

Stevens County Rural Library District
Resolution 08-2024

A RESOLUTION OF THE BOARD OF TRUSTEES OF STEVENS COUNTY RURAL LIBRARY DISTRICT, STEVENS COUNTY, WASHINGTON, ADOPTING THE 2025 GENERAL OPERATING FUND BUDGET; CERTIFYING TO THE BOARD OF COUNTY COMMISSIONERS OF STEVENS COUNTY THE DISTRICT'S 2025 GENERAL OPERATING FUND BUDGET;

Whereas, the board of Trustees, acting as the legislative authority of the taxing district, has properly given notice of the public hearing held October 17, 2024 to consider the Stevens County Rural Library District's current expenses budget for 2024 calendar year; and

Whereas, the Stevens County Rural Library District provides public library service to the residents of Stevens County;

Whereas the attached Exhibit A (by this reference made a part of this resolution) is hereby adopted as the budget of the Stevens County Rural Library District for the calendar year 2025;

Whereas the Honorable Board of Commissioners of Stevens County, Washington are hereby requested to make a levy for 2024 for 2025 taxes for the Stevens County Rural Library District in the amount of **\$1,714,019**;

Whereas the Treasurer of Stevens County, Washington, is hereby authorized and directed to collect and deposit the monies received from the collection of the tax levy, specified above in the amounts and funds as specified below:

\$1,714,019 - Expense Fund of the Stevens County Rural Library District

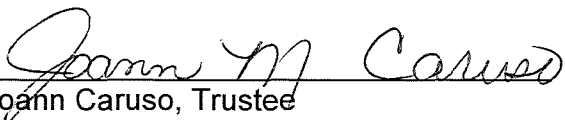
Now, therefore be it resolved that the Board of Trustees do adopt the following 2025 Budget with Revenues totaling \$4,501,785 Expenditures totaling \$4,501,785, with an estimated undesignated, unrestricted fund balance of \$785,403 and that one copy of this resolution together with Exhibit A be delivered to the Stevens County Board of Commissioners and the Stevens County Auditor.

Adopted at a meeting of the Board of Trustees of the Stevens County Rural Library District, this 21st day of November 2024.

Attest



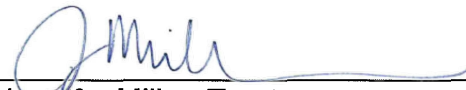
Sue Poe, Chair



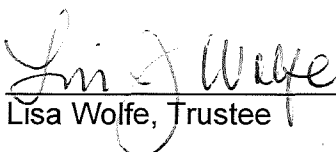
Joann Caruso, Trustee



Josie Darst, Vice Chair



Jennifer Miller, Trustee



Lisa Wolfe, Trustee

**STEVENS COUNTY RURAL LIBRARY DISTRICT
2025 Budget Final**

REVENUE

		2025 Projected Revenue
	GENERAL TAXES	
31110 9999 99999	REAL & PERSONAL PROPERTY	\$ 1,714,019
31110 9999 99999	NEW CONSTRUCTION	\$ 40,000
33720 9999 99999	LEASEHOLD EXCISE TAXES	\$ 2,000
33740 9999 99999	TIMBER TAX	\$ 80,000
33111 0000 99999	GRANTS - DEPT OF COMMERCE	
	LCIP	
	LCIP LL	\$ 629,530
	LCIP CH	\$ 87,300
	LCIP NP	\$ 48,500
	CDBG - LL	\$ 1,650,342
	GRANTS	\$ -
36700 000	Providence	
33405 70	Washington State Library - Training	
	TTRPG	
36700 000	ALA - Training and Travel	
34181 9999 99999	PRINTING & DUPLICATION	\$ 7,000
	INTERGOVERNMENTAL REVENUE	
34720 9999 40850	LIBRARY SERVICES - CPL	\$ 142,643
34720 9999 40850	LIBRARY SERVICES - KFPL	\$ 13,000
34720 0000	OUT OF DISTRICT FEES	\$ 100
	LIBRARY MATERIAL DAMAGES	\$ 1,500
	MISC. REVENUES	
36111 9999 99999	INVESTMENT INTEREST	\$ 13,000
36250 9999 60020	LEASES/MICRO SITE	\$ 4,000
36711 9999 60545	E- RATE	\$ 3,000
36711 9999 99999	DONATIONS/CONTRIBUTIONS	
	Loon Lake Friends - Construction Project	
	Library Foundation - Legacy Project	\$ 60,601
	Summer Reading - from Friends groups	\$ 3,250
	Misc	
39500 9999 99999	MISC OTHER	\$ 2,000
	CHE LCIP Match	
	NP LCIP Match	
	Surplus Sale	
39180 9999 99999	TEDD Loan	
39510 9999 99999	DISPOSITION OF FIXED ASSETS	
	REFUND OF EXPENDITURES	
	TOTAL ESTIMATED REVENUE	\$ 4,501,785

