STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Public Regular Meeting
September 18, 2025
Lakeside Library

Chair Lisa Wolfe called the regular meeting of the Stevens County Rural Library District Board of Trustees to order at 10:03 am. In attendance were Lisa Wolfe, Chair; Joann Caruso, Trustee (via Zoom); Jennifer Miller, Trustee (via Zoom); Sue Poe, Trustee; Amanda Six, District Director; Jessica Varang, Deputy Director (via Zoom); and Becca Moore, Office Manager (via Zoom).

VISITORS – none

GREETINGS – Lisa welcomed everyone.

PUBLIC COMMENT – none

AGENDA CHANGES – move Executive Session to beginning of meeting

EXECUTIVE SESSION – Personnel
The regular meeting of the Board of Trustees adjourned to Executive Session at 10:04 ending at 10:09 am.
The session was held to discuss personnel. No items were voted on during the Executive Session. RCW 42.30.110.1f

ACTION ITEMS
(1)   The minutes from the Board of Trustees Regular Meeting of July 17, 2025, were reviewed.
(2)   The minutes from the Board of Trustees Conference Call of August 13, 2025, were reviewed.
(3)   The minutes from the Board of Trustees Conference Call of September 10, 2025, were reviewed.
(4)   The following vouchers and warrants were approved for payment:
        Accounts Payable 7/16/25 - 9/4/25 - 79 Vouchers total $261,269.48.
        Payroll Warrants July 2025 – 34 Direct Deposits for a total of $100,034.98.
        Payroll Warrants August 2025 – 34 Direct Deposits for a total of $93,431.88.
(5)   The Director's July & August 2025 timesheets and accumulated vacation & sick hours were reviewed.
(6)   Detailed Revenue & Budget Status Reports for July & August 2025.

Motion made to accept the Consent Agenda.
        Motion made: Sue
        Motion seconded: Josie
        All in favor: Unanimous

UNFINISHED BUSINESS
(1)   **Building Project Updates & Snapshot –**
        a. Loon Lake, Chewelah, and Northport – Ongoing fixes at Chewelah – most recently the sink coming off the wall. At Northport Clifford is talking to a licensed and bonded person to finish up some items. We still have some Library Capital Improvement Program (LCIP) match available for that work. Loon Lake is mostly complete. Friends have been funding and working on landscaping, irrigation and electricity for irrigation.
        b. Colville – No new updates.
        c. Hunters –No new updates.

(2) **Advocacy to the State Legislature** – Amanda is part of the Washington State Digital Equity Forum (DEF) that is submitting a grant for BEAD money for digital equity efforts. In addition, DEF completed a report for the state legislature regarding digital inequities.

(3) **Capital Campaign/Legacy Project** – Waiting to hear about the $35,000 Avista Grant. There is a T-Mobile grant they will apply for in the 4th quarter. Visitors to the Loon Lake library are seeing the engraved rocks and it is creating some interest.

(4) **Staff Reorganization** – Discuss during budget discussion.

(5) **Policy/Procedure Review** –

a. Policy 0036 Meeting Room Use Policy Draft – Trustees discussed suggested edits and called for a vote.

Motion made to accept the addition of page two to Policy 0036 Meeting Room Use Policy.
Motion made: Sue
Motion seconded: Jennifer
All in favor: Unanimous

b. Policy 0015.400.500 Leave Without Pay Policy – Trustees discussed suggested edits. Will also need to update the Vacation Policy 400.100 to match the language. Bring back to the next meeting.

c. Policy 0010 Credit Card Use Policy – Trustees reviewed and edited the current policy to bring it up to date. Trustees agreed to an annual review to discuss the $50,000 overall limit on the main card, $5,000 limit on the other 8 cards and one Amazon American Express card with $11,000 maximum. An annual fee schedule will be created.

Motion made to accept updates and edits to Policy 0010 Credit Card Use Policy.
Motion made: Josie
Motion seconded: Sue
All in favor: Unanimous

d. Policy 0015.400.305 Bereavement Leave – Trustees discussed, suggested some edits and will revisit next month.

(6) **Resolution 01-2025 Supplemental Appropriation to the 2024 Budget Authorizing Amendment to 2024 Budget** – tabled

(7) **2025 Audit** – The Audit of FY 22, 23, and 24 is ongoing. Hope to wrap up and have more information to share before the next meeting.

NEW BUSINESS -

(1) **2026 Draft Budget & Wage Scale** – Amanda shared the draft budget and wage scale for 2026. We are trying to make sure the budget accurately reflects what we are spending in the correct categories. Trustees discussed the draft and their questions. We have reset the Director's Salary on the wage scale to be in the acceptable threshold to continue to be exempt.

(2) **Director's Evaluation Timeline and Process** – Trustees reviewed the proposed timeline. Becca and Jennifer will work together to get the Management Team Survey out. Becca will send out the Trustee and Director portion.

(3) **Yearly Board of Trustees Training** – Becca will find the refresher training info and send it out.

(4) **Fall Staff Day, Friday, November 14th** – Trustees discussed Fall All Staff Training Day and called for a vote.

