

STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Public Regular Meeting
August 20, 2026
Colville Library

REGULAR MEETING

Chair Josie Darst called the regular meeting of the Stevens County Rural Library District Board of Trustees to order at 10:00 am. In attendance were Josie Darst, Chair; Joann Caruso, Vice-Chair; Jennifer Miller, Trustee (via Zoom); Sue Poe, Trustee; Lisa Wolfe, Trustee; Amanda Six, Director (via Zoom); Jessica Varang, Deputy Director and Becca Moore, Chief Administrative Officer.

VISITORS – Andrew Engell, Washington State Representative for the 7th District joined the meeting.

GREETINGS – Josie welcomed everyone.

PUBLIC COMMENT – Representative Engell introduced himself and shared that he is from Colville and has been a library user since he was young. The 7th District covers 20% of the land mass of the state. Amanda, Jessica and the Trustees thanked him for attending the library board meeting during what they know is a busy time!

AGENDA CHANGES – add Mileage reimbursement discussion, Greystone contract

ACTION ITEMS

- (1) The minutes from the Board of Trustees Regular Meeting of July 16, 2026, were reviewed.
- (2) The minutes from the Board of Trustees Conference Call of August 12, 2026, were reviewed.
- (3) The following vouchers and warrants were approved for payment:
Accounts Payable 7/15/26 – 8/12/26 – 54 Vouchers total \$77,486.92.
Payroll Warrants July 2026 – 32 Direct Deposits for a total of \$100,953.65.
- (4) The Director's July 2026 accumulated vacation & sick hours were reviewed.
- (5) Detailed Revenue & Budget Status Reports for July 2026.

Motion made to accept the Consent Agenda.

Motion made: Lisa

Motion seconded: Sue

All in favor: Unanimous

UNFINISHED BUSINESS

(1) Building Project Updates & Snapshot –

- a. Loon Lake, Chewelah, and Northport –
 - Northport: Contractor is working on his state requirements and hopes to have that completed soon. Becca is staying in contact with the contractor and has been checking L&I weekly.
 - Loon Lake: The single audit for the CDBG grant has started. A single audit is required when an entity receives and spends more than \$1 million in federal grant funds in a calendar year. The County is also being audited for the same grant since they were the pass through agency.
 - Chewelah: Submitted Notice of Completion and have received 2 of the 3 approvals. The Library district will need all 3 approvals back before releasing retainage. This includes approval from L&I, Department of Employment Services and Department of Revenue. Chewelah will need a new furnace sooner rather than later. Jessica is applying for some grants. The quote last year was \$40,000 but that has gone up to \$65,000 with the new legislation related to energy efficiency.
- b. Colville – Amanda spoke to the City Council on July 28th. They had a 7 point motion prepared, prior to the meeting, to deny all funding and to remove all funding previously allocated to the library

renovation and updates. The Congressional Designated Spending is still available to use for the Colville Library since it was given to the Foundation and not the City of Colville. The library district will work with community partners to develop a list of the best ways to use those funds. The funds will be used for items that will be owned by the Library District and can be "taken with us" should we choose to relocate. Items purchased cannot be structural or integral to the building itself. Since the City of Colville does not seem to have plans to fix the issues with the Colville Library building we will begin exploring what other options we have. Colville Manager Lisa Vos, Amanda and Jessica have gone through and itemized and prioritized immediate needs, as well as things that need to be addressed in the next one to three years. They will present this list at the City Council Budget meeting. The City of Colville has a contract with the Library District to provide the building to offer services to the City of Colville. If they choose not to adhere to the contract we have to have a plan for next steps.

c. Hunters - Nothing new to report.

(2) Advocacy to the State Legislature –

- a. Jessica and Amanda created two flyers to share with Representative Engell. Amanda stated that the goals for this presentation are two parts: 1) a brief update on happenings at the library district, and 2) asking Representative Engell for assistance in identifying improved ways to fund public libraries.

One flyer shared information about the Library Capital Improvement Projects (LCIP) and the difference they've made here in Stevens County. The statistics highlight the major impact these grants have made for rural and economically distressed communities. Amanda thanked Andrew for his support with these grants and said it's something he should be proud of!

