

## RESOLUTION #03-2024

### RESOLUTION FOR THE STEVEN COUNTY RURAL LIBRARY DISTRICT

#### A RESOLUTION TO DECLARE PUBLIC DISCLOSURE INDEXING AS UNDULY BURDENSOME AS REQUIRED BY RCW 42.56

WHEREAS, RCW 42.56.070, requires all public agencies to maintain and make available a current index of public records; and,

WHEREAS, RCW 42.56.070(4), also states that if maintaining such an index would be unduly burdensome or interfere with agency operations, an agency must issue and publish a formal order specifying the reasons why and the extent to which compliance would be unduly burdensome; and,

WHEREAS, when such an order is made pursuant to RCW 42.56.070(4), all indexes maintained by the District must be made available to provide identifying information on those records which are to be made available for public inspection; and,

WHEREAS, anticipated District revenues do not allow for additional staff members for the sole purpose of creating and maintaining such an all-inclusive index; and,

WHEREAS, the development and maintenance of a District index would be extremely costly and would provide little benefit to the public when compared to the expense of creating and maintaining such a District-wide index; and,

WHEREAS, the District's records are diverse, complex, and stored in multiple locations and in multiple non-networked computer systems, databases and formats, it is unduly burdensome, to maintain an accurate, all-inclusive index; and,

WHEREAS, requirement to maintain a public records index would interfere with the District's operations in the following ways:

- the sheer volume of records produced by the various departments of the District precludes any attempt to maintain a comprehensive and current index of records;
- the need to constantly update the index to keep it current would be nearly impossible; and
- the District does not have a central repository for all of its public records and would therefore need multiple indices and multiple employees charged with constant updates of those indices; and

WHEREAS, the District has an established Policy for assisting people who request public records and a practice of providing public records upon request in accordance with RCW 42.56;

NOW, THEREFORE, IT IS HEREBY RESOLVED that based on the findings set forth above and pursuant to RCW 42.56.070, the Board of Trustees of the Stevens County Rural Library District do hereby order and direct:

- 1) The Stevens County Rural Library District is not required to maintain a current index of public records due to the above findings that the requirement is unduly burdensome, costly, and that such a list would be difficult, if not impossible, to maintain; and,
- 2) The Stevens County Rural Library District shall make available for public inspection and/or copying all public records and any indexes of public records maintained by the District pursuant to RCW 42.56.

ADOPTED at a regular meeting of the Stevens County Rural Library Board of Trustees this 19th day of September 2024.

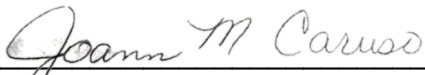
ATTEST:

absent

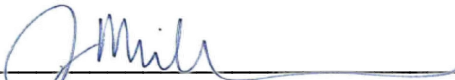
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Board Chair – Sue Poe

  
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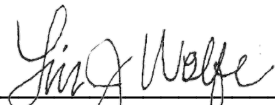
Vice Chair – Josie Darst

  
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Trustee – Joann Caruso

  
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Trustee – Jennifer Miller

  
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Trustee – Lisa Wolfe