STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Public Regular Meeting
June 17, 2026
Zoom

REGULAR MEETING
Chair Josie Darst called the regular meeting of the Stevens County Rural Library District Board of Trustees to order at 10:00 am. In attendance were Josie Darst, Chair; Joann Caruso, Vice-Chair; Jennifer Miller, Trustee; Lisa Wolfe, Trustee and Becca Moore, Office Manager. Trustee Sue Poe, Director Amanda Six and Deputy Director Jessica Varang were absent from the meeting.

VISITORS – none

GREETINGS – Josie welcomed everyone.

PUBLIC COMMENT – none

AGENDA CHANGES – none

ACTION ITEMS
(1) The minutes from the Board of Trustees Regular Meeting of May 21, 2026, were reviewed.
(2) The minutes from the Board of Trustees Conference Call of June 10, 2026, were reviewed.
(3) The following vouchers and warrants were approved for payment:
Accounts Payable 5/19/26 – 6/5/26 – 48 Vouchers total $61,846.69.
Payroll Warrants May 2026 – 31 Direct Deposits for a total of $90,166.74.
(4) The Director's May 2026 accumulated vacation & sick hours were reviewed.
(5) Detailed Revenue & Budget Status Reports for May 2026.

Motion made to accept the Consent Agenda.
Motion made: Lisa
Motion seconded: Joann
All in favor: Unanimous

UNFINISHED BUSINESS
(1) Building Project Updates & Snapshot –
a. Loon Lake, Chewelah, and Northport –
Northport: Contractor is still working on L&I paperwork to be able to complete some final projects..
Loon Lake: Performed a final warranty walkthrough with Amy Browne-Minden, the Library Architect from Design West. Matt pointed out any concerns we have with the building before the one year warranty comes up. Amy made note of them and will report them to the building contractor Dardan. That completes the Loon Lake project other than an audit at some point since the grant was over one million dollars.
Chewelah: Still waiting for the Operations & Maintenance Manuals from Welch to close out the project as well as the final bill.
b. Colville – The City received two bids for the project but neither were complete. There has not been a resolution to the information about land/library building not being fully owned by the City. A portion was deeded at some point to the City Library Board.
c. Hunters - Nothing new to report.

(2) **Advocacy to the State Legislature** – Becca sent a message to all three legislators. She has only heard back from one office - Representative Engel's. His assistant suggested a meeting in Colville since that would allow for more options and Becca offered the August Board meeting date since that is Colville. Becca will continue trying to coordinate those meetings.

(3) **Staff Reorganization** – Monday was our first closure day. Staff are settling into our new normal with reduced hours. Becca reported that Loon Lake was very busy Tuesday and had a full bookdrop. Lisa shared that there were a lot of people at Colville that were trying to get into the library on Monday and hadn't gotten the message that it would be closed. She also spoke to staff in Kettle Falls who are concerned that even if they begin to offer storytime again that the kids won't come back. In Kettle Falls the whole library ecosystem is built around children and kids. ECAP is very concerned about losing storytime for Early Learning. Lisa understands that we wanted to be consistent across branches but now is wondering if we should reconsider. Perhaps revisit the objective and be more branch specific in what we cut and what we offer. Becca shared that we will revisit storytime after Summer Reading. She thanked Lisa and said she would be sure to pass this info on to the management team.

(4) **Levy Lid Lift, November** – Getting information organized to turn in by the August deadline for the November election.

(5) **Annexation of Colville and Kettle Falls** - Trustees want to make sure we get the Resolutions signed and the Cities get their Annexations on the ballot by the August deadline. Amanda has requested meetings with both Colville and Kettle Falls to discuss but has not heard back from them.

(6) **Policy/Procedure Review -**

a. **Volunteer Policy -** table this month
b. **0015 Personnel Policy 400.500 Leave Without Pay -** While reviewing this policy admin discussed offering the option of taking leave without pay without exhausting all of your vacation first as an additional way the District could save money. This is being brought to the Board for discussion and feedback only, no vote at this time. Currently the way the policy reads you must first exhaust all vacation (and/or sick leave) before taking leave without pay. This type of leave would still require prior approval and there would be a cap on this type of request to keep from affecting benefits. Lisa could see this being a temporary policy change but not permanent. She is concerned that there is potential for coercion or shaming. Joann likes the option of occasionally taking leave without pay without using all acquired leave. Lisa is also concerned that leave hoarding could lead to a financial strain on the budget when staff leave the district. Becca will share all the comments with the Management Team.