> **Motion made to close Libraries for All Staff Day, Friday, November 14th in Loon Lake.**
> Motion made: Sue
> Motion seconded: Joann
> All in favor: Unanimous

REPORTS

(1) **Director's Report:**
   a. **Library Happenings (attached)**
   b. **Statistics and Reporting**

(2) **Trustee/Liaison Report:**
   - Kettle Falls Friends – Working on the book shed mural. Working on a design for the courtyard. Partner with TJ's for apple month in October. Movie night this week.
   - Loon Lake Friends are working on landscaping and planning Trunk or Treat.
   - Should Trustees change the schedule of where Board meetings are held? Revisit next month when everyone is at the meeting.
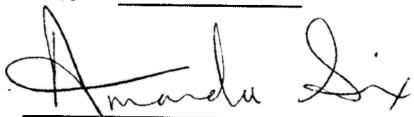
(3) **Others:**

ADJOURNMENT
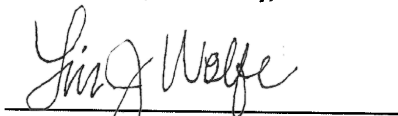The meeting of the Board of Trustees was adjourned at 1:17 pm.

Chair adjourned the meeting.

Respectfully submitted:

Date   10.16.2025
_____

_____
Amanda Six, Secretary, SCRLD

_____
Lisa Wolfe, Board Chair

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STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Conference Call
August 13, 2025

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The meeting was called to order at 9:04 a.m. by Lisa Wolfe. Present were Lisa Wolfe, Chair; Josie Darst, Vice-Chair; Jennifer Miller, Trustee; Amanda Six, Library Director; Jessica Varang, Deputy Director; Janet Eide, Business Manager, and Becca Moore, Office Manager. Trustees Joann Caruso and Sue Poe were absent from the meeting.

AGENDA

o **OPENING** – Lisa welcomed everyone.

o **PUBLIC COMMENT** – none

o **AGENDA CHANGES** – none

o **ACTION ITEMS** – none

o **DISCUSSIONS**

- **2024 Trustees Year in Review** – Looks good with edits from Lisa. Becca will add it to letterhead and disperse.

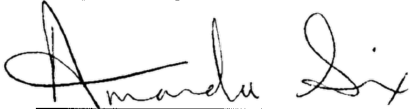 **Motion made to accept the 2024 Trustees Year in Review.**
  Motion made: Josie
  Motion seconded: Jennifer
  All in favor: Unanimous
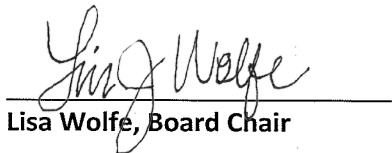
o **NEW BUSINESS** – none

o **ADJOURNMENT** – Meeting was adjourned at 9:09 am.

Respectfully submitted:

_____
Amanda Six, Secretary, SCRLD

Accepted By:

_____   09.18.2025
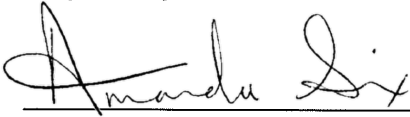Lisa Wolfe, Board Chair   **Date**

STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Conference Call
September 10, 2025

The meeting was called to order at 9:02 a.m. by Lisa Wolfe. Present were Lisa Wolfe, Chair; Josie Darst, Vice-Chair; Joann Caruso, Trustee; Jennifer Miller, Trustee; Sue Poe, Trustee; Amanda Six, Library Director; Jessica Varang, Deputy Director; Janet Eide, Business Manager, and Becca Moore, Office Manager.
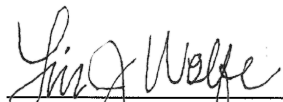
AGENDA

o   **OPENING** – Lisa welcomed everyone.

o   **PUBLIC COMMENT** – none

o   **AGENDA CHANGES** – none

o   **ACTION ITEMS** – none

o   **DISCUSSIONS**

- **September 18th Regular Board Meeting – Agenda Changes** – none

- **Discuss Meeting Locations** - Come prepared to discuss at the regular meeting.

- **Library Director's Evaluation/Staff Survey** - Come prepared to discuss at the regular meeting.

- Amanda shared that the District has hired a new Manager in Chewelah, Melissa Searle. She comes from Coeur d'Alene Public Library, has her MLS and more than 15 years of public library experience. We are excited to have her on our team!

o   **NEW BUSINESS** – none

o   **ADJOURNMENT** – Meeting was adjourned at 9:12 am.

Respectfully submitted:

Amanda Six, Secretary, SCRLD

Accepted By:

Lisa Wolfe, Board Chair   09.18.2025

                                 Date

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year	2025
Chewelah	Lindsey Valadez	**July**	

Branch Highlights
(can include stories to share/quotes/tidbits)

Statistics to Report

	Notes:			Notes:	
Head Count/Door Count:	1832		**Computer Sessions:**	313	
Avg Daily Visitor Count:	79.65		**Length of All Sessions:**	208.03 hrs	
			WIFI Stats - Users:		
Ref Questions:	11		**WIFI Stats - Total Data Used:**		
Tech Ref Questions:	12				
Tech Reference - Libby:	2		**Volunteer Hours**	11.5 hrs	
Circulation Stats:	2,748				
New Library Cards:	31				
			Locker Deliveries @		
Take Home KITS Given Out:			**Locker Deliveries @**		
TNMake Kits:	80		**Locker Deliveries @**		
STEM Kits:			**Locker Deliveries @**		
TNCreate:					
TNTry Kits:					
Total:	80		*WiFi Stats by Month from ExBabylon*		