Andrew asked what the District's near future needs are. Amanda asked for his advice, his help, in rethinking how libraries and other small taxing districts are funded. The 1% cap is not a sustainable model (this year it was a \$17,000 increase). It means that in the entire existence of the library district, we have maybe a 30% increase in revenue and yet cost of living has gone up 123%. Minimum wage has increased by nearly 250%, and that's the baseline for our staff. Staffing is 75% of our budget. We have cut 150 open hours per week since 2011. Without passing a levy we have no options except to cut more staff and possibly close locations. Amanda has looked into how other states fund their public libraries and shared the example of Minnesota where they freeze their funding to \$.50 per \$1,000. Andrew stated that if people in western Washington think it's worthwhile for the state to own all this land in Stevens County then people in western Washington should help fund, make up for the lost revenue, because we do not have that property taxable by our local community. I think you can make a case for that, and whether it's done through levy equalization, or if it's done through allowing local jurisdictions to basically impose or expect revenue from those public lands.

Lisa asked that Andrew use this information to start and have conversations with his colleagues across the aisles. Our library district is slowly eroding and will continue to do so unless we make a change. We know we need to do a better job of making sure people understand the resources that the library provides, its intrinsic value to a community and to the county. Joann agreed and, as a retired teacher, emphasized the important connection between libraries and education. She noted the critical role libraries play in supporting early childhood education, young families preparing children for school, teachers, and homeschooling families.

Another area Amanda would like to see fixed is the cost of putting lid lifts on the ballot. Millions of taxpayer dollars are used across the state to put a lid lift on the ballot. That is funds that are taken away from library budgets without a guarantee of the levy passing.

Andrew acknowledged that there are many challenges for rural areas; including libraries in rural areas. The group discussed different ideas of how best to provide library services in the state. Amanda has a Director's Retreat next month and Andrew encouraged her to talk to her fellow Library Directors and share their suggestions with him.

Jessica shared a few closing points: the role libraries play in rural communities is important and library use remains strong, with more than 20,000 program attendees and approximately 25,000 unique Wi-Fi connections last year. Why do libraries and other rural public anchor institutions not receive greater recognition and funding for providing essential internet and community services, particularly in high-poverty areas? Another example of significant community impact is the more than \$6 million in materials circulated by the libraries last year. Lisa asked that Jessica put the information she shared in a message that could be sent to Andrew to help him start those conversations with other constituents in areas where their libraries are suffering.

Everyone thanked Andrew for being so generous with his time!

(3) Staffing Updates –

- Collection Development Manager interviews will be next week. We have had an interim CDM for 21 months. The CDM from Spokane County is part of the interview panel.
- Hunters Small Branch Lead opening has been posted as an internal job opening. That position has been filled by an interim Small Branch Lead since November of 2025.

(4) Levy Lid Lift, November – All paperwork has been turned in for the November ballot. Becca will share the final ballot language with Trustees.

(5) Annexation of Colville and Kettle Falls - Looking towards spring.

- Colville did not seem amenable to this discussion but we hope to bring it up again.
- The City of Kettle Falls discussed putting a committee together to discuss annexation but we are unsure if that has happened.

(6) Policy/Procedure Review -

- a. Volunteer Policy -** table this month
- b. 0015 Personnel Policy 400.500 Leave Without Pay -** This policy needs updates for current legal changes made in Washington State Paid Family Medical Leave. The district lawyer has approved the changes. Trustees discussed and called for a vote.

Motion made to accept updates to 0015 Personnel Policy 400.500 Leave Without Pay.

Motion made: Lisa

Motion seconded: Joann

All in favor: Unanimous

(7) 2027 Draft Budget - Becca shared the current draft. No updates have been made since last month. There will be some changes in next month's draft after we get some better numbers for staffing if the levy passes and the wage scale will be included.

NEW BUSINESS

- (1) **Director's Evaluation Timeline and Process** – Trustees reviewed the timeline and discussed changing Trustees and Amanda's responses to the same dates.
- (2) **Greystone Quote (previously ExBabylon)** - Greystone has offered an all inclusive quote for services. We are currently on a month to month contract with them due to eRate. There are positives and some things Jessica has questions about. There have been a lot of changes and inconsistencies as the company has changed over to Greystone. Jessica is meeting with them weekly for updates. The idea of a consistent bill is great for budgeting but we haven't seen this put into action yet which we want to see before agreeing to this type of contract. Jessica has requested that all open tickets are taken care of before we discuss this further.
- (3) **2026 IRS Mileage Reimbursement Rate** - As of July the IRS raised the mileage reimbursement rate from 72.5 cents to 76 cents. The Trustees vote once a year, usually in January, if they are choosing to follow the current IRS rate. Becca is bringing this to their attention for review and a change is not required. Trustees agreed that with the current budget shortage they will leave the rate as is for the rest of 2026.