(7) **Reschedule 2026 Board Retreat -** Trustees discussed potential dates and decided on Wednesday, July 8th. The first part of the meeting can be the Conference Call and then the Retreat. It will be at Josie's house.

REPORTS

(1) **Director's Report:**

a. **Library Happenings (attached)**
b. **Statistics and Reporting**

(2) **Trustee/Liaison Report:**

- Kettle Falls Friends – Friends met on Monday - Pie sale went really well! The Friends received an Innovia grant for $2,500 for after school snacks. A reporter from Statesmen contacted Lisa about the Innovia grant. She added a blurb about supporting your local library! The Kettle Falls Friends are also working on landscaping for the courtyard and approached Rotary about partnering to complete it. They also discussed the Levy. We need to be hyper vigilant - keep people from writing off the library district.
- **Others:** none

ADJOURNMENT

The meeting of the Board of Trustees was adjourned at 11:07 am.

Chair adjourned the meeting.

Respectfully submitted:

Date 7.16.2026

Type text here

Amanda Six, Secretary, SCRLD

Josie Darst, Board Chair

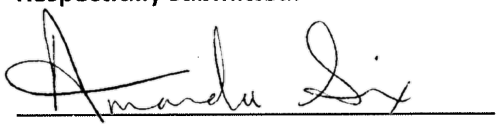
STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Conference Call
June 10, 2026

The meeting was called to order at 9:03 a.m. by Joann Caruso. Present were Joann Caruso, Vice-Chair; Jennifer Miller, Trustee; Sue Poe, Trustee; Lisa Wolfe, Trustee; Amanda Six, Library Director; Jessica Varang, Deputy Director and Becca Moore, Office Manager. Chair Josie Darst was absent from the meeting.

AGENDA

- **OPENING** – Joann welcomed everyone.
- **PUBLIC COMMENT** – none
- **AGENDA CHANGES** – none
- **ACTION ITEMS** - none
- **DISCUSSIONS**
  - **June 17th – Regular Board Meeting – Agenda Changes** – none
  - **Reschedule Board Retreat** - Becca will send out a Doodle Poll for a new date.
- **NEW BUSINESS** – none
- **ADJOURNMENT** – Meeting was adjourned at 9:06 am.

Respectfully submitted:



Amanda Six, Secretary, SCRLD

Accepted By:

Josie Darst, Board Chair

06.17.2026

Date

District Status Report

Director, Deputy Director, Staff Support Specialist & Office Manager

May 2026

Director District Highlights Submitted by: Amanda

- May was a busy month, repivoting after the levy failure. I want to commend the whole staff for having professional grace and gumption under challenging circumstances.
- We formed a Budget and Levy workgroup of ten staff from across the district and from a wide range of positions. The work from the group was so helpful to me when making some very hard decisions.
- We have developed a plan to re-run the levy in November, 2026 and to try and get annexation on the ballot for both Colville and Kettle Falls.
- We have also created a budget that is balanced in 2027 in case the levy fails again. This includes the staff hour cuts, and furloughs.
- In addition, we are making cuts immediately in order to cushion ourselves if the levy fails again. We will still need to get to April, 2027, whether the levy passes or not.
- I attended two management trainings in the last month: "Everything You Know About Library Advocacy is Wrong" from EveryLibrary and one called "Coaching Essentials Training" from Enduris.

Deputy Director/Tech/Educ Highlights Submitted by: Jessica

- Staff Day was sad but went well
- I took some vacation time in May - a big thanks to Becca and Nellie for covering my duties
- The Teen Internship Grant classes, job description, and interview guidelines are keeping me busy.
- Lots of brain power went into routing and staffing and budget cuts this month
- What little brain power was left went into Summer Reading wrap-up info and activities. Its bittersweet as some programs are ramping up and some are being cut indefinitely at the same time.