Ref Q, Tech Ref: record two days – add together, divide by 2, then times by # of days open in month   *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/ Adult/Community
Storytime Week 1:	95			51	146	Y / N	CH/TN/AD/COM
Storytime Week 2:	18			14	32	Y / N	CH/TN/AD/COM
Storytime Week 3:	13			10	23	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):	24			17	41	Y / N	CH/TN/AD/COM
TOTALS:					242		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:				1	1	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):				3	3	Y / N	CH/TN/AD/COM
TOTALS:					4		
Brick Builders	3			1	4	Y / N	CH/TN/AD/COM
Breakout box					0	Y / N	CH/TN/AD/COM
Scavenger hunt					77	Y / N	CH/TN/AD/COM
Plant care and swap				14	14	Y / N	CH/TN/AD/COM
Crafting Compelling Characters				3	3	Y / N	CH/TN/AD/COM
Perler Beads					26	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	3	0	0	18	370	****Please circle or bold****	

Branch Status Report

LIBRARIES STEVENS COUNTY

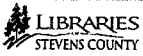| Branch	Submitted By	Month/Year	2025
Chewelah	Lindsey Valadez	**August**	

Branch Highlights
(can include stories to share/quotes/tidbits)

Recognizing scams and puzzle racing programs.

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	1569		**Computer Sessions:**	
Avg Daily Visitor Count:	74.71		**Length of All Sessions:**	
			WIFI Stats - Users:	
Ref Questions:	10		**WIFI Stats - Total Data Used:**	
Tech Ref Questions:	17			
Tech Reference - Libby:			**Volunteer Hours**	
Circulation Stats:				
New Library Cards:				
			Locker Deliveries @ Addy	1 Movie 2 Books
Take Home KITS Given Out:			**Locker Deliveries @**	
TNMake Kits:	80		**Locker Deliveries @**	
STEM Kits:			**Locker Deliveries @**	
TNCreate:				
TNTry Kits:				
Total:	80		*WiFi Stats by Month from ExBabylon*	

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	Y / N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/ Adult/Community
Storytime Week 1:	17			10	27	Y / N	CH/TN/AD/COM
Storytime Week 2:	12			10	22	Y / N	CH/TN/AD/COM
Storytime Week 3:	10			8	18	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):	16			11	27	Y / N	CH/TN/AD/COM
TOTALS:	55			39	94		
Tech Help with LOSC Week 1:					1	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					2	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:					2	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					1	Y / N	CH/TN/AD/COM
TOTALS:					6		
Scavenger Hunt					78	Y / N	CH/TN/AD/COM
Puzzle Race					3	Y / N	CH/TN/AD/COM
Scam Program					3	Y / N	CH/TN/AD/COM
Breakout Box					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	55	0	0	39	184	**"Please circle or bold"**	

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year	2025
Colville	Lisa Vos	**July**	

Branch Highlights

(can include stories to share/quotes/tidbits)

"I would be lost without you guys, I am very grateful for your help" Older patron requesting birth records from out-of-state
I was able to help a patron trying to print an email, whose document had been messed up. We spent about 20 minutes fixing it and she was so grateful. "It would have taken me hours to fix this!"
A child pulled the book "A Kids Book About Cancer" off the display. His mom shared that grandma recently had a biopsy and the kids were asking her what cancer was, and she was so thankful to have a kids book to help her explain.
Who is in charge of the garden? It looks beautiful!
The new SCGS librarian came in to introduce herself. She was quite impressed with all we do with the little space that we have, especially for a rural library. She is from Dallas, so it has been quite a change for her.

Statistics to Report

		Notes:				Notes:
Head Count/Door Count:	6,515			**Computer Sessions:**	404	
Avg Daily Visitor Count:	296	22 days open		**Length of All Sessions:**	236.5 hours	
				WIFI Stats - Users:	not reported	
Ref Questions:	43			**WIFI Stats - Total Data Used:**	not reported	
Tech Ref Questions:	219					
Tech Reference - Libby:	51			**Volunteer Hours**	114.5	
Circulation Stats:	5,666					
New Library Cards:	49					
				Locker Deliveries @ Colville	1	
Take Home KITS Given Out:				**Locker Deliveries @**		
TNMake Kits:	120			**Locker Deliveries @**		
STEM Kits:	0			**Locker Deliveries @**		
TNCreate:	0					
TNTry Kits:	0					
Total:	120			*WiFi Stats by Month from ExBabylon*		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month   *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/ Adult/Community
Storytime Week 1:	32	8	2	24	66	Y / N	CH/TN/**AD**/COM
Storytime Week 2:	28	14		15	57	Y / N	CH/TN/AD/COM
Storytime Week 3:	33	6		22	61	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):	50	17	2	37	106	Y / N	CH/TN/AD/COM
TOTALS:					290		
Tech Help with LOSC Week 1:				2	2	Y / N	CH/TN/AD/**COM**
Tech Help with LOSC Week 2:				2	2	Y / N	CH/TN/AD/**COM**
Tech Help with LOSC Week 3:				3	3	Y / N	CH/TN/AD/**COM**
Tech Help with LOSC Week 4 (&5):				4	4	Y / N	CH/TN/AD/**COM**
TOTALS:					11		
Program: Book Club				7	7	Y / N	CH/TN/AD/COM
Program: VR appointments			3		3	Y / N	CH/**TN**/AD/COM
Program: Scavenger Hunt					65	Y / N	CH/TN/AD/**COM**
Program: Discoverable					63	Y / N	CH/TN/AD/COM
Program: Bluey and Bingo	126	66	16	76	284	Y / N	CH/TN/AD/COM
Program: Houseplant Care & Plant Swap				9	9	Y / N	CH/TN/AD/**COM**
Program: 4th Friday	7	4		6	17	Y / N	CH/TN/AD/**COM**
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach: Parkview					10	Y / N	CH/TN/AD/COM
Outreach: Cascadia					1	Y / N	CH/TN/AD/COM
Outreach: Buena Vista					1	Y / N	CH/TN/AD/COM
Outreach: Recovery Cafe				3	3	Y / N	CH/TN/AD/COM
TOTALS:	133	70	19	101	764		***Please circle or bold***

