

PHOTOGRAPHY AND VIDEO RECORDING POLICY	
Date of Origin: 11.21.2024	Approved By: Library Director & Library Board
Date(s) of Revision:	Date(s) of Review:

The Libraries of Stevens County branches are considered public facilities and as such, anyone may take photographs or videos in the public areas of the library, subject to [RCW 63.60](#) and the restrictions set forth in this policy.

Filming and Photography by Library Staff

The Library reserves the right to document its services and the public’s use of the Library by taking photographs and making video or audio recordings of its programs, events, activities, and their participants for use in communications such as print and online communications, news media relations, social media, or other communication materials. Clearly written signage will be posted at each Library indicating that photographs or video may be taken for use in Library communications and other library applications. The Library will presume that participants have consented to this use unless the participant or the participant’s guardian (in the case of participants under the age of 18) informs Library staff otherwise.

Filming and Photography by Others

Members of the public may engage in casual, non-commercial filming and photography while present in the public areas of the Library or on library grounds. However, these activities may not interfere with the public’s use of the Library, staff delivery of services to the public, or an individual’s reasonable expectation of privacy. Only handheld devices may be used. Because of safety, liability, and other concerns, the use of additional equipment, such as tripods or lighting, is not permitted.

Non-flash photography and/or videotaping is permitted at Library programs and events for personal use, not for publication or broadcast, provided that it is not disruptive. Taking photographs at library events or author events is subject to the wishes of the individual author or paid performer/presenter.

No commercial photography or video recording is permitted in the Library without the express written permission of the Library Director, who will set the conditions under which the photography or recording may take place.

Photos and/or video of specific, copyrighted (or otherwise protected) materials for the purpose of redistribution is prohibited.

Library staff may stop any photography or video recording that appears to interfere with the Library’s ability to conduct business, violates [Rules of Conduct Policy #0017](#), or that compromises public safety, privacy, or security.