STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Public Regular Meeting
September 24, 2026
Chewelah Library

REGULAR MEETING
Chair Josie Darst called the regular meeting of the Stevens County Rural Library District Board of Trustees to order at 10:02 am. In attendance were Josie Darst, Chair; Joann Caruso, Vice-Chair; Jennifer Miller, Trustee (via Zoom); Sue Poe, Trustee; Lisa Wolfe, Trustee; Amanda Six, Director (via Zoom); Jessica Varang, Deputy Director and Nellie Ethridge, Administrative Assistant. Becca Moore, Chief Administrative Officer was absent from the meeting.

VISITORS – none

GREETINGS – Josie welcomed everyone.

PUBLIC COMMENT – none

AGENDA CHANGES – none

ACTION ITEMS
(1) The minutes from the Board of Trustees Regular Meeting of August 20, 2026, were reviewed.
(2) The minutes from the Board of Trustees Conference Call of September 3, 2026, were reviewed.
(3) The minutes from the Legislative Briefing Meeting of September 9, 2026 were reviewed.
(4) The following vouchers and warrants were approved for payment:
Accounts Payable 8/25/26 – 9/11/26 – 43 Vouchers total $103,718.60.
Payroll Warrants August 2026 – 33 Direct Deposits for a total of $76,308.25.
(5) The Director's August 2026 accumulated vacation & sick hours were reviewed.
(6) Detailed Revenue & Budget Status Reports for August 2026.

Motion made to accept the Consent Agenda.
Motion made: Lisa
Motion seconded: Joann
All in favor: Unanimous

UNFINISHED BUSINESS
(1) Building Project Updates & Snapshot –
a. Loon Lake, Chewelah, and Northport –
- Loon Lake: Received a quote from Dardan to finish the lighting in the parking lot. The Loon Lake Friends have agreed to help fund that project. Landscaping is still in the works and also funded through the Friends. Jessica shared that they completed installing fiber to the building which will be covered by eRate at about 90%. The CDBG Single Federal Audit is complete and the Library District received a positive review from the Washington State Auditor. The auditing especially called out the excellent work of Becca Moore, Chief Administrative Officer, for her exceptional work on the audit. Specifically, they noted that it's very rare to get an audit like this correct the first time around, and she did! Well done, Becca!
- Northport: The contractor that was interested has bowed out due to all the hoops for grant funding related to registering with L&I. Jessica has put out some feelers for other contractors but has not heard back.

- Chewelah: HVAC will need to be replaced very soon. Jessica has written a couple of grants that we are waiting to hear back on.

b. Colville – Jessica and Lisa put together a list of priority needs that they shared with the City and the City has come over to take care of a few things. The Mayor is not willing to dedicate a specific amount to repairs in the city budget. Amanda has drafted a letter she would like to take to the City Council. She would like to invite the Improvement Club and the Colville City Library Board to be a part of that and will share more information as that happens.

c. Hunters - We are going to turn down the awarded LCIP funds due to the change in scope of work and vision for that area.

(2) **Advocacy to the State Legislature –** Amanda attended the Washington State Library Director's Retreat and a Public Libraries of Washington meeting within that meeting. Amanda shared Senator Short's idea about Frontier 1 and Frontier 2 designations for very rural areas. She discussed the idea of revisiting how libraries, especially rural libraries are funded and that the property tax model is not working; especially in areas with high amounts of non-taxable land (e.g. National Forest.).

(3) **Staffing Updates –**

- Matt Varang was officially hired as the Collection Development Manager after serving in the position for 21 months. Two applicants applied and were interviewed. The CDM from the Spokane County Library District was part of the interview panel and her expertise was greatly appreciated.
- Ella Kerner was officially hired as the Hunters Small Branch Lead. She has been serving as the Small Branch Lead since November of 2025.
- Alex is retiring after 26 years as Courier for the District. The position has been posted both internally and externally.
- Amanda shared that the Library Director from Mid-Columbia has instituted succession planning training for himself and his entire management team. She thinks that is a great idea for our system to implement in the near future!

(4) **Levy Lid Lift, November –** Amanda was interviewed by the Statesman. She attended Rotary and will be speaking at Colville Chamber on October 13.

(5) **Annexation of Colville and Kettle Falls** - Looking towards spring.

- No new movement in Colville.
- Lisa talked with Jesse at the City of Kettle Falls. They discussed putting a committee together to discuss annexation after the city has completed their budget. They are considering a possible November election.