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year	2025
Colville	Lisa Vos	**August**	

Branch Highlights
(can include stories to share/quotes/tidbits)

A young woman approached me outside while I was watering and mentioned that I had helped her and her friend Heather set up a birthday party booking in the basment some time ago. She went on to say "I remember you, because you were really nice. I was having a a really hard day, and really just needed someone to be nice. So thank you!"

Alexis and I assisted a patron with some printing: "Awsome, you guys rock, thanks so much!"
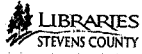
Patorn made a point to show me he was completeing a survey about the importance of library services from an elected official. :)

While setting up water outside, two women walked by and one of them said to me "we appreciate you!"

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	6,055		**Computer Sessions:**	460
Avg Daily Visitor Count:	288 21 days open		**Length of All Sessions:**	248.2 hours
			WIFI Stats - Users:	not reported
Ref Questions:	39		**WIFI Stats - Total Data Used:**	not reported
Tech Ref Questions:	259			
Tech Reference - Libby:	56		**Volunteer Hours**	
Circulation Stats:	5,581			
New Library Cards:	64			
			Locker Deliveries @ Colville	0
Take Home KITS Given Out:			**Locker Deliveries @**	
TNMake Kits:			**Locker Deliveries @**	
STEM Kits:			**Locker Deliveries @**	
TNCreate:				
TNTry Kits:				
Total:	0		*WiFi Stats by Month from ExBabylon*	

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month   *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y/N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/Adult/Community
Storytime Week 1:	20	2	1	14	37	Y / N	CH/TN/AD/COM
Storytime Week 2:	35	12	2	25	74	Y / N	CH/TN/AD/COM
Storytime Week 3:	37	14		22	73	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):	30	18	2	28	78	Y / N	CH/TN/AD/COM
TOTALS:					262		
Tech Help with LOSC Week 1:				3	3	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:				2	2	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:				2	2	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):				4	4	Y / N	CH/TN/AD/COM
TOTALS:					11		
Program: Book Club				8	8	Y / N	CH/TN/AD/COM
Program: VR appointments					0	Y / N	CH/TN/AD/COM
Program: Scavenger Hunt					64	Y / N	CH/TN/AD/COM
Program: Discoverable					67	Y / N	CH/TN/AD/COM
Program: Puzzle Racing				4	4	Y / N	CH/TN/AD/COM
Program: Houseplant Care & Plant Swap				6	6	Y / N	CH/TN/AD/COM
Program: Recognizing and Avoiding Scams				5	5	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach: Parkview					5	Y / N	CH/TN/AD/COM
Outreach: Cascadia					3	Y / N	CH/TN/AD/COM
Outreach: Buena Vista					5	Y / N	CH/TN/AD/COM
Outreach: Recovery Cafe					0	Y / N	CH/TN/AD/COM
TOTALS:	0	0	0	23	440		***Please circle or bold***

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year 2025
Hunters		**July**

Branch Highlights
(can include stories to share/quotes/tidbits)

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	110		**Computer Sessions:**	6
Avg Daily Visitor Count:	13.75		**Length of All Sessions:**	162
			WIFI Stats - Users:	
Ref Questions:	28		**WIFI Stats - Total Data Used:**	
Tech Ref Questions:	7			
Tech Reference - Libby:	1		**Volunteer Hours**	
Circulation Stats:				
New Library Cards:				
			Locker Deliveries @Fruitland	
Take Home KITS Given Out:			**Locker Deliveries @Hunters**	
TNMake Kits:	10		**Locker Deliveries @Gifford**	
STEM Kits:	break		**Locker Deliveries @**	
TNCreate:	break			
TNTry Kits:	break			
Total:	10		*WiFi Stats by Month from ExBabylon*	

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/Adult/Community
Storytime Week 1:					0	Y / N	CH/TN/AD/COM
Storytime Week 2:					0	Y / N	CH/TN/AD/COM
Storytime Week 3:					0	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					0		
Program: Bluey & Bingo	13			8	21	Y / N	CH/TN/AD/COM
Program: Plant Care Program				8	8	Y / N	CH/TN/AD/**COM**
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	13	0	0	16	29		***Please circle or bold**

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year 2025
Hunters		**August**

Branch Highlights

(can include stories to share/quotes/tidbits)