Staff Support Specialist Highlights Submitted by: Anja

- We've been working hard to figure out cuts that keep us stable budget-wise and take the best care possible of the team. We're so grateful for all the excellent participation from the levy work group. After settling on the plan, Becca and I have been hard at work figuring out all the admin details of how accruals, benefits, etc, are affected. Each change has a cascading effect of small, crucial details, and we've worked hard to make sure they're accurate.
- I met with staff via Zoom or discussed in email details and options related to voluntary hours changes. I wanted to make sure any staff considering voluntary changes had all the information to make the best decision for them.
- I carefully documented each staff hour change. Thank you to Becca for her help to make sure all the math was accurate.
- We had another successful payroll processing, along with all the related pieces of that process.

Admin Highlights submitted by: Becca

- May was another busy month in Admin! Other than the usual monthly admin duties…
- A lot of the month was spent brainstorming, budgeting and planning how to deploy cost saving measures since the Levy did not pass.
- And a week of vacation.

Branch Status Report HARDCOPY FOR DESK STATS

Branch	Submitted By	Month/Year 2026
Chewelah		MAY

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

A patron who came in today (5/8/26) was talking about how integral public libraries are to building community. With the recent levy, she wanted to tell us how much this community needs us and how thankful she is for the work we do. She said the library sets the tone for the community -- when she and her family moved to this area back in 1985, within two weeks, they all had library cards and she said that this library was how her children were introduced to this community. She had many other kind words to share about the staff here and how much they have done for her and her kids especially over the years. I just wanted to share because this was a very sweet interaction. She said she wasn't sure how often we got to hear "thank you" but that we deserved to hear it -- "what you do here has tremendous impact."

Statistics to Report

		Notes:
Head Count/Door Count:	1165	
Avg Daily Visitor Count:	61.32	
Meeting Room Reserved by Public:	5	
Ref Questions:	35	
Tech Ref Questions:	57	
Tech Reference - Libby:	0	
Circulation Stats:	1,852	
New Library Cards:	19	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits:	80	67
STEM Kits:	50	50
TNCreate:	0	0
TNTry Kits:	30	30
Total:		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	219	
Length of All Sessions:	122.25	
WIFI Stats - Users:	690	
WIFI Stats - Total Data Used:	457.7487407	
Locker Pickups @ Chewelah	1	

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:	9			5	14	Y / N	**CH**/TN/AD/GEN
Storytime Week 2:	8			6	14	Y / N	**CH**/TN/AD/GEN
Storytime Week 3:	9			5	14	Y / N	**CH**/TN/AD/GEN
Storytime Week 4 (&5):	6			3	9	Y / N	**CH**/TN/AD/GEN
TOTALS:	32	0	0	19	51		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/**GEN**
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/**GEN**
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/**GEN**
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/**GEN**
TOTALS:	0	0	0	0	0	Y / N	CH/TN/AD/GEN
Program: Art for Adults Mosaics				15	15	Y / N	CH/TN/**AD**/GEN
Program: Craft Lounge				1	1	Y / N	CH/TN/AD/**GEN**
Program: WA State Poet Laureate				22	22	Y / N	CH/TN/AD/**GEN**
Program: Game! Start! Week 1 & 2					0	Y / N	CH/TN/AD/GEN
Program: Trivia in the Stacks			5	4	9	Y / N	CH/TN/AD/**GEN**
Program: GIS weeks 1-4				3	3	Y / N	CH/TN/AD/GEN
Program: Scavenger Hunt					70	Y / N	CH/TN/AD/GEN
Program: Brick Builders weeks 1-4		1			1	Y / N	CH/TN/AD/GEN
Program:This or that					60	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	32	1	5	64	232		***Please circle or bold***

Branch Status Report HARDCOPY FOR DESK STATS

Branch	Submitted By	Month/Year 2026
Colville	Lisa Vos	MAY

Branch Highlights - things to share, shout-outs, etc *(can include stories to share/quotes/tidbits/photos)*

Patron corners Lisa in her office: I can't believe the levy failed! That makes me so MAD! What are you going to do?!
a patron was reassured over the course of 2 hours about some phone issues she's been having. Devin, Lisa, and Emily all spent time with her helping her understand how her apps work and what privacy and security measures are and aren't possible. She thanked us PROFUSELY upon leaving for the time spent with her.
Patron returned Film Scanner from LoT. I asked if it worked for what they needed. I remembered that they were converting slides to digital for their family. They said yes! They said that it was their Great Great Grandparent's slides! They sent the pictures to several family members. But the best part was they put together a group of them for their mother and gave it to her as a Mother's Day present, and she was so grateful and excited!
Chelsea spent about half an hour helping an elderly patron on the computer and getting her set up to take zoom classes. As they were wrapping up the patron remarked "I didn't vote for the last thing because I didn't know what to do, but if the levy comes up again I'll vote yes! Thank you so much!"
Kristina was assisting an older patron with some documents on her latop. The patron was a bit flustered and snippy because she(patron) didn't know what to do, but Kristina remained calm and helpful. She backtracked to assure the patron was understanding what to do and felt heard.