(6) **Policy/Procedure Review -**

a. **Volunteer Policy** - table this month

b. **0015 Personnel Policy 300.400 Compensation - Promotion** - Discussed adding language to the policy providing that, at the discretion of the Director or their designee, the effective date of a promotion may be made retroactive to the date the employee assumed the duties of the position in a temporary capacity, rather than the date the position was officially awarded on a permanent basis. The Trustees discussed this topic thoroughly and decided to table it until next month after a chance to conduct more research.

(7) **2027 Draft Budget and Wage Scale** - Trustees reviewed the draft budget and wage scale for both a passed and failed levy. Amanda encouraged Trustees to reach out if they have any questions or concerns.

NEW BUSINESS

REPORTS

(1) Director's Report:

- **a. Library Happenings (attached)**
- **b. Statistics and Reporting**

(2) Trustee/Liaison Report:

- Kettle Falls Friends – Participating in Trunk or Treat and Apple Month as well as their raffle. The mural is still in the works.
- **Others:** none

ADJOURNMENT

The meeting of the Board of Trustees was adjourned at 1:12 pm.

Chair adjourned the meeting.

Respectfully submitted:

Date 10.15.2026

Amanda Six, Secretary, SCRLD

Josie Darst, Board Chair

STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Public Legislative Briefing Meeting
September 3, 2026
Loon Lake Library

Chair Josie Darst called the Special Legislative Meeting of the Stevens County Rural Library District Board of Trustees to order at 4:05 pm. In attendance were Josie Darst, Chair; Jennifer Miller, Trustee (via Zoom); Sue Poe, Trustee; Lisa Wolfe, Trustee; Amanda Six, Director (via Zoom); Jessica Varang, Deputy Director and Becca Moore, Chief Administrative Officer. Vice-Chair Joann Caruso was absent from the meeting.

- **OPENING** – Josie welcomed everyone.
- **PUBLIC COMMENT** – Senator Shelly Short from the 7th Legislative District joined the meeting.
- **AGENDA CHANGES** – none
- **ACTION ITEMS -** none
- **DISCUSSIONS**
  - Trustees thanked Senator Short for taking the time to attend the meeting and shared two flyers with some additional information. One highlighted the Library Capital Improvement Projects (LCIP) and the difference these grants have made here in Stevens County. The statistics show the profound impact this funding has had on our rural and economically distressed communities. The group thanked Shelly for her continued support of these grants and for recognizing how important they are to communities like ours.

    Trustees asked Senator Short for her advice and help in rethinking how libraries and other small taxing districts are funded. They shared that the current 1% cap is not a sustainable model. This year, for example, the cap resulted in only about a $17,000 increase in revenue.

    They explained that over the entire existence of the Library District, revenue has increased by only about 30%, while the cost of living has increased by 123% during the same time frame. Minimum wage has increased by nearly 250%, and that is the starting wage for many of the District's staff. Staffing makes up approximately 75% of the Library's budget.

    Trustees also shared that the District has cut approximately 150 open hours per week since 2011. Without passing a levy, there are very few options left other than additional staff reductions and the potentially closing of library locations.

    Lisa asked Senator Short to use this information as a starting point for conversations with her colleagues on both sides of the aisle. She emphasized that the Library District is slowly eroding and will continue to do so unless changes are made.

    Amanda also raised another issue she would like to see addressed: the cost of putting levy lid lifts on the ballot. Millions of taxpayer dollars are spent across the state to place library lid lifts on ballots, and those are funds that could otherwise be used to support library services. There is also no guarantee that the levy will ultimately pass.

    Senator Short praised the great work being done by the Libraries of Stevens County and shared that the impact of the Libraries is noticed and appreciated. She took notes throughout the discussion and said she would take the information back and talk with her counterparts about these issues.

Senator Short recognized the challenge of a small and rural library district like ours and compared it to some of the smallest school districts in the state, noting that even with levy support those schools do not have enough funds to adequately fund their schools.

Senator Short brainstormed some possible ways that rural libraries could perhaps stabilize funding. Specifically, changing very rural areas (Frontier 1 & 2) to be designated as "critical access areas" similar to ways rural hospitals and EMS districts are funded. Senator Short also agreed that levy equalization is something to consider.

- **NEW BUSINESS** – none
- **ADJOURNMENT** – Meeting was adjourned at 5:10 pm.

Chair adjourned the meeting.