REPORTS

- (1) **Director's Report:**
 - a. **Library Happenings (attached)**
 - b. **Statistics and Reporting**
- (2) **Trustee/Liaison Report:**
 - Kettle Falls Friends – Kelly is still working on the mural. Still working on the courtyard - have a couple of leads. Fundraiser for December possibly partnering with Lady Lions.
 - **Others:** none

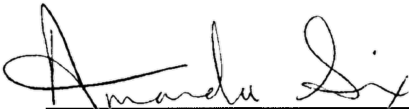
ADJOURNMENT

The meeting of the Board of Trustees was adjourned at 1:31 pm.

Chair adjourned the meeting.

Respectfully submitted:

Date 9.24.2026


Amanda Six, Secretary, SCRLD


Josie Darst, Board Chair

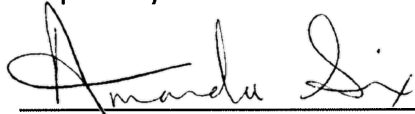
STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Conference Call
August 12, 2026

The meeting was called to order at 9:02 a.m. by Josie Darst. Present were Josie Darst, Chair; Joann Caruso, Vice-Chair; Jennifer Miller, Trustee; Sue Poe, Trustee; Lisa Wolfe, Trustee; Amanda Six, Library Director; Jessica Varang, Deputy Director and Becca Moore, Office Manager.

AGENDA

- **OPENING** – Joann welcomed everyone.
- **PUBLIC COMMENT** – none
- **AGENDA CHANGES** – none
- **ACTION ITEMS** - none
- **DISCUSSIONS**
 - **August 20th – Regular Board Meeting – Agenda Changes** – none
 - **DRAFT - presentation for Representative Engell at the August 20th regular board meeting** - Trustees thoroughly discussed the draft and how best to present the information to the Representatives.
- **NEW BUSINESS** – none
- **ADJOURNMENT** – Meeting was adjourned at 10:00 am.

Respectfully submitted:



Amanda Six, Secretary, SCRLD

Accepted By:



Josie Darst, Board Chair

8.20.2026

Date

District Status Report

Director, Deputy Director, Staff Support Specialist & Office Manager
July/August 2026

Director District Highlights Submitted by: Amanda

-

Deputy Director/Tech/Educ Highlights Submitted by: Jessica

- Hosting our Teen Intern and helping her decide her library project has been a rewarding yet challenging experience. She has been so helpful with many library tasks and has chosen to do a project for LOT items that teens may have more interest in, such as a green screen, karaoke machine, ice cream pan, and more.
- Marlie, the Kettle Falls intern, has been away due to illness, but is in the home stretch of her project this week. Marlie chose to showcase her skills in hunting and trapping and attendees will make a small trapping lure with Marlie's help. She is presenting at Northport, Colville, and Kettle Falls branches.
- Continued branches support and assisting managers as needed
- Submitted reimbursement for ERate with Becca and we've already received it
- Managing the Moments that Made Us exhibit for the district - only a few more planned events and then we'll offer in branch and to schools; have grant report to submit and collect \$1,000 for this project
- Working with Greystone to have a better collaborative relationship that supports our branches in a sustainable, working environment

Staff Support Specialist Highlights Submitted by: Anja

- It's been a very busy time since the last board meeting, as usual. We ran another successful payroll that included some tricky components. Staff are doing a great job with time cards and verification.
- We incorporated some iSolved updates that should help streamline the leave process for our staff and managers.
- I coordinated necessary staff training to meet our Enduris insurance agreement requirements.
- I onboarded our two teen interns. They are both gems and are doing a great job!
- We are planning for fall staff day and a management retreat.
- There are always lots of things going on behind the scenes - usual monthly tasks to keep things running smoothly along with extra things that come up.

Admin Highlights submitted by: Becca

- Always lots going on!
- Draft budget for 2027 and all that goes with that.
- Updated Annual Report and prepping for single audit due to CDBG grant
- Levy document prep for the elections office
- Other usual monthly tasks 😊

Branch Status Report

HARDCOPY FOR DESK STATS

Branch	Submitted By	Month/Year
Colville		2026 JULY

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

A community bagpipe player called in asking about some public summer events in the county. He said "If you need information about this sort of stuff, you call the library. If you need information about anything, you call the library!"
One of our regulars who was asking about bringing in craft supplies: "I was so angry the levy didn't pass, the library's been my happy place since I was a child!"
Patron came in for copies, and was comiserating about the failure of the levy. "It's criminal!" and "I love you guys!" were two highlights
"No matter what kind of day I'm having I always feel better coming here!"