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	77		Computer Sessions:	7
Avg Daily Visitor Count:	9.625		Length of All Sessions:	2.38
			WIFI Stats - Users:	
Ref Questions:	22		WIFI Stats - Total Data Used:	
Tech Ref Questions:	14			
Tech Reference - Libby:	1		Volunteer Hours	
Circulation Stats:	84			
New Library Cards:	1			
			Locker Deliveries @Fruitland	
Take Home KITS Given Out:			Locker Deliveries @Hunters	16
TNMake Kits: Sunflower	10		Locker Deliveries @Gifford	5
STEM Kits: Make Our Game	5		Locker Deliveries @	
TNCreate:				
TNTry Kits:				
Total:	15		WiFi Stats by Month from ExBabylon	

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month   Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/Adult/Community
Storytime Week 1:					0	Y / N	CH/TN/AD/COM
Storytime Week 2:					0	Y / N	CH/TN/AD/COM
Storytime Week 3:					0	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					0		
Tech Help with LOSC Week 1:				1	1	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					1		
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	0	0	0	0	1		**Please circle or bold**

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year	2025
Kettle Falls	LTL	**July**	

Branch Highlights
(can include stories to share/quotes/tidbits)

Wright's D&D Write-up: I had two D&D games this month, the first with teens and the second with kids ages 9-12. Both went very well and they expressed a desire to play again soon. The second had a comical Brothers Grimm end to it which I won't get into but which still makes me chuckle. Both groups used teamwork and creativity to solve problems and succeed, as well as basic math skills. Some of the younger group were very shy, and it helped to have their parents there to encourage them. I believe D&D is a great way to make new friendships and deepen existing ones.

Our robotics program had a much bigger turnout than we had expected! Despite some technical difficulties with the robot, team 4980 managed to keep all attendents, both children and adults alike, entertained and engaged. Everyone was interactive and the Q&A segment for the team at the end ran for a whole 20 minutes!

A local church group generously offered to pull weeds, clean windows, and powerwash the outside of the building. They did a phenominal job making the outside of our building look spotless just in time for the Bluey and Bingo event the following week!

Statistics to Report

		Notes:				Notes:
Head Count/Door Count:	2454	Open 22 days		Computer Sessions:	423	
Avg Daily Visitor Count:	112			Length of All Sessions:	322.95	
				WIFI Stats - Users:	na	
Ref Questions:	106			WIFI Stats - Total Data Used:	na	
Tech Ref Questions:	82					
Tech Reference - Libby:	6			Volunteer Hours	50	
Circulation Stats:	1,749			Community service Hours	12	
New Library Cards:	21					
				Notary	1	
Take Home KITS Given Out:						
TNMake Kits:	70	/80				
STEM Kits:	--					
TNCreate:	--					
TNTry Kits:	--					
Total:	70			*WiFi Stats by Month from ExBabylon*		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month   *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/ Adult/Community
Storytime Week 1:	28			6	34	Y / N	CH/TN/AD/COM
Storytime Week 2:	17			5	22	Y / N	CH/TN/AD/COM
Storytime Week 3:	27			6	33	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):	55			13	68	Y / N	CH/TN/AD/COM
TOTALS:					157		
Tech Help with LOSC Week 1:				1	1	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:				2	2	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					3		
Program: Music 7/2		2	5	2	9	Y / N	CH/TN/AD/COM
Program: Music 7/9		1	5	2	8	Y / N	CH/TN/AD/COM
Program: Music 7/16		2	5	1	8	Y / N	CH/TN/AD/COM
Program: Music 7/23		2	7	3	12	Y / N	CH/TN/AD/COM
Program: Music 7/30		2	7	2	11	Y / N	CH/TN/AD/COM
Program: D&D 7/9			4		4	Y / N	CH/TN/AD/COM
Program: D&D 7/24		2	3	2	7	Y / N	CH/TN/AD/COM
Program: Writer's Group 7/10				5	5	Y / N	CH/TN/AD/COM
Program: Robotics	6	20	7	13	46	Y / N	CH/TN/AD/COM
Program: WSU Houseplants		1		6	7	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	6	32	43	36	277	**Please circle or bold**	

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year 2025
Kettle Falls	LTL	**August**

Branch Highlights
(can include stories to share/quotes/tidbits)

Bluey was a great success here at Kettle! It ran incredibly smoothly thanks to all the awesome staff who helped make it work and the kids were all so excited to meet Bluey and Bingo. A patron even reached out after the event was over to send us their praises of the program.

An assistant calling on behalf of 7th District legislator Hunter Abell inquired about a picture that Representative Abell was interested in hanging on the wall of his office. The picture was posted to facebook under a "Ghost Towns and Mines of Washington" account and was titled *'Republic, Washington celebrating July 4th, 1908 with a horse race'* owned by the Kettle Falls Public Library. After some digging we discovered the picture was part of our digitized Washington Rural Heritage collection and falls into the Public Domain (older than 100 years). We informed Rep. Hunter Abell's assistant Rebecca that they are free to use the picture in his office. They seemed very excited, as the picture is quite eye catching and will look great up on a wall.