**STEVENS COUNTY RURAL LIBRARY DISTRICT
2025 Budget Final**

**2025 Budget
Projected Expenses**

EXPENDITURES

57210	ADMINISTRATION	
57210 0010 00680	DIRECTOR 1 FTE	\$ <u>89,718</u>
57210 0010 00682	BUSINESS MANAGER 1 FTE	\$ <u>55,836</u>
57210 0010 00696	STAFF SPECIALIST 1 FTE	\$ <u>48,318</u>
57210 0010 00696	DEPUTY DIRECTOR - PUBLIC SERVICES MGR 1 FTE	\$ <u>64,671</u>
57210 0010 00696	OFFICE MANAGER .75 FTE	\$ <u>52,845</u>
57210 0010	TOTAL	\$ <u>311,389</u>
57210 0020 99999	PERSONNEL BENEFITS	\$ <u>80,000</u>
57210 0020	TOTAL	\$ <u>80,000</u>
57210 0030 99999	SUPPLIES	
57210 0031 99999	OFFICE & OPERATING SUPPLIES	\$ <u>100</u>
57210 0035.99999	SMALL TOOLS & MINOR EQUIP.	\$ <u>200</u>
57210 0030	TOTAL	\$ <u>300</u>
57210 0040	OTHER SERVICES & CHARGES	
57210 0041 99999	PROFESSIONAL SERVICES / AUDIT	\$ <u>7,500</u>
57210 0042 03970	TELECOMM SERVICES	\$ <u>960</u>
57210 0042 04000	POSTAGE	\$ <u>150</u>
57210 0043 99999	MILEAGE REIMBURSEMENT	\$ <u>600</u>
57210 0044 99999	ADVERTISING	\$ <u>500</u>
57210 0046 99999	INSURANCE	\$ <u>43,000</u>
57210 0049 99999	MISCELLANEOUS	\$ <u>100</u>
57210 0040	TOTAL	\$ <u>52,810</u>
57210 0051	INTERGOVERNMENTAL SERVICES	
57210 0051 05540	ELECTION COSTS	\$ <u>-</u>
57210 0051	TOTAL	\$ <u>-</u>
57210	TOTAL ADMINISTRATION BUDGET	\$ <u>444,499</u>

**STEVENS COUNTY RURAL LIBRARY DISTRICT
2025 Budget Final**

EXPENDITURES	2025 Budget Projected Expenses	
57220	LIBRARY SERVICES	
57220 0010	SALARIES & WAGES	
57220 0010 00690	LIBRARY LEADS 6.4 FTE	\$ 245,000
57220 0010 00695	LIBRARY ASSISTANT 1's FTE 6 - 2's FTE 9	\$ 533,933
57220 0010	TOTAL	\$ 772,933
57220 0020 99999	PERSONNEL BENEFITS	\$ 345,000
57220 0020	TOTAL	\$ 345,000
57220 0030	SUPPLIES	
57220 0031 99999	OFFICE & OPERATING SUPPLIES	\$ 25,000
57220 0031 99999	PROGRAMMING SUPPLIES	\$ 6,000
57220 0032 99999	AUTOMOTIVE FUEL	\$ 2,500
57220 0034 99999	LIBRARY MATERIALS	\$ 201,000
57221 0034 02760	PERIODICALS	\$ 2,250
57220 0035 99999	SMALL TOOLS & MINOR EQUIP.	\$ 2,000
57220 0030	TOTAL	\$ 238,750
	GRANT EXPENDITURES - CDBG	
57220 0031 03297	SUPPLIES	\$ -
57220 0041 03297	PROFESSIONAL SERVICES	\$ 1,650,342
59472 0061 03297	EQUIPMENT	\$ -
03297	TOTAL	\$ 1,650,342
	GRANT EXPENDITURES - LCIP	
57220 0031 03298	SUPPLIES	\$ -
57220 0041 03298	PROFESSIONAL SERVICES	\$ 765,330
59472 0061 03298	EQUIPMENT	\$ -
03298	TOTAL	\$ 765,330
57220 0040	OTHER SERVICES & CHARGES	
57220 0041 99999	PROFESSIONAL SERVICES	\$ 174,631
57220 0042 03970	TELECOMM SERVICES & K20	\$ 15,000
57220 0042 04000	POSTAGE, ILL & MAILING	\$ 10,000
57220 0043 99999	MILEAGE REIMBURSEMENT	\$ 10,000
57220 0048 99999	VEHICLE REPAIR & MAINTENANCE	\$ 1,000
57220 0040	TOTAL	\$ 210,631
57220	TOTAL LIBRARY SERVICES	\$ 3,982,986
57240	TRAINING	
57240 0043 99999	TRAVEL (Lodging, Mileage, Meals)	\$ 7,000
57240 0049 99999	REGISTRATION & TRAINING (Registration, Membership Dues)	\$ 1,500
57240	TOTAL TRAINING	\$ 8,500

**STEVENS COUNTY RURAL LIBRARY DISTRICT
2025 Budget Final**

EXPENDITURES	2025 Budget Projected Expenses
57250	FACILITIES
57250 0030	SUPPLIES
57250 0031 99999	OFFICE & OPERATING SUPPLIES
57250 0035 99999	SMALL TOOLS & MINOR EQUIP.
57250 0030	TOTAL
	\$ 200
	\$ 500
	\$ 700
57250 0040	OTHER SERVICES & CHARGES
57250 0045 99999	RENTAL
57250 0047 99999	UTILITIES
57250 0048 99999	REPAIRS & MAINTENANCE
57250 0040	TOTAL
	\$ 39,600
	\$ 25,000
	\$ 500
	\$ 65,100
57250	TOTAL FACILITIES
	\$ 65,800
59472 0061	TEDD LOAN
59172-0077-99999	PRINCIPAL
59272-0089-99999	INTEREST
	TOTAL
	\$ 10,000
	\$ 15,000
	\$ 25,000
59472	CAPITAL EXPENDITURES
59472 0061 99999	LAND
59472 0062 99999	BUILDINGS
59472 0063 99999	OTHER IMPROVEMENTS
59472 0064 99999	EQUIP/DISTRICT WIDE
59472	TOTAL CAPITAL OUTLAYS
	\$ -
	\$ 4,501,785