Statistics to Report

		Notes:
Head Count/Door Count:	5,054	
Avg Daily Visitor Count:	266	19 days open
Meeting Room Reserved by Public:	20	
Ref Questions:	43	
Tech Ref Questions:	237	
Tech Reference - Libby:	52	
Circulation Stats:	3,838	
New Library Cards:	26	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits:	120	
STEM Kits:	70	
TNCreate:		
TNTry Kits:	75	
Total:	265	

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	371	
Length of All Sessions:	215.58	hours
WIFI Stats - Users:	1069	
WIFI Stats - Total Data Used:	790.9	GB
Volunteer Hours:	110.5	
Locker Pickups @ Colville	2	

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:	9	0	0	7	16	Y / N	CH/TN/AD/GEN
Storytime Week 2:	5	0	0	3	8	Y / N	CH/TN/AD/GEN
Storytime Week 3:	8	0	0	6	14	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):	16	0	0	12	28	Y / N	CH/TN/AD/GEN
TOTALS:	38	0	0	28	66		
Tech Help with LOSC Week 1:				2	2	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:				3	3	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:				3	3	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):				5	5	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	13	13		
Program: Scavenger Hunt	5	10	6	7	28	Y / N	CH/TN/AD/GEN
Program: Discoverables					0	Y / N	CH/TN/AD/GEN
Program: Music Makers x4	69			58	127	Y / N	CH/TN/AD/GEN
Program: Ready, Set, Dazzle!		12			12	Y / N	CH/TN/AD/GEN
Program: Book Group				8	8	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event: Parkview				19	19	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	112	22	6	133	273		***Please circle or bold***

Branch Status Report

Branch	Submitted By	Month/Year 2026
Hunters		**MAY**

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

The Mosaics Art for Adults program was very popular, and brought in 13 patrons, 3 of whom had never visited the library before! A patron has been learning to use a new cell phone (her first), and comes in each week with new questions she's written down to ask and learn. Spokane Housing authority changed to an all online format for recertification, so I spent 2 hrs helping a resident of the senior living center make an account and complete his recertification, as well as create an email address, which is required. He was incredibly thankful and made a donation to the library as a token of thanks, even though I tried to turn it down. A woman came in because a pop-up on her phone had said "53 viruses detected", but her husband had told her to go to the library before she freaked out. Sure enough, it was just a phishing ad, and I showed her how to x out without clicking on any links. She was very thankful!

Statistics to Report

		Notes:
Head Count/Door Count:	87	open 9 days
Avg Daily Visitor Count:	9.7	
Meeting Room Reserved by Public:		
Ref Questions:	0	
Tech Ref Questions:	14	
Tech Reference - Libby:	1	
Circulation Stats:	127	
New Library Cards:	1	

Take Home KITS Given Out:	*# Received*	*# Given Out*
TNMake Kits:	10	9
STEM Kits:	0	
TNCreate:	0	
TNTry Kits:	5	1
Total:	15	10

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	16	
Length of All Sessions:	11 hr 45 min	
WIFI Stats - Users:	52	
WIFI Stats - Total Data Used:	138	

Locker Pickups @ Hunters	6
Gifford	11
Fruitland	5
Addy	3

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Art for Adults: Mosaics			1	12	13	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	**0**	**0**	**1**	**12**	**13**		***Please circle or bold***

Branch Status Report

Branch	Submitted By	Month/Year 2026
Kettle Falls		**MAY**

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

Baby Storytime is awesome. I really enjoy that it is for all; Parents, Grandparents, families. I like that you can come when you can and are always welcome. I love that the library can offer this program for free.