Statistics to Report

		Notes:			Notes:
Head Count/Door Count:	1256	Open 21 days	Computer Sessions:	503	
Avg Daily Visitor Count:	60		Length of All Sessions:	364.32	
			WIFI Stats - Users:		
Ref Questions:	85		WIFI Stats - Total Data Used:		
Tech Ref Questions:	163				
Tech Reference - Libby:	5		Volunteer Hours		
Circulation Stats:	1,650				
New Library Cards:	17				
			Locker Deliveries @		
Take Home KITS Given Out:			Locker Deliveries @		
TNMake Kits:	58	/80	Locker Deliveries @		
STEM Kits:			Locker Deliveries @		
TNCreate:					
TNTry Kits:					
Total:	58		*WiFi Stats by Month from ExBabylon*		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month   *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/ Adult/Community
Storytime Week 1:					0	Y / N	CH/TN/AD/COM
Storytime Week 2:	32			6	38	Y / N	CH/TN/AD/COM
Storytime Week 3:	10			5	15	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:	42			11	53		
Tech Help with LOSC Week 1:				1	1	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:				2	2	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					3		
Program: Music 8/6		2	7	1	10	Y / N	CH/TN/AD/COM
Program: Music 8/13		1	6		7	Y / N	CH/TN/AD/COM
Program: Music 8/20		1	6	1	8	Y / N	CH/TN/AD/COM
Program: Music 8/27		1	6	2	9	Y / N	CH/TN/AD/COM
Program: Writer's Group 8/14				4	4	Y / N	CH/TN/AD/COM
Program: Bluey & Bingo	70	33	3	44	150	Y / N	CH/TN/AD/COM
Program: ExBab Scams				2	2	Y / N	CH/TN/AD/COM
Program: Puzzle Racing		3		8	11	Y / N	CH/TN/AD/COM
Program: FoL Family Movie Night		3	1	2	6	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	112	44	29	75	263		***Please circle or bold***

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year	2025
Lakeside	Amanda Smith	**July**	

Branch Highlights
(can include stories to share/quotes/tidbits)

This morning I had a community member come in while she was waiting for someone. She said she has lived in the community for 28 years and never stepped foot in the library before. She was excited because she didn't realize we had DVDs available for checkout. I ended up giving her a tour of the library, telling her about our Library of Things, puzzle swap, games for checkout, Mobius Passes, Discover Passes, Summer Reading and other programs, etc. She was very impressed and said she had no idea libraries had so much to offer now.

Recently a mother and daughter (4 yrs old) have been frequenting the library for 3-4 hours a day 3 days a week. Over many conversations we have learned that they are originally from Ecuador, and they are summering here. Since they are only here for a few months, they don't plan on setting up internet service or video streaming services. Plus they travel regularly, so they don't own games or puzzles. The mom was so appreciative that they could come to the library to read, play games, do puzzles, meet other community members, have playmates, attend programs, use the computer, have wifi access, ect. She said her daughter is learning to speak English, and she is surprised how quickly her daughter is picking it up. She believes it is because they have access to read so many books in English while they are here.

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	1779	**Computer Sessions:**	72	
Avg Daily Visitor Count:	80.9	**Length of All Sessions:**	31.43	
		WIFI Stats - Users:		
Ref Questions:	151	**WIFI Stats - Total Data Used:**		
Tech Ref Questions:	73			
Tech Reference - Libby:	29	**Volunteer Hours**	14	
Circulation Stats:	2,798			
New Library Cards:	41			
		Locker Deliveries @ Lakeside	26	
Take Home KITS Given Out:		**Locker Deliveries @**		
TNMake Kits:	57	55/ + the 2 remaining from last month **Locker Deliveries @**		
STEM Kits:	-	**Locker Deliveries @**		
TNCreate:	-			
TNTry Kits:	--			
Total:	57	*WiFi Stats by Month from ExBabylon*		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month   *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y/N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/Adult/Community
Storytime Week 1:	11	9	0	10	30	Y / N	CH/TN/AD/COM
Storytime Week 3:	9	1	0	6	16	Y / N	CH/TN/AD/COM
Storytime Week 4:	9	0	0	8	17	Y / N	CH/TN/AD/COM
Storytime Week 5:	20	1	0	15	36	Y / N	CH/TN/AD/COM
TOTALS:	49	11	0	39	99		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:	0	0	0	0	0		
Program: Exploring with a Ranger (Camping)	4	7	1	4	16	Y / N	CH/TN/AD/COM
Program: Bluey & Bingo (Storytime week 2)	36	37	11	53	137	Y / N	CH/TN/AD/COM
Program: Robotics	1	17	5	9	32	Y / N	CH/TN/AD/COM
Program: Plant Care	0	1	0	3	4	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	90	73	17	108	288	****Please circle or bold****	

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year	2025
Lakeside	Amanda Smith	**August**	

Branch Highlights
(can include stories to share/quotes/tidbits)

One of our SRP winners was a child who was brought in by her babysitter throughout the summer. When she and her mom came in to pick up her prize, they created cards for the whole family and checked out books. The mom taught the daughter how to use the catalogue computer and they played games and read books for a while. They ended up staying for a few hours.

