

**STEVENS COUNTY RURAL LIBRARY DISTRICT
BOARD OF TRUSTEES**

**January 16, 2025
10:00 a.m.
Chewelah Library**

AGENDA

- ❑ **GREETINGS**
- ❑ **OPENING**
- ❑ **PUBLIC COMMENT**
- ❑ **AGENDA CHANGES**
- ❑ **ACTION ITEMS – CONSENT AGENDA** – All matters listed within the Consent Agenda have been distributed to each Board member for reading and study, are considered routine and will be enacted by one motion of the Board, if separate discussion is desired, that item may be removed from the consent agenda and placed on the regular agenda by request.
 1. Approval of December 19, 2024 Regular Meeting Minutes
 2. Approval of January 8, 2025 Board Conference Call Minutes
 3. Approval of 2024 Accounts Payable Vouchers, December Payroll
 4. Approval of Director’s December Time Sheet, Vacation & Sick Leave Accrual.
 5. Approval of December 2024 Budget Status & Detailed Revenue Reports
- ❑ **UNFINISHED BUSINESS**
 1. Building Project Updates & Snapshot
 - a. Report from OAC (during public comment)
 - b. 2021-2023 – Loon Lake, Chewelah, and Northport
 - c. 2021-2023 – Colville
 - d. 2023-2025 - Hunters
 2. Advocacy to State Legislature
 3. Capital Campaign/Legacy Project – update
 4. Staff Reorganization – update
 5. Policy/Procedure Review
 - a. [Dress and Grooming Draft Policy](#)
 - b. [Meeting Room Draft Policy](#)
 6. 2025 Library Legislative Day – February 5th, 9-11:30 am, Olympia
- ❑ **NEW BUSINESS**
 1. 2025 Mileage Reimbursement Rate - \$.70 (up from \$.67)
 2. Purge of Patron Records Procedure
- ❑ **REPORTS**
 1. Director
 - a. Library happenings
 - b. Statistics and reporting
 2. Trustees and Liaisons
 3. Other
- ❑ **EXECUTIVE SESSION** – Library Director’s Evaluation

ADJOURNMENT

Next Board Meeting will be Thursday, February 20th, 10 am in Loon Lake