Statistics to Report

Notes:		Notes:	
Head Count/Door Count:	5,853	Computer Sessions:	523
Avg Daily Visitor Count:	325.2 18 days open	Length of All Sessions:	324.7 hours
Meeting Room Reserved by Public:	11	WIFI Stats - Users:	944
Ref Questions:	52	WIFI Stats - Total Data Used:	1101.7 GB
Tech Ref Questions:	261	Volunteer Hours:	73.8
Tech Reference - Libby:	73	Locker Pickups @ Colville	57
Circulation Stats:	4,844		
New Library Cards:	28		
Take Home KITS Given Out:	<u># Received</u>		
TNMake Kits:	120		
STEM Kits:			
TNCreate:			
TNTry Kits:			
Total:	120		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
ALL PROGRAMS:							Children/Teen/Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3: Patriotic storytime	15	6	1	8	30	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	15	6	1	8	30		
Tech Help with LOGC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOGC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOGC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOGC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Perler Bead Plants	4	9	2	6	21	Y / N	CH/TN/AD/GEN
Program: 4th Friday	3	5	0	3	11	Y / N	CH/TN/AD/GEN
Program: Book Club				8	8	Y / N	CH/TN/AD/GEN
Program: WA State Parks 250 Tree Rings	16	10	2	13	41	Y / N	CH/TN/AD/GEN
Program: Scavenger Hunt	45	65	15	29	154	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event: Parkview				16	16	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	83	95	20	83	281		**Please circle or bold**

HARDCOPY FOR DESK STATS

Branch	Submitted By	Month/Year	2026
Chewelah	Melissa Searle	JULY	

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

This month we've had an influx of book donations for some reason, and our Friends of the Library have been on top of coming in and moving those as needed, as many of the donations were large and came in back to back. We really appreciate how hard they work for the library! The library was also one of the community locations where people could view a portion of the Moments that Made Us exhibit, as a part of the local Chewelah 250-year celebration. This was a fun thing to host in the meeting room. Our meeting room use has stayed pretty steady, which is great, but we'd love to see it increase. Program attendance has been up and down this month, but storytime is always popular. I'd also like to give the Chewelah staff a shout out for handling the everyday things that come up while I am at Lakeside- they are on top of communicating any issues or concerns, manage any small hiccups we've encountered, and have been flexible and adaptable to changes in workflow, as well as making sure we maintain consistency in our procedures. They continue to create engaging book displays for the public, fun passive programs, and cultivate a welcoming space for patrons of all ages.

Statistics to Report

	Notes:			Notes:	
Head Count/Door Count:	1306		Computer Sessions:	244	
Avg Daily Visitor Count:	72.56		Length of All Sessions:	130.43	
Meeting Room Reserved by Public:	5		WIFI Stats - Users:	633	
Ref Questions:	59		WIFI Stats - Total Data Used:	83.42861877	
Tech Ref Questions:	39				
Tech Reference - Libby:	3				
Circulation Stats:	2,300				
New Library Cards:	23				
Take Home KITS Given Out:	<u># Received</u>	<u># Given Out</u>	Locker Pickups @ Chewelah	0	
TNMake Kits:	80	80			
STEM Kits:					
TNCreate:					
TNTry Kits:					
Total:					
<i>Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month</i>			<i>WiFi Stats by Month from ExBabylon</i>		
			<i>Circ Stats & New Library Cards from Becca's Circ Stats Sheet</i>		

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience?
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN Children/Teen/ Adult/General Int
ALL PROGRAMS:							
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3: American Storytime		19		9	28	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	19	0	9	28		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Curious Circuits	5	3		5	13	Y / N	Children
Program: Nature Trackers	1	3		4	8	Y / N	CH/TN/AD/GEN
Program: Perler Beads	3	4	2	5	14	Y / N	CH/TN/AD/GEN
Program: Craft Lounge				1	1	Y / N	CH/TN/AD/GEN
Program: Tree rings					0	Y / N	CH/TN/AD/GEN
Program: Scavenger Hunt (passive)					71	Y / N	CH/TN/AD/GEN
Program: This or that (passive)					73	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	9	29	2	24	208		**Please circle or bold**