Baby storytime at the library has been a great way for my 1 year old daughter to get social interaction with other children her age. She has made a lot of friends and has learned a lot, and grown herself by learning and watching others. Storytime has also been helpful to me as a first time mom in a town with no family or support. I have met a lot of moms who have shared activities and support that is availiable in our community.

Things with Strings music program celebrated their 2-year anniversary with a pizza party. We've seen a few new additions to the program as well. Some of the regular attendees of the program formed a group and performed at Town & Country Days. They were pretty good! Most of them had never played an instrument before joining the program just two years ago.

Statistics to Report

		Notes:
Head Count/Door Count:	2877	
Avg Daily Visitor Count:	152	19 open days
Meeting Room Reserved by Public:	11	
Ref Questions:	89	
Tech Ref Questions:	250	
Tech Reference - Libby:	1	
Circulation Stats:	1,127	
New Library Cards:	12	

Take Home KITS Given Out:	*# Received*	*# Given Out*
TNMake Kits:	80	80
STEM Kits:	60	60
TNCreate:		
TNTry Kits:	30	30
Total:		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	453	
Length of All Sessions:	328	
WIFI Stats - Users:	503	
WIFI Stats - Total Data Used:	643	
Locker Pickups @ Kettle Falls	9	
Volunteer hours	49	
Afterschool snacks	521	

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:	18			5	23	N	CH
Storytime Week 2:	35			7	42	N	CH
Storytime Week 3: Roosevelt	32			5	37	N	CH
Storytime Week 4 (&5):	36			7	43	N	CH
TOTALS:	121	0	0	24	145	N	
Tech Help with LOSC Week 1:					0	N	AD
Tech Help with LOSC Week 2:					0	N	AD
Tech Help with LOSC Week 3:					0	N	AD
Tech Help with LOSC Week 4 (&5):					0	N	AD
TOTALS:	0	0	0	0	0	N	
Grief support group 5/8				4	4	N	AD
Baby storytime week 1 (rest of month canc	16			9	25	N	CH
Things with strings week 1			6	1	7	N	CH
Things with strings week 2			8	2	10	N	TN/GEN
Things with strings week 3			7	2	9	N	TN/GEN
Things with strings week 4			7	3	10	N	TN/GEN
Writing group 5/14			2	5	7	N	AD/GEN
Movie & Crafternoon	2	7	6	4	19		CH
Outreach Events - Name of Event + # visitors						N	
Outreach Event:					0	N	CH/TN/AD/GEN
Outreach Event:					0	N	CH/TN/AD/GEN
TOTALS:	**139**	**7**	**36**	**54**	**236**	*"Please circle or bold"*	

Branch Status Report

Branch	Submitted By	Month/Year 2026
Lakeside	Amanda Smith	**MAY**

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

I was talking to a patron today and she said she just really wanted us to know: When she first moved to the Suncrest community 3 years ago, she didn't know anyone, she didn't have any friends, and she didn't have a support network. She said the library was the first place where staff made her feel welcome. She started taking her kids to story time every week and she met the other moms in the area. She was able to make connections and network. The people she met through the library became her biggest supporters when she started her own business and multiple community groups for adults and children. She said how grateful she is to the library, the staff, and the community she met here.

Statistics to Report

		Notes:
Head Count/Door Count:	862	
Avg Daily Visitor Count:	45.37	
Meeting Room Reserved by Public:	2	Test proctoring & board meeting
Ref Questions:	107	
Tech Ref Questions:	34	
Tech Reference - Libby:	12	
Circulation Stats:	1,645	
New Library Cards:	30	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits:	55	55
STEM Kits:	55	55
TNCreate:	0	0
TNTry Kits:	20	20
Total:	130	130

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	49	
Length of All Sessions:	16.88	
WIFI Stats - Users:	216	
WIFI Stats - Total Data Used:	202.9299343	