Respectfully submitted:

Date 09.24.2026

Amanda Six, Secretary, SCRLD

Josie Darst, Board Chair

STEVENS COUNTY RURAL LIBRARY DISTRICT
Board of Trustees Conference Call
September 9, 2026

The meeting was called to order at 9:06 a.m. by Joann Caruso. Present were Joann, Vice-Chair; Jennifer Miller, Trustee; Sue Poe, Trustee; Lisa Wolfe, Trustee; Amanda Six, Library Director and Jessica Varang, Deputy Director. Trustee Josie Darst and Chief Admin Officer Becca Moore were absent from the meeting.

AGENDA

- **OPENING** – Joann welcomed everyone.
- **PUBLIC COMMENT** – none
- **AGENDA CHANGES** – none
- **ACTION ITEMS** - none
- **DISCUSSIONS**
  - **September 24th – Regular Board Meeting – Agenda Changes** – none
  - Amanda would like to present a letter from the Library District Board to the Colville City Council regarding the decision to eliminate all library funding. At least one Colville Library Board member was told that the District Board recommended to the City to remove all funding which was not the case. Amanda will have more information at the regular meeting on the 24th.
- **NEW BUSINESS** – none
- **ADJOURNMENT** – Meeting was adjourned at 9:22 am.

Respectfully submitted:

Amanda Six

Amanda Six, Secretary, SCRLD

Accepted By:

Josie Darst

Josie Darst, Board Chair

09.24.2026

Date

District Status Report

Director, Deputy Director, Staff Support Specialist & Office Manager

September 2026

Director District Highlights Submitted by: Amanda

- I have been off work much of the summer due to a back injury and surgery and want to acknowledge the exceptional support I've received from the Library Board and staff during this very difficult time. I have felt supported both with work reassignment to so many others (especially Jessica!!) to help me through this, as well as the HR guidance (thank you Anja!) while navigating time away from work.
- We worked to complete all necessary paperwork for the November 3 general election by Tuesday, August 4, 2026 in order to secure our spot on the ballot for the next levy lid lift.
-

Deputy Director/Tech/Educ Highlights Submitted by: Jessica

- Continual work on eRate forms & relationships with Cat 1 and Cat 2 vendors
- Joined Digital Literacy and Workforce Subgroup focused on grants for Broadband Access and Digital Literacy
- Finished out the Moments That Made Us Grant and Teen Internship Grants; submitting final paperwork
- Wrapping up Summer Reading program and polling staff and pulling stats
- Working in tandem with Christine and Nellie to balance specialist positions
- Re-engaging Clifford and Northport work to be done

Staff Support Specialist Highlights Submitted by: Anja

- Becca and I attended the WCIF Benefits Renewal Meeting for 2027 benefits in Wenatchee. Lots of helpful information, and we have a great start on 2027 benefits. We have been submitted our 2027 benefit renewal forms this week, and are preparing for open enrollment.
- Payroll and all the corresponding details were successful.
- We have had a couple of roles (Hunters Small Branch Lead and Collection Development Manager) that were being filled (excellently) in an interim capacity. We followed our procedure to open the positions, interview (including getting an expert third party for one), and the positions have both been officially filled.
- We are working on an upcoming management retreat and All-Staff Day. There is so much work that goes on behind the scenes for these, but they're so helpful.
- As always, there are lots of things that go on behind the scenes each month to keep things running smoothly!

Admin Highlights submitted by: Becca

- CDBG Single Audit is complete! Lots of hours spent on that! YAY! 🎉
- Lots of 2027 Draft Budget, Benefits and Wage Scale work for both a levy passing and levy failing scenarios.
- Anja and I attended the WCIF Benefits Meeting for 2027 benefits in Wenatchee.
- Other usual monthly tasks 🙂

Branch Status Report HARDCOPY FOR DESK STATS

Branch	Submitted By	Month/Year 2026
Chewelah		AUG

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

Chewelah has had some ongoing issues with someone using the library's trash bin often enough that there wasn't much space for the library's trash. We added a lock to the bin, but unfortunately that hasn't resolved the issue. Our bookdrop has also been a bit problematic the last couple of weeks, more moisture than normal has been accumulating inside, causing some warping of materials. I've spoken to the City and they have passed the info on to whoever manages their sprinklers to take a look in case that might be contributing to the issue. We've added a fan, in addition to the four dehumidifiers that have been in the drop, and are now emptying it more frequently to try to avoid any damage to materials. Speaking of materials, we've done a bit of relocating of empty shelves to collections that needed more space, and so far so good. The Great Courses are now in a more prominent display space to encourage circulation and the dvds have some more room to breathe! Also, based on a patron's comment that our new books were shelved too low we rearranged some shelving to allow us to bump them up to be more accessible. We also completed another couple of ongoing genre endcap displays to help with reader's advisory. Our Friends received several large donations on the same day this month, so big thanks to them for sorting and moving those so quickly to their sale space. Lastly, I want to give a big shout out to the Chewelah staff for getting 400 Take N Makes assembled and out in courier in record time to arrive at branches by Sept 1- they are incredible!