Branch Status Report

Branch	Submitted By	Month/Year
Hunters	Ella	2026 JULY

Branch Highlights - things to share, shout-outs, etc *(can include stories to share/quotes/tidbits/photos)*

"I'm so glad you're here!" A patron recently learned that we offered Libby due to the SRP flyer delivered to the school she works for! A family of 7 is participating in the Summer Reading Program, and the kids have been very excited and all pooling their tickets for the same prize. An older patron recently recieved tech help to re-apply for healthcare and food assistance, as well as print paperwork to establish POA for herself. Her comment afterwards was "Where else would I go if you weren't here?"

Statistics to Report

Head Count/Door Count:	Notes: 79 open 5 days	Computer Sessions:	Notes: 10
Avg Daily Visitor Count:	15.8	Length of All Sessions:	8 hrs 10 min
Meeting Room Reserved by Public:		WIFI Stats - Users:	49
Ref Questions:	3	WIFI Stats - Total Data Used:	116.7
Tech Ref Questions:	12		
Tech Reference - Libby:	1	Locker Pickups @ Hunters	42
Circulation Stats:	114	Gifford	22
New Library Cards:	0	Fruitland	8
		Addy	11
Take Home KITS Given Out:	# Received # Given Out		
TNMake Kits:	10 10	WiFi Stats by Month from ExBabylon	
STEM Kits:			
TNCreate:			
TNTry Kits:			
Total:	10 10		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
ALL PROGRAMS:							Children/Teen/Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: American Storytime		2		2	4	Y / N	CH/TN/AD/GEN
Program: 250 Years of History- In Tree Rings		2	1	3	6	Y / N	CH/TN/AD/GEN
Program: Perler Bead Plants		2		1	3	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	6	1	6	13		**Please circle or bold**

Branch Status Report

Branch	Submitted By	Month/Year
Kettle Falls		2026
		JULY

Branch Highlights - things to share, shout-outs, etc <i>(can include stories to share/quotes/tidbits/photos)</i>
Martha has officially retired after more than 20 years of dedicated volunteer service at the Kettle Falls Library. We will miss her greatly and wish her all the best in her retirement. After a recent reference transaction, a patron shared, "What would I do without you guys? Thank God for the library." It's always rewarding to hear how much the library means to our community. In addition to providing Band-Aids and basic first aid to kids, Wright has become our unofficial summer bike repair technician! Our courtyard fence is also receiving a much-needed refresh with a thorough washing and a new coat of stain. With the sprinklers no longer hitting the fence, we're hopeful the new finish will last much longer.

Statistics to Report			
Notes:		Notes:	
Head Count/Door Count:	2817	Computer Sessions:	393
Avg Daily Visitor Count:	157 18 open days	Length of All Sessions:	239
Meeting Room Reserved by Public:	7	WiFi Stats - Users:	343
Ref Questions:	91	WiFi Stats - Total Data Used:	677.5022607
Tech Ref Questions:	417		
Tech Reference - Libby:	0		
Circulation Stats:	1,356		
New Library Cards:	21		
		Locker Pickups @ Kettle Falls	16
Take Home KITS Given Out:	<u># Received</u> <u># Given Out</u>	Afterschool snacks	316
TNMake Kits:	80 68	Volunteer hours	27
STEM Kits:		Notary public	0
TNCreate:			
TNTry Kits:			
Total:		<u>WiFi Stats by Month from ExBabylon</u>	
Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month		<u>Circ Stats & New Library Cards from Becca's Circ Stats Sheet</u>	