Locker Pickups @	
Lakeside	20
Swenson	3

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:	17	0	0	12	29	Y / N	CH/TN/AD/GEN
Storytime Week 2:	14	0	0	13	27	Y / N	CH/TN/AD/GEN
Storytime Week 3:	12	0	0	9	21	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):	11	2	1	8	22	Y / N	CH/TN/AD/GEN
TOTALS:	54	2	1	42	99		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Knitters & Knotters 5/6	0	0	0	7	7	Y / N	CH/TN/AD/GEN
Program: Knitters & Knotters 5/13	0	0	0	5	5	Y / N	CH/TN/AD/GEN
Program: Knitters & Knotters 5/20				6	6	Y / N	CH/TN/AD/GEN
Program: Knitters & Knotters 5/27		2		7	9	Y / N	CH/TN/AD/GEN
Program: Art for Adults- Mosaic 5/15	0	0	0	14	14	Y / N	CH/TN/AD/GEN
Program: Passive Scavanger Hunt	40	20	6	0	66	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	**94**	**24**	**7**	**81**	**206**		***Please circle or bold***

Branch Status Report

Branch	Submitted By	Month/Year 2026
Loon Lake		MAY

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

We are starting to pick up for summer and getting ready for Summer Reading Program . Mary is hosting end of year field trips for Valley and Springdale school districts. We have our self check now installed, we hope to see patrons using it. We are excited here at LL, our circualtion numbers are starting pass Chewelah's! Our communtiy room and small meeting room get continous use.

Statistics to Report

		Notes:
Head Count/Door Count:	962	
Avg Daily Visitor Count:	50.63	19 days open
Meeting Room Reserved by Public:		
Ref Questions:		
Tech Ref Questions:		
Tech Reference - Libby:		
Circulation Stats:	1,873	
New Library Cards:	22	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits: Stick Crocodile	45	45
STEM Kits: Seed Paper	40	40
TNCreate:		
TNTry Kits: Bee Bath	20	20
Total:	105	105

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

	Notes:
Computer Sessions:	
Length of All Sessions:	
WIFI Stats - Users:	
WIFI Stats - Total Data Used:	
Locker Pickups @ Loon Lake	32

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:	9	2		4	15	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	9	2	0	4	15		
Tech Help with LOSC Week 1:				1	1	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	1	1		
Program: Resume Help			1	1	2	Y / N	CH/TN/AD/GEN
Program: Breakout Box					0	Y / N	CH/TN/AD/GEN
Program: Kid's Book Club			13	3	16	Y / N	CH/TN/AD/GEN
Program: LL 6th Grade Field Trip					0	Y / N	CH/TN/AD/GEN
Program: Book Club					0	Y / N	CH/TN/AD/GEN
Program: Friend's Meeting					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program: Animal Scavenger Hunt					27	Y / N	CH/TN/AD/GEN
Program:Fishing Scavenger Hunt					93	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	9	2	14	9	154	***Please circle or bold***	

Branch Status Report

Branch	Submitted By	Month/Year 2026
Northport	Wright Halbert	**MAY**

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

1. Wright did his annual kites for kids giveaway at the OC school, 60 kites went out this year. **2.** We had a gentleman come in that volunteers at a library in Fall River Mills, California. They lost there funding and are now a volunteer run libary. He loved our little library, says to keep up the good work and wished us luck on our future levy! **3.** Wright had a regular patron with a phone problem. She was very upset and unable to afford a new one. I was able to fix it for her, and she came back in grateful and tearing up. It really meant something.

Statistics to Report

		Notes:
Head Count/Door Count:	219	
Avg Daily Visitor Count:	17	13 Days Open
Meeting Room Reserved by Public:		
Ref Questions:	26	
Tech Ref Questions:	13	
Tech Reference - Libby:	2	
Circulation Stats:	438	
New Library Cards:	1	

Take Home KITS Given Out:	*# Received*	*# Given Out*
TNMake Kits:	10	8
STEM Kits:	10	5
TNCreate:		
TNTry Kits:	5	5
Total:		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	34	
Length of All Sessions:	37:19:00	
WIFI Stats - Users:	54	
WIFI Stats - Total Data Used:	58.054	

Locker Pickups @ Northport	29
OC LOCKER	20

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:	10			1	11	Y	CH
Storytime Week 2:	10			1	11	Y	CH
Storytime Week 3:	10			1	11	Y	CH
Storytime Week 4 (&5):	10			1	11	Y	CH
TOTALS:	40	0	0	4	44		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: OC Outreach		22		2	24	Y	CH
Program: OC Outreach		17		3	20	Y	CH
Program: OC Outreach		21		2	23	Y	CH
Program: OC Outreach		19		3	22	Y	CH
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	**40**	**79**	**0**	**14**	**133**		***Please circle or bold***