

STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Public Regular Meeting
July 16, 2026
Zoom

REGULAR MEETING

Chair Josie Darst called the regular meeting of the Stevens County Rural Library District Board of Trustees to order at 10:00 am. In attendance were Josie Darst, Chair; Joann Caruso, Vice-Chair; Jennifer Miller, Trustee; Sue Poe, Trustee; Lisa Wolfe, Trustee; Amanda Six, Director; Jessica Varang, Deputy Director and Becca Moore, Office Manager.

VISITORS – none

GREETINGS – Josie welcomed everyone.

PUBLIC COMMENT – none

AGENDA CHANGES – none

ACTION ITEMS

- (1) The minutes from the Board of Trustees Regular Meeting of June 17, 2026, were reviewed.
- (2) The minutes from the Board of Trustees Conference Call of July 08, 2026, were reviewed.
- (3) The following vouchers and warrants were approved for payment:
Accounts Payable 6/22/26 – 7/8/26 – 39 Vouchers total \$130,091.94.
Payroll Warrants June 2026 – 31 Direct Deposits for a total of \$89,657.03.
- (4) The Director's June 2026 accumulated vacation & sick hours were reviewed.
- (5) Detailed Revenue & Budget Status Reports for June 2026.

Motion made to accept the Consent Agenda.

Motion made: Sue

Motion seconded: Joann

All in favor: Unanimous

UNFINISHED BUSINESS

- (1) **Building Project Updates & Snapshot –**
 - a. Loon Lake, Chewelah, and Northport –
Northport: Contractor is waiting to be cleared by L&I before he can start working in Northport. This is required for the LCIP grant. Becca is staying in contact with the contractor and has been checking L&I weekly.
Loon Lake: Project is complete other than taking care of items from final warranty walk through and an audit that will happen at some point.
Chewelah: Operations & Maintenance Manuals from Welch arrived. Waiting for Welch to complete all the needed approvals to close out the project. The Library district will need all 3 approvals back before releasing retainage. This includes approval from L&I, Department of Employment Services and Department of Revenue.
 - b. Colville – At the Colville City Council meeting this week the Council discussed the MOU needed to clarify ownership of both the land under the library and the building itself. Both the Library Capital Improvement Program (LCIP) and the Congressionally Directed Spending (CDS) funds allocated via USDA require "securitization," or proof of ownership where the grant funds will be expended. The

other agenda item was to reject the two bids received for the Colville Library renovation project, because they were incomplete and over-budget. Instead of just rejecting the bids the Council voted to cancel the whole project including rejecting the LCIP funds. Amanda felt that this was not clearly stated on the agenda and should not have come up for a vote. The City Library Board met the next day and were very upset. Amanda has drafted a letter to send to the Mayor with both the Library District and the City Boards concerns. Amanda believes the City of Colville should use the funds they had set aside for the project to make needed improvements to the building. Without the LCIP fund stipulations the City can amend the scope of work and is not required to keep the building a library for 10 years. Amanda is concerned the City will move the committed funds to another project. Trustees agree that annexation and seeking grant funding to build a new library in the future seems like the best next steps. Amanda will also be checking on the \$300,000 CDS funding that was granted to the Colville project because that money was given to the Libraries of Stevens County Foundation; not the City of Colville.

c. Hunters - Nothing new to report.