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	1489	**Computer Sessions:**	85	
Avg Daily Visitor Count:	70.9	**Length of All Sessions:**	31.32	
		WIFI Stats - Users:		
Ref Questions:	162	**WIFI Stats - Total Data Used:**		
Tech Ref Questions:	93			
Tech Reference - Libby:	55	**Volunteer Hours**	20	
Circulation Stats:	2,563			
New Library Cards:	35			
		Locker Deliveries @ Lakeside	35	
Take Home KITS Given Out:		**Locker Deliveries @**		
TNMake Kits:	55 /55	**Locker Deliveries @**		
STEM Kits:	-	**Locker Deliveries @**		
TNCreate:	-			
TNTry Kits:	-			
Total:	55	*WiFi Stats by Month from ExBabylon*		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month   *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/ Adult/Community
Storytime Week 1:	12	0	0	11	23	Y / N	CH/TN/AD/COM
Storytime Week 2:	15	1	0	12	28	Y / N	CH/TN/AD/COM
Storytime Week 3:	12	7	0	12	31	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):	6	1	0	5	12	Y / N	CH/TN/AD/COM
TOTALS:	45	9	0	40	94		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:	0	0	0	0	0		
Program: Exploring with a Ranger: Rivers	2	6	0	4	12	Y / N	CH/TN/AD/COM
Program: Puzzle Racing	0	8	4	5	17	Y / N	CH/TN/AD/**COM**
Program: Recognizing Online Scams	0	0	0	1	1	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	47	23	4	50	124	***Please circle or bold****	

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year	2025
Loon Lake	**Mary Klabenes**	**July**	

Branch Highlights
(can include stories to share/quotes/tidbits)

Everyone has been very excited and so happy to see the new library. We have a lot more people coming in to use the internet because we have more room and seating and comfortable seating for their laptops.

Bluey & Bingo was a huge hit this month and everyone who came to it really enjoyed it. We had several families find out right after the fact and they were very bummed that they had missed it, so we informed them of the other locations hosting them. The Longdog Scaventer hunt has been the talk among the kids.

We have several kids who normally time a while to get comfortable in a new space and we thought it would take them a while to get used to the new building, but several of them remembered some of the artwork that we brought over from the old building and it immediately put them at ease and they have very much enjoyed all the space in their new library.

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	1794		Computer Sessions:	153
Avg Daily Visitor Count:	82	22 days open	Length of All Sessions:	70.43
			WIFI Stats - Users:	
Ref Questions:	412		WIFI Stats - Total Data Used:	
Tech Ref Questions:	19			
Tech Reference - Libby:	3		Volunteer Hours	20
Circulation Stats:	2,613			
New Library Cards:	110			
			Locker Deliveries @ Loon Lake	20
			Locker Deliveries @ Springdale	2
Take Home KITS Given Out:				
TNMake Kits: Paper Plate Fish	45		Locker Deliveries @	
STEM Kits:			Locker Deliveries @	
TNCreate:				
TNTry Kits:				

Total: 45

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/ Adult/Community
Storytime Week 1:	3			3	6	Y / N	CH/TN/AD/COM
Storytime Week 2: Blue & Bingo- see below					0	Y / N	CH/TN/AD/COM
Storytime Week 3:	5	1		5	11	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):	11, 9			5, 4	29	Y / N	CH/TN/AD/COM
TOTALS:					46		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/**COM**
Tech Help with LOSC Week 2					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					29	Y / N	CH/TN/AD/COM
TOTALS:					29		
Program: Bluey & Bingo Storytime	79			51	130	Y / N	CH/TN/AD/COM
Program: Friends Meeting				10	10	Y / N	CH/TN/AD/**COM**
Program: Level up Your Houseplants		3		11	14	Y / N	CH/TN/AD/**COM**
Program: Book Club				8	8	Y / N	CH/TN/AD/**COM**
Program: Longdog Scavenger Hunt		35			35	Y / N	CH/TN/AD/COM
Program: How to Train Your Dragon Scavenger Hunt		10			10	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	79	48	0	80	282	**Please circle or bold**	

Branch Status Report

Branch	Submitted By	Month/Year	2025
Loon Lake	Mary Klabenes	**August**	

Branch Highlights
(can include stories to share/quotes/tidbits)

The Grand Opening of the Loon Lake Library was a great success and had a very nice turnout of 304 people. Many people in the community of been dreaming of that day and it brought tears to more than one person's eye when they were able to really look around and see the building that they had dreamed of for so long become a reality.

People keep talking about how they love how much bigger this library is compared to the old one and how happy they are that there is so many more options for seating and places to set up with their laptop or just hang around and relax.

The Puzzle race was so popular that we have decided to have one per month for the next three months.

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	1826		**Computer Sessions:**	215
Avg Daily Visitor Count:	83	22 days open	**Length of All Sessions:**	111.27
			WIFI Stats - Users:	
Ref Questions:	398		**WIFI Stats - Total Data Used:**	
Tech Ref Questions:	102			
Tech Reference - Libby:	10		**Volunteer Hours**	21
Circulation Stats:	2,502			
New Library Cards:	116			
			Locker Deliveries @ Loon Lake	20
Take Home KITS Given Out:			**Locker Deliveries @ Springdale**	2
TNMake Kits:Sunflower	45		**Locker Deliveries @**	
Make Our Game	14		**Locker Deliveries @**	
TNCreate:				
TNTry Kits:				
Total:	59		*WiFi Stats by Month from ExBabylon*	