Program Specific Stats								
Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience	
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN	
ALL PROGRAMS:								
American storytime	40			10	50	N	CH	Children/Teen/Adult/General Int
Storytime-Week 2:					0	Y+H	CH	
Storytime-Week 3:					0	Y+H	CH	
Storytime-Week 4 (aka:					0	Y+H	CH	
TOTALS:	40	0	0	10	50			
Book Talk with Kids Week 1:					0	Y+H	CH/AD/GEN	
Book Talk with Kids Week 2:					0	Y+H	CH/AD/GEN	
Book Talk with Kids Week 3:					0	Y+H	CH/AD/GEN	
Book Talk with Kids Week 4 (aka:					0	Y+H	CH/AD/GEN	
TOTALS:	0	0	0	0	0			
Things with Strings week 1		2	7	3	12	N	GEN	
Things with Strings week 2		4	7	3	14	N	GEN	
Things with Strings week 3		3	8	2	13	N	GEN	
Things with Strings week 4			11	2	13	N	GEN	
Things with Strings week 5			5	1	6	N	GEN	
Grief support group				5	5	N	GEN	
Curious circuits	2	5		2	9	N	CH	
History in tree rings	3	10		9	22	N	CH	
Perler Bead Plants	1	11		6	18	N	CH	
Moments that Make Us Exhibit		2		8	10	N	GEN/TN/AD	
Outreach Events - Name of Event + # visitors								
Outreach Event:					0	Y / N	CH/TN/AD/GEN	
Outreach Event:					0	Y / N	CH/TN/AD/GEN	
TOTALS:	46	37	38	51	172		**Please circle or bold**	

Branch Status Report

Branch	Submitted By	Month/Year
Lakeside	Melissa Searle	2026 JULY

Branch Highlights - things to share, shout-outs, etc
<i>(can include stories to share/quotes/tidbits/photos)</i> We've been working really hard at Lakeside Library to create some regular, rotating, high interest displays, with formerly underused space by relocating some of the local publications to be shelved along with our magazines. It puts those like items together, while freeing up space to put up book/AV/etc. displays highlighting our collection. We've also been utilizing more dynamic shelving as well as creating some themed book bundles (an idea we started in Chewelah thanks to a suggestion from Kristent!) and patrons seem to enjoy these updates. Seeing the circulation stats for Lakeside at #2 in the district in July was gratifying, not because it is a competition, as increase use of any of the library branches and its materials is a win for the entire district, but because it suggests our changes have been positively received by patrons. We are hoping to continue that momentum going forward. Also, we had a great comment from a patron regarding the baby vision trigger cards- her baby loved them and they were a lot of fun. Another exciting update for Lakeside is the application of the UV film for the windows which will hopefully help decrease the fading of book spines and spine labels we have been experiencing. Big thanks to Jessica, Nellie and Eleanor for making that happen! We also had two well attended storytimes this month- the American themed storytime and the Miss Lake Spokane princess storytime. Patrons definitely appreciated the programs and are looking forward to the return of regular storytimes in the fall!

Statistics to Report		
	Notes:	
Head Count/Door Count:	1145	
Avg Daily Visitor Count:	63.6	
Meeting Room Reserved by Public:		
Ref Questions:	64	
Tech Ref Questions:	23	
Tech Reference - Libby:	2	
Circulation Stats:	2,317	
New Library Cards:	41	
Take Home KITS Given Out:	<u># Received</u>	<u># Given Out</u>
TNMake Kits:	45	45
STEM Kits:	0	0
TNCreate:	0	0
TNTry Kits:	0	0
Total:	45	45
Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month		

	Notes:	
Computer Sessions:	83	
Length of All Sessions:	26.52	
WIFI Stats - Users:	221	
WIFI Stats - Total Data Used:	238.0363496	
Locker Pickups @		
Lakeside	45	
Swenson	5	
<u>WiFi Stats by Month from ExBabylon</u>		
<u>Circ Stats & New Library Cards from Becca's Circ Stats Sheet</u>		

Program Specific Stats							
Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
ALL PROGRAMS:							
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2: American Storytime	12	11		16	39	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5): Miss Lake Spokane	11	10		13	34	Y / N	CH/TN/AD/GEN
TOTALS:	23	21	0	29	73		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Knitters & Knotters 7/1				6	6	Y / N	CH/TN/AD/GEN
Program: Knitters & Knotters 7/15				9	9	Y / N	CH/TN/AD/GEN
Program: Knitters & Knotters 7/22				10	10	Y / N	CH/TN/AD/GEN
Program: Knitters & Knotters 7/30				5	5	Y / N	CH/TN/AD/GEN
Program: Tree Rings 7/16		5	3		8	Y / N	CH/TN/AD/GEN
Program: Curious Circuits 7/23		2		2	4	Y / N	CH/TN/AD/GEN
Program: Perler beads		5	6	3	14	Y / N	CH/TN/AD/GEN
Program: Scavenger hunt (passive)					121	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	23	33	9	64	250	**Please circle or bold**	

Branch Status Report

Branch	Submitted By	Month/Year
Loon Lake	Mary Klabenes	2026 JULY

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

SRP has been a hit this year [we were down last year due to moving], we have signed up well over 300 patrons and are seeing a lot of engagement with patrons returning to collect their charms and receive prize tickets. We have had an intern [Eleanor] this summer who has helped Mary where needed with SRP programs, along with learning how to do some tasks in our ILS. Our American Storytime had low attendance due to, I believe it being on the 2nd and patrons were already in their holiday plans. Other SRP programs for the month saw a good attendance. Our Community rooms had 8 bookings over the month. Mary also hosted a Springdale summer school field trip. They came out twice during the week and worked on a project aiming them to ask questions and learn more about the library.