- (2) **Advocacy to the State Legislature** – Andrew Engell is scheduled to attend the Board meeting in August. Follow up emails to the other two legislators have been sent but Becca has not heard back yet. Trustees suggested having the past few years of new construction numbers to share with the Legislators when we meet with them.
- (3) **Staffing Updates** –
- Staff have handled the new hours and furloughs graciously.
 - Posted the internal positions for Chief Human Resources Officer and Chief Administrative Officer.
 - Completing updates to the Collection Development Manager job description and then that will be posted internally.
 - With a Washington State Library grant the District was able to hire two teen interns for the summer. One is based in Loon Lake and one is based in Kettle Falls. The interns will also help at summer reading programs in nearby libraries. The grant was to provide an opportunity for teens to learn what it's like to work in a library.
- (4) **Levy Lid Lift, November** – Working on the documentation needed. Amanda would like to share powerful stories and videos this time around. Much of the required paperwork is due Tuesday, August 3, 2026.
- (5) **Annexation of Colville and Kettle Falls** -
- Annexation was brought up at the Colville City Council meeting but Amanda was not able to join the meeting. She would like to get on the agenda again next month and share information with the Council. If the Levy passes the amount owed by the City of Colville would be \$100,000 more than they currently pay.
 - The City of Kettle Falls has formed a subcommittee to investigate annexation. Amanda thinks that may be helpful for Colville as well. Next steps are a sit down meeting with the City of Colville, the City Board, and the Improvement Club.
- (6) **Policy/Procedure Review** -
- a. **Volunteer Policy** - table this month
 - b. **0015 Personnel Policy 400.500 Leave Without Pay** - table this month
- (7) **2027 Draft Budget** - Becca shared the 2027 Draft Budget. There is a first run draft for a passed levy and a version for a failed levy. Trustees reviewed and asked a few questions. Becca asked that they submit any feedback they might have to her via email before the next meeting.

NEW BUSINESS

- (1) **Resolution 02-2026 Levy Lid Lift** – Trustees discussed the changes from the previous Resolution and called for a vote. The Resolution authorizes placing the question of a levy lid lift on the November 3, 2026 ballot.

Motion made to accept Resolution 02-2026 Levy Lid Lift.

Motion made: Lisa

Motion seconded: Sue

All in favor: Unanimous

REPORTS

- (1) **Director's Report:**

- a. **Library Happenings (attached)**
- b. **Statistics and Reporting**

- (2) **Trustee/Liaison Report:**

- Trustees discussed after the August in person meeting having more meetings via Zoom for both a cost and time saving measure.
- Kettle Falls Friends – Ongoing raffle through the summer. Hosting an Ice Cream Social on August 11th. Martha, a longtime volunteer, is retiring after 20 years. Working on the mural on the shed and lining up someone to stain the fence.
- Loon Lake Friends - Hosted successful booksales on July 3rd & 4th. Working on the Summer Festival in August. They will have a passport activity and drawing for a gift basket.
- **Others:** none

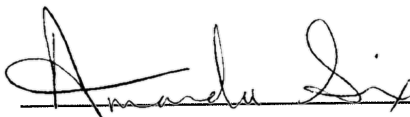
ADJOURNMENT

The meeting of the Board of Trustees was adjourned at 12:23 pm.

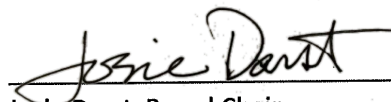
Chair adjourned the meeting.

Respectfully submitted:

Date 8.20.2026



Amanda Six, Secretary, SCRLD



Josie Darst, Board Chair

STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Board Retreat & Conference Call
Josie's House
July 8, 2026

The meeting was called to order at 10:50 a.m. by Josie Darst. Present were Josie Darst, Chair; Joann Caruso, Vice-Chair; Jennifer Miller, Trustee; Sue Poe, Trustee; Lisa Wolfe, Trustee; Amanda Six, Library Director (via Zoom); Jessica Varang, Deputy Director; Anja Johnson, Staff Support Specialist and Becca Moore, Office Manager.

AGENDA

- **OPENING** – Josie welcomed everyone.
- **PUBLIC COMMENT** – none
- **AGENDA CHANGES** – none
- **ACTION ITEMS** - none
 - Addendum to Colville Interlocal Cooperation Agreement (ILA) - Trustees reviewed the addendum which includes the Library District changing their open hours. Per the ILA, "...regular hours of service are determined by the District, but any reduction in the schedule of service hours requires a written agreement of the Parties." The Colville City Council previously approved this revision at the June 23, 2026 meeting.

Motion made to accept the Addendum to the Colville Interlocal Cooperating Agreement.