Statistics to Report

		Notes:
Head Count/Door Count:	1234	
Avg Daily Visitor Count:	82.27	
Meeting Room Reserved by Public:	1	
Ref Questions:	23	
Tech Ref Questions:	14	
Tech Reference - Libby:	1	
Circulation Stats:	1,941	
New Library Cards:	19	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits:	74	74
STEM Kits:		
TNCreate:		
TNTry Kits:		
Total:		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	242	
Length of All Sessions:	189.97	
WIFI Stats - Users:	597	
WIFI Stats - Total Data Used:	420.7832997	
Locker Pickups @ Chewelah	0	

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1: Food group storytime	12			6	18	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	12	0	0	6	18		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Tree Identification		4		2	6	Y / N	CH/TN/AD/GEN
Program: Craft Lounge					0	Y / N	CH/TN/AD/GEN
Program: Flower painting				8	8	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	12	4	0	16	32		***Please circle or bold***

Branch Status Report HARDCOPY FOR DESK STATS

Branch	Submitted By	Month/Year 2026
Colville	Lisa Vos	AUG

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

Chelsea was signing a family up for cards and checking them out. While they were getting themselves sorted at the counter, Chelsea recognized a theme that the daughter may have been interested in and pulled a book that left the kiddo speachless with excitement! The mom was very thankful and equally excited for the recommendation, and they traded a book for the recommended one (temporary account).
After helping patron with several prints: "You guys make it so easy to print things off, I'm so grateful!"
"I had to go online and submit a bunch of VA forms, and your guys' wifi worked fantastic. I got it all submited perfectly. Whatever you guys get paid, it's not enough, we're really lucky to have you here!"
You all really do go above and beyond the call of duty!

Statistics to Report

		Notes:
Head Count/Door Count:	5,752	
Avg Daily Visitor Count:	360	16 days open
Meeting Room Reserved by Public:	12	
Ref Questions:	25	
Tech Ref Questions:	261	
Tech Reference - Libby:	38	
Circulation Stats:	4,013	
New Library Cards:	49	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits:	120	102
STEM Kits:		
TNCreate:		
TNTry Kits:		
Total:	120	

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	422	
Length of All Sessions:	276.7	hours
WIFI Stats - Users:	955	
WIFI Stats - Total Data Used:	107.3	GB
Volunteer Hours:	90	hours
Locker Pickups @ Colville	43	

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1: Jory John/Pete Oswold	16	4	0	8	28	Y / N	CH/TN/AD/GEN
~~Storytime Week 2:~~					~~0~~	~~Y / N~~	~~CH/TN/AD/GEN~~
~~Storytime Week 3:~~					~~0~~	~~Y / N~~	~~CH/TN/AD/GEN~~
~~Storytime Week 4 (&5):~~					~~0~~	~~Y / N~~	~~CH/TN/AD/GEN~~
TOTALS:	16	4	0	8	28		
~~Tech Help with LOSC Week 1:~~					~~0~~	~~Y / N~~	~~CH/TN/AD/GEN~~
~~Tech Help with LOSC Week 2:~~					~~0~~	~~Y / N~~	~~CH/TN/AD/GEN~~
~~Tech Help with LOSC Week 3:~~					~~0~~	~~Y / N~~	~~CH/TN/AD/GEN~~
~~Tech Help with LOSC Week 4 (&5):~~					~~0~~	~~Y / N~~	~~CH/TN/AD/GEN~~
TOTALS:	0	0	0	0	0		
Program: Tree Identification	9	7	1	8	25	Y / N	CH/TN/AD/GEN
Program: Book Club				8	8	Y / N	CH/TN/AD/GEN
Program: Art for Adults - Flower Painting				14	14	Y / N	CH/TN/AD/GEN
Program: Scavenger Hunt	33	81	8	