Statistics to Report

Notes:			Notes:		
Head Count/Door Count:	1213		Computer Sessions:	157	
Avg Daily Visitor Count:	67.38	18 open days	Length of All Sessions:	78.13	
Meeting Room Reserved by Public:	46+		WIFI Stats - Users:	351	
Ref Questions:	150		WIFI Stats - Total Data Used:	867.4994009	
Tech Ref Questions:	68				
Tech Reference - Libby:	2				
Circulation Stats:	1,990				
New Library Cards:	48				
Take Home KITS Given Out:	<u># Received</u>	<u># Given Out</u>	Locker Pickups @ Loon Lake	40	
TNMake Kits: Tissue Paper Sparkler:	55	55	Locker Pickups @ Swenson	5	
STEM Kits:					
TNCreate:					
TNTry Kits:					
Total:	55	55			

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
ALL PROGRAMS:							
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Tech Help with LOSC Week 1: Patriotic Storytime (See below)					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Patriotic Storytime	8			3	11	Y / N	CH/TN/AD/GEN
Program: Nature Trackers		6		6	12	Y / N	CH/TN/AD/GEN
Program: Kid's Bookclub		5		3	8	Y / N	CH/TN/AD/GEN
Program: Perler Beads		11		5	16	Y / N	CH/TN/AD/GEN
Program: Friend's Meeting				10	10	Y / N	CH/TN/AD/GEN
Program: Curious Circuits		4		3	7	Y / N	CH/TN/AD/GEN
Program: 250th/Tree rings		8		4	12	Y / N	CH/TN/AD/GEN
Program: Book Club				7	7	Y / N	CH/TN/AD/GEN
Program: Patriotic Scavenger Hunt					97	Y / N	CH/TN/AD/GEN
Program: Springdale Upward Bound Class Field Trip			6	1	7	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	8	34	6	42	187		**Please circle or bold**

Branch Status Report

Branch	Submitted By	Month/Year
Northport	cbw	2026 JULY

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

Things have picked up somewhat as summer progresses. More teens and pre teens hanging out, both inside, (especially when it's HOT!) and outside around the picnic table. Same with hikers on the PNW Trail. NP has Trail Angels that let hikers camp in their backyards. It's at times, a bit of a haven for the hikers, who come here to use the WiFi and catch up on their journals, etc. and reconnect with family and friends. The solar charger gets used as well. I found a local guy to fix the waterline to the outdoor spigot issue and since then I have been pouring the water to the yard. There might be a little green starting to show...Unfortunately, we had a NO SHOW for Marlie's Trapping program. She hung out and asked for any little jobs to do while waiting and afterwards, as well. Good kid! Jessica sent up some new singage which I have yet to install. Tuesdays are BUSY!!!!

Statistics to Report

	Notes:		Notes:
Head Count/Door Count:	396	Computer Sessions:	
Avg Daily Visitor Count:	39	Length of All Sessions:	
Meeting Room Reserved by Public:		WiFi Stats - Users:	
Ref Questions:	15	WiFi Stats - Total Data Used:	
Tech Ref Questions:	6		
Tech Reference - Libby:	2		
Circulation Stats:			
New Library Cards:		Locker Pickups @ Northport	
Take Home KITS Given Out:	<u># Received</u> <u># Given Out</u>		
TNMake Kits:			
STEM Kits:			
TNCreate:			
TNTry Kits:			
Total:		WiFi Stats by Month from ExBabylon	
Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month		Circ Stats & New Library Cards from Becca's Circ Stats Sheet	

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	5	2	0	4	11	Y / N	CH/TN/AD/GEN
ALL PROGRAMS:							Children/Teen/Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: SRP 7/21-13 bodies					0	Y / N	CH/TN/AD/GEN
Program: SRP 7/28 4 bodie altogether					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	17	0	0	0	0		**Please circle or bold**