Motion made: Lisa

Motion seconded: Jennifer

All in favor: Unanimous

○ **DISCUSSIONS**

- **June 17th – Regular Board Meeting – Agenda Changes** – none
- Resolution 02-2026 Levy Lid Lift - Amanda would like to get some clarification from our lawyer about the new levy lid lift laws before signing this resolution to put the Levy Lid Lift on the November ballot. Some specific changes:
 - **Levy lid lifts (RCW 84.55.050)**
 - Increases the number of years in which the voters can set a maximum levy rate from one to two consecutive years.
 - The levy rates are not required to be the same, but they must be included in the ballot proposition.
 - Increases the number of years in which the voters can lift the appropriate growth limit factor from 6 years to 10 years.
 - MRSC's details about all of this.
- **2027 Draft Budget** - Becca shared the first draft of the 2027 Budget. She will add an additional column for passing the levy before the regular board meeting and show the savings from Monday closures and furlough days for 2027. Trustees would like an estimate of how much it will cost the cities to put annexation on the ballot. Amanda will ask about that. It's possible, depending on their bylaws, that Friends groups could help with annexation funding, if the cost is a deterrent for the cities to put it on the ballot, since the donation would be promoting library services.
- **Levy Lid Lift** - Will be rerunning the levy in November. Trustees would like to see more visuals and some videos. Anja would be happy to help with informational videos. Lisa suggested that we gather all the Friend's groups, the advisory boards, the Foundation and any of the people who want to speak for the library and have a training

work session to give them the information, understanding and skills to have conversations about the levy and how funding the library works. Everyone agreed that this is a great idea!

- **Annexation of Colville and Kettle Falls -**

- There is a lot of confusion in Colville about annexation and how it will affect the building project and the grants associated with that. Annexation would not affect the grant funds. Amanda has examples from other city libraries that have annexed but reside in buildings owned by the city. Amanda would recommend that both cities retain ownership of the buildings even after annexation.
- Have not heard back from the City of Kettle Falls at all.
- There is still time to get annexation on the ballot for November but Amanda recommends waiting until an early 2027 election. This will give us more time to talk to the cities and won't clutter the messaging for the November Levy Lid Lift.
- There is still the confusion about how this will change taxes and the library for the citizens if they annex. Currently they do not have a voice in the funding of their library. Annexation will have citizens paying taxes directly to the library and give them a voice in funding the library (i.e., they can vote in levy lid lift elections.)
- If annexation turns out not to work for a city, the city can choose to withdraw from annexation, by a vote of the city residents.

- **MOU between City of Colville and City Advisory Board** - The City of Colville has created an MOU with the City Board in order to document securitization of the land and property in order to satisfy the "ownership" for the LCIP grant. It doesn't specify any details (e.g., dates when ownership of the parcels was deeded over to the City and the Colville Library Board of Trustees, the parcel numbers, the building's construction date, etc). It makes sense that the City owns the building, but we would think there would be a reference to a legal precedent or law.

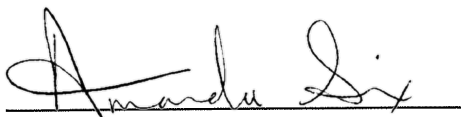
- **Colville Building Renovations** - Amanda does not believe the building project should move forward. The designs created are not in the library's best interest. They do not address some basic current facility problems (e.g., there's no heat in the downstairs bathrooms, there's no heat in the proposed "staff room," the basement doors that will become a new entrance are not up to code and chronically malfunction, and there's no exterior lighting which has been an ongoing issue for decades, especially in the winter.). Furthermore, the design they've created is not conducive to a safe and efficient public space (e.g., no line of sight to the elevator lobby or the lower entry, a meeting room without a front-facing window, and bathrooms with no heat).

- Trustees discussed drafting a letter to the Colville City Advisory Board in support of discontinuing the Colville building project. The Board would recommend annexation in 2027 and let the citizens know they have a goal to reapply for grant funds to build a new library in the near future. Sue will work on the draft and share with the group.