Ref Q, Tech Ref: record two days – add together, divide by 2, then times by # of days open in month
Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y/N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/Adult/Community
Storytime Week 1:	13			7	20	Y/N	CH/TN/AD/COM
Storytime Week 2:	12			7	19	Y/N	CH/TN/AD/COM
Storytime Week 3:	9			9	18	Y/N	CH/TN/AD/COM
Storytime Week 4 (&5):	6			6	12	Y/N	CH/TN/AD/COM
TOTALS:					69		
Tech Help with LOSC Week 1:					0	Y/N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y/N	CH/TN/AD/COM
Tech Help with LOSC Week 3:					0	Y/N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					0	Y/N	CH/TN/AD/COM
TOTALS:					0		
Program: Puzzle race		7	1	9	17	Y/N	CH/TN/AD/COM
Program: Level up Scavenger Hunt					31	Y/N	CH/TN/AD/COM
Program: Loon Scavenger Hunt					43	Y/N	CH/TN/AD/COM
Program: Friends Meeting				10	10	Y/N	CH/TN/AD/COM
Program: Rock Painting for Kids	3	6	2	8	19	Y/N	CH/TN/AD/COM
Program: Book Club				8	8	Y/N	CH/TN/AD/COM
Program: Springdale Back to School Event	12	35	47	55	149	Y/N	CH/TN/AD/COM
Program:					0	Y/N	CH/TN/AD/COM
Program:					0	Y/N	CH/TN/AD/COM
Program:					0	Y/N	CH/TN/AD/COM
Program:					0	Y/N	CH/TN/AD/COM
Outreach:					0	Y/N	CH/TN/AD/COM
Outreach:					0	Y/N	CH/TN/AD/COM
TOTALS:	15	48	50	90	346		***Please circle or bold***

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year	2025
Northport	**Wright Halbert**	**July**	

Branch Highlights
(can include stories to share/quotes/tidbits)

July brough the Hope Fire to Northport, and while it was tragic and destructive, it also brough an influx of hundreds of firefighters to our little town. A number of them made their way into the library, and it was a pleasure to meet them. One took a keen interest in Northport history and was allowed a temporary card for the short time she was here.

The Bluey and Bingo program was a hit in NP as well. Clifford was grateful for all the outside help that came to pull off the program.

Houseplants...

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	300		**Computer Sessions:**	41
Avg Daily Visitor Count:	23 13 Days Open		**Length of All Sessions:**	49:22:00
			WIFI Stats - Users:	
Ref Questions:	26		**WIFI Stats - Total Data Used:**	
Tech Ref Questions:	26			
Tech Reference - Libby:	2		**Volunteer Hours**	0
Circulation Stats:	476			
New Library Cards:	2			
			Locker Deliveries @	11 O.C.
Take Home KITS Given Out:			**Locker Deliveries @**	
TNMake Kits:	10 /10		**Locker Deliveries @**	
STEM Kits:			**Locker Deliveries @**	
TNCreate:				
TNTry Kits:				
Total:	10		*WiFi Stats by Month from ExBabylon*	

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month   *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/ Adult/Community
Storytime Week 1:					0	Y / N	CH/TN/AD/COM
Storytime Week 2:					0	Y / N	CH/TN/AD/COM
Storytime Week 3:					0	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					0		
Program: WSU House Plants				8	8	N	AD
Program: Bluey & Bingo!		34			34	N	CH
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	0	34	0	8	42	**Please circle or bold**	

Branch Status Report

LIBRARIES STEVENS COUNTY

Branch	Submitted By	Month/Year	2025
Northport	**Wright Halbert**	**August**	

Branch Highlights
(can include stories to share/quotes/tidbits)

Clifford had a librarian from Garfield, WA visit us. She was so impressed with what LOSC offers, thought our little library was so great, and wished she could bring some of our structures to her's.

We've had a couple new kids join us pretty much daily at the library. It's been fun to show them how the library works and see their appreciation and enthusiasm. Nice to get some young energy here in NP.

Statistics to Report

	Notes:			Notes:
Head Count/Door Count:	223		Computer Sessions:	58
Avg Daily Visitor Count:	17.2 13 Days Open		Length of All Sessions:	64:37:00
			WIFI Stats - Users:	
Ref Questions:	26		WIFI Stats - Total Data Used:	
Tech Ref Questions:	13			
Tech Reference - Libby:	2		Volunteer Hours	
Circulation Stats:	494			
New Library Cards:	4			
			Locker Deliveries @	35 OC
Take Home KITS Given Out:			Locker Deliveries @	0 NP
TNMake Kits:	10 /10		Locker Deliveries @	0 ECHO
STEM Kits:			Locker Deliveries @	
TNCreate:				
TNTry Kits:				
Total:	10		WiFi Stats by Month from ExBabylon	

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month   *Circ Stats & New Library Cards from Becca's Circ Stats Sheet*

Program Specific Stats

Programming Spreadsheet 2025	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/COM
ALL PROGRAMS:							Children/Teen/ Adult/Community
Storytime Week 1:					0	Y / N	CH/TN/AD/COM
Storytime Week 2:					0	Y / N	CH/TN/AD/COM
Storytime Week 3:					0	Y / N	CH/TN/AD/COM
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/COM
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/COM
TOTALS:					0		
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Program:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
Outreach:					0	Y / N	CH/TN/AD/COM
TOTALS:	0	0	0	0	0		**Please circle or bold**