❑ **PUBLIC COMMENT**
- ❑ **AGENDA CHANGES**
- ❑ **ACTION ITEMS – CONSENT AGENDA** – All matters listed within the Consent Agenda have been distributed to each Board member for reading and study, are considered routine and will be enacted by one motion of the Board, if separate discussion is desired, that item may be removed from the consent agenda and placed on the regular agenda by request.
  1. Approval of November 21, 2024 Regular Meeting Minutes
  2. Approval of December 11, 2024 Board Conference Call Minutes
  3. Approval of 2024 Accounts Payable Vouchers, November Payroll
  4. Approval of Director’s November Time Sheet, Vacation & Sick Leave Accrual.
  5. Approval of November 2024 Budget Status & Detailed Revenue Reports
- ❑ **UNFINISHED BUSINESS**
  1. Building Project Updates & Snapshot
    - a. Report from OAC (during public comment)
    - b. 2021-2023 – Loon Lake, Colville, Chewelah, and Northport
    - c. 2023-2025 - Hunters
  2. Advocacy to State Legislature
  3. Capital Campaign/Legacy Project – update
  4. Staff Reorganization – update
  5. Policy/Procedure Review
    - a. [Dress and Grooming Draft Policy](#)
    - b. [Confidentiality of Library Patron Information](#)
- ❑ **NEW BUSINESS**
  1. 2025 Trustee Board Executive Elections
  2. 2025 Library Legislative Day – possibly February 5<sup>th</sup>, 2<sup>nd</sup> option February 12<sup>th</sup>, 3<sup>rd</sup> February 19<sup>th</sup> – hope to hear sometime in December/early January
- ❑ **REPORTS**
  1. Director
    - a. Library happenings
    - b. Statistics and reporting
  2. Trustees and Liaisons
  3. Other

**ADJOURNMENT**

**Next Board Meeting will be Thursday, January 16<sup>th</sup>, 10 am in Chewelah  
EXECUTIVE SESSION after the meeting**