- **NEW BUSINESS** – none

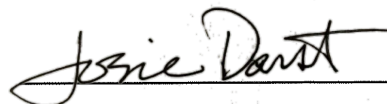
- **ADJOURNMENT** – 3:00 pm

Respectfully submitted:



Amanda Six, Secretary, SCRLD

Accepted By:



Josie Darst, Board Chair

7.16.2026

Date

District Status Report

Director, Deputy Director, Staff Support Specialist & Office Manager
June 2026

Director District Highlights Submitted by: Amanda

- I have been out sick a great deal of the last half of June with a severe back issue. I am so grateful to the administrative team and their ability to take on assorted tasks to take some pressure off of me and to address projects in a timely manner.
- We amended the Inter-Local Agreement at the Colville City Council on June 23, 2026 to reflect the hours changes (closed on Mondays) due to the levy failure in April.
- I've been working on a lot of issues related to both the November levy and potential annexation of Colville and Kettle Falls.

Deputy Director/Tech/Educ Highlights Submitted by: Jessica

- June has been a lot! We've had a lot going on, with summer reading starting, many changes internally with the closure on Mondays and schedules and furloughs and coordinating all of the pieces. We are a bit drained but keeping the fires lit.
- Here's an interesting tidbit from our Square Reports - this is a report I run to submit our B&O taxes for prints/copies. This is a three month window - almost 900 transactions! Averaging \$4.97/txn - total is almost \$5k!

Custom Reports: Quarterly B&O Excise Tax Report - Business Report ▾

Edit

Create New Report

◀ Apr 2026-Jun 2026 ▾ ▶ Reporting day ▾ All locations ▾ Summary ▾



899
SALES

\$4.97
AVG. GROSS SALE

\$4,472.03
GROSS SALES

\$4,400.83
TOTAL COLLECTED

•

Staff Support Specialist Highlights Submitted by: Anja

- June has been a very busy month! Some highlights:
- We've been laser-focused on figuring out levy failure budget cuts that keep us stable budget-wise and take the best care possible of the team. We're so grateful for all the excellent participation from the levy work group.
- After settling on the budget cut plan, Becca and I have been hard at work figuring out all the behind-the-scenes admin details of how accruals, benefits, etc, are affected. It's a lot of small, crucial details, and we've worked diligently to make sure they're accurate.
- We had another successful payroll processing. Becca and I appreciate everyone's teamwork with time cards. The new payroll software has done wonders to help with streamlining and accuracy of the many, many details involved in payroll, leave, and timekeeping.

Admin Highlights submitted by: Becca

- Busy month!!
- Working on budgeting for the rest of the year and ways to cut expenses as well as planning the 2027 draft budgets.
- Lots of things to update behind the scenes with Monday closures and hours reductions (isolated, phone system, etc).
- Managed Teen Intern applications and interview set up.

HARDCOPY FOR DESK STATS

Branch	Submitted By	Month/Year	2026
Chewelah	Melissa Searle	JUNE	

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

Tuesdays are busy at Chewelah! Wednesdays have seen an increase in door count as well, all likely due to the Monday closures. Staff and patrons have done an admirable job of adjusting to the new normal. Storytimes have been missed by patrons, but many of them continue to come to the library on the regular day/time to chat and gather the kids together so it's been great to see people still using the library as a way to connect.

Statistics to Report

		Notes:		Notes:	
Head Count/Door Count:	1286			Computer Sessions:	241
Avg Daily Visitor Count:	71.44			Length of All Sessions:	142.95
Meeting Room Reserved by Public:	4			WiFi Stats - Users:	558
Ref Questions:	49			WiFi Stats - Total Data Used:	296.6108614
Tech Ref Questions:	38				
Tech Reference - Libby:	8				
Circulation Stats:	2,185				
New Library Cards:	24				
Locker Pickups @ Chewelah					6
Take Home KITS Given Out:	<u># Received</u>	<u># Given Out</u>			
TNMake Kits:	80	80			
STEM Kits:	0				
TNCreate:	0				
TNTry Kits:	0				
Total:					
<i>Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month</i>				<i>WiFi Stats by Month from ExBabylon</i>	
				<i>Circ Stats & New Library Cards from Becca's Circ Stats Sheet</i>	

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
							Children/Teen/ Adult/General Int
ALL PROGRAMS:							
Storytime Week 1:	8			5	13	Y / N	CH/TN/AD/GEN
Storytime Week 2:	12			8	20	Y / N	CH/TN/AD/GEN
Storytime Week 3: Wiggle Worm	17			11	28	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):	N/A				0	Y / N	CH/TN/AD/GEN
TOTALS:	37	0	0	24	61		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Bee Curious (Pollinator Program)	4	3		5	12	Y / N	CH/TN/AD/GEN
Program: Scavenger Hunt	86				86	Y / N	CH/TN/AD/GEN
Program: Roosevelt's workbench wands	34				34	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event: Achieve Today school visit		15			15	Y / N	CH/TN/AD/GEN
Outreach Event: Rural Resources Health Fair				15	15	Y / N	CH/TN/AD/GEN
TOTALS:	161	18	0	44	223		**Please circle or bold**

HARDCOPY FOR DESK STATS

Branch	Submitted By	Month/Year	2026
Colville	Lisa Vos	JUNE	

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

Several patrons upon being informed that music makers is not ongoing: "oh no! Well I hope it comes back, it was so much fun!" We recieved a lovely note from a patron who had various tech needs throughout the day. I forwarded to A6, JV, AJ and BM Ella helped a patron get set up with a new library card, as she was leaving she said "thanks for all the help, you're awesome!" Many patrons continue to share their sadness that the levy failed

Statistics to Report

Head Count/Door Count:		5,553	Notes:	Computer Sessions:		422	Notes:
Avg Daily Visitor Count:		309	18 days open	Length of All Sessions:		257.45	hours
Meeting Room Reserved by Public:		12		WIFI Stats - Users:		956	
Ref Questions:		49		WIFI Stats - Total Data Used:		1566.8	GB
Tech Ref Questions:		219		Volunteer Hours:		96.2	
Tech Reference - Libby:		62		Locker Pickups @ Colville		38	
Circulation Stats:		3,950					
New Library Cards:		37					
Take Home KITS Given Out:		<u># Received</u>	<u># Given Out</u>				
TNMake Kits:		120					
STEM Kits:							
TNCreate:							
TNTry Kits:							
Total:		120					
Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month				Circ Stats & New Library Cards from Becca's Circ Stats Sheet			

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
							Children/Teen/ Adult/General Int
ALL PROGRAMS:							
Storytime Week 1:	6	0	0	6	12	Y / N	CH/TN/AD/GEN
Storytime Week 2: Wiggle worm	22	12		19	53	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	28	12	0	25	65		
Tech Help with LOSC Week 1:				3	3	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:				4	4	Y / N	CH/TN/AD/GEN
Tech Help with LOCC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOCC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	7	7		
Program: Scavenger Hunt	41	57	12	33	143	Y / N	CH/TN/AD/GEN
Program: Music Makers	31			23	54	Y / N	CH/TN/AD/GEN
Program: Ready, Set, Dazzle		5	7	2	14	Y / N	CH/TN/AD/GEN
Program: Bee Curious	2			2	4	Y / N	CH/TN/AD/GEN
Program: Nature Trackers: Citizen Scientists	6	5	0	9	20	Y / N	CH/TN/AD/GEN
Program: 4th Friday	1	2	1	0	4	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event: Parkview				15	15	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	109	81	20	116	326		**Please circle or bold**

Branch Status Report

Branch	Submitted By	Month/Year	2026
Hunters		JUNE	

Branch Highlights - things to share, shout-outs, etc *(can include stories to share/quotes/tidbits/photos)*

I was able to help a longtime patron set up her 1st smartphone, from assistance with the online application through showing her how to make a call. She is thankful to have more reliable communication, since her landline has been failing and her husband has complex medical needs. She says "This stuff makes me feel so dumb, but when I get stuck my husband just says 'Go show Ella' ". Some sadness and dismay about being reduced to just Wednesdays. One patron said "I'm thankful you're here, but it's sad to see so little investment in the community." "Thank you!" from the local food bank using our printer and public space to meet again. Very busy Wednesdays now that it's the only day!

Statistics to Report					
Head Count/Door Count:	92	Notes: open 6 days	Computer Sessions:	10	Notes:
Avg Daily Visitor Count:	15.3		Length of All Sessions:	10.32 hrs	
Meeting Room Reserved by Public:			WIFI Stats - Users:	44	
Ref Questions:	4		WIFI Stats - Total Data Used:	119.8	
Tech Ref Questions:	15				
Tech Reference - Libby:	0				
Circulation Stats:	154				
New Library Cards:	0		Locker Pickups @ Hunters	10	
Take Home KITS Given Out:	<u># Received</u>	<u># Given Out</u>	Gifford	22	
TNMake Kits:	10	10	Fruitland	4	
STEM Kits:	0		Addy	6	
TNCreate:	0				
TNTry Kits:	0				
Total:					
Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month			WIFI Stats by Month from ExBabylon		
			Circ Stats & New Library Cards from Becca's Circ Stats Sheet		

Program Specific Stats							
Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
ALL PROGRAMS:							
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Bee Curious	3	1	1	2	7	Y / N	CH/TN/AD/GEN
Program: Wiggle Worm Storytime	3	3	0	3	9	Y / N	CH/TN/AD/GEN
Program: Nature Trackers				1	1	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	6	4	1	6	17		**Please circle or bold**

Branch Status Report

Branch	Submitted By	Month/Year
Kettle Falls	mfk	JUNE

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

Some of the regular attendees of our Things with Strings music program formed a group and performed at Town & Country Days. They were pretty good! Most of them had never played an instrument before joining the program just two years ago.
The Friends of the Library hosted their annual pie sale in the library community room during Town & Country Days- they made over \$1,000 this year! They also received an Innovia grant for \$2500 for the after-school snack program, so that is funded for at least another year.

Statistics to Report

Notes:			Notes:		
Head Count/Door Count:	2963		Computer Sessions:	453	
Avg Daily Visitor Count:	165	18 open days	Length of All Sessions:	329	
Meeting Room Reserved by Public:	5		WIFI Stats - Users:	511	
Ref Questions:	78		WIFI Stats - Total Data Used:	448	
Tech Ref Questions:	191				
Tech Reference - Libby:	9				
Circulation Stats:	1,275	1386 in			
New Library Cards:	19				
Take Home KITS Given Out:	<u># Received</u>	<u># Given Out</u>	Locker Pickups @ Kettle Falls	2	
TNMake Kits:	80	40	Afterschool snacks	427	
STEM Kits:			Volunteer hours	29	
TNCreate:			Notary public	0	
TNTry Kits:					
Total:		40			
Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month			WiFi Stats by Month from ExBabylon		
			Circ Stats & New Library Cards from Becca's Circ Stats Sheet		

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
							Children/Teen/Adult/General Int
ALL PROGRAMS:							
Storytime Week 1: Wiggle Worm	36			6	42	N	CH
Storytime Week 2:	16			4	20	N	CH
Storytime Week 3:					0	N	CH
Storytime Week 4 (&5):					0	N	CH
TOTALS:	52	0	0	10	62	N	
Tech Help with LOSC Week 1:					0	N	GEN
Tech Help with LOSC Week 2:					0	N	GEN
TOTALS:	0	0	0	0	0		
Baby storytime week 1	14			11	25	N	CH
Baby storytime week 2 (confusion re: cancer)	7			4	11	N	CH
Things with Strings week 1			7		7	N	GEN
Things with Strings week 2			11	3	14	N	GEN
Things with Strings week 3			9	2	11	N	GEN
Things with Strings week 4			9	3	12	N	GEN
BEE Curious		5		4	9	N	CH
Nature trackers		14		10	24	N	CH
Grief support group				4	4	N	AD
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	73	19	36	51	179		**Please circle or bold**

Branch Status Report

Branch	Submitted By	Month/Year
Loon Lake	Mary Klabenes	2026 JUNE

Branch Highlights - things to share, shout-outs, etc *(can include stories to share/quotes/tidbits/photos)*

Summer reading is in full swing and the patrons have been super excited about the sign-up prizes, charms, and end of summer prizes.

We had a lot of interaction with kids from multiple different classes from different schools and were able to sign up many kids and from those interactions we've had entire families come in to use the library and to sign up for library cards, excited to hear about all the resources the library offers.

Statistics to Report			
Head Count/Door Count:	1223	Notes:	
Avg Daily Visitor Count:	67.94	18 days open	
Meeting Room Reserved by Public:	26+		
Ref Questions:	152		
Tech Ref Questions:	90		
Tech Reference - Libby:	1		
Circulation Stats:	2,040		
New Library Cards:	87		
Take Home KITS Given Out:	# Received	# Given Out	
TNMake Kits: Little Windmill	55	55	
STEM Kits:			
TNCreate:			
TNTry Kits:			
Total:	55	55	
Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month			

Computer Sessions:	174	Notes:	
Length of All Sessions:	89.23		
WiFi Stats - Users:	320		
WiFi Stats - Total Data Used:	529.7155819		
Locker Pickups @ Loon Lake	28		
WiFi Stats by Month from ExBabylon			
Circ Stats & New Library Cards from Becca's Circ Stats Sheet			

Program Specific Stats							
Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
ALL PROGRAMS:							Children/Teen/Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Tech Help with LOSC Week 1: Wiggle Worm Storytime (See below)					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:	9			4	13	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	9	0	0	4	13		
Program: Resume Help- canceled, presenter sick					0	Y / N	CH/TN/AD/GEN
Program: Valley School Field trip			13	3	16	Y / N	CH/TN/AD/GEN
Program: Wiggle Worm Storytime	17			9	26	Y / N	CH/TN/AD/GEN
Program: Springdale School Field Trip K-3		75		15	90	Y / N	CH/TN/AD/GEN
Program: Kid's Book Club		6		4	10	Y / N	CH/TN/AD/GEN
Program: Be Curious about Pollinators			8	8	16	Y / N	CH/TN/AD/GEN
Program: Springdale Upward Bound Class Field Trip			5	1	6	Y / N	CH/TN/AD/GEN
Program: Book Club				6	6	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	26	81	26	50	183		**Please circle or bold**

Branch Status Report

Branch	Submitted By	Month/Year
Lakeside	Melissa Searle	2026 JUNE

Branch Highlights - things to share, shout-outs, etc *(can include stories to share/quotes/tidbits/photos)*

Tuesdays and Wednesdays have seen an increase in door count, most likely due to the Monday closures. Four day holiday weekends mean a very full book drop (which is gratifying! People are using the library!). The summer reading program break in bags have been hugely popular here- it's been really fun to see kids cracking the codes! We are also really grateful to have Lydia on board as an LA2. She has done a wonderful job taking the lead on programs and storytimes.

Statistics to Report			
Head Count/Door Count:		1028	Notes:
Avg Daily Visitor Count:		57	Computer Sessions:
Meeting Room Reserved by Public:		2	Length of All Sessions:
Ref Questions:		96	WIFI Stats - Users:
Tech Ref Questions:		35	WIFI Stats - Total Data Used:
Tech Reference - Libby:		17	144.1203062
Circulation Stats:		2,089	Locker Pickups @ Lakeside
New Library Cards:		20	51
Swenson		1	
Take Home KITS Given Out:			
	# Received	# Given Out	
TNMake Kits:	45	45	
STEM Kits:	0	0	
TNCreate:	0	0	
TNTry Kits:	0	0	
Total:	45	45	
Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month			

WIFI Stats by Month from ExBabylon
Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats							
Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
ALL PROGRAMS:							
Storytime Week 1:	15	4		12	31	Y / N	CH/TN/AD/GEN
Storytime Week 2:	13	2		9	24	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	28	6	0	21	55		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Knitters & Knotters 6/3	0	0	0	6	6	Y / N	CH/TN/AD/GEN
Program: Knitters & Knotters 6/10				6	6	Y / N	CH/TN/AD/GEN
Program: Knitters & Knotters 6/17				6	6	Y / N	CH/TN/AD/GEN
Program: Knitters & Knotters 6/24				4	4	Y / N	CH/TN/AD/GEN
Program: Bee Curious SRP 6/4	5	8	0	8	21	Y / N	CH/TN/AD/GEN
Program: Citizen Scientist SRP 6/17	1	2	1	7	11	Y / N	CH/TN/AD/GEN
Program: Roosevelt's workbench wands					24	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	34	16	1	58	133	**Please circle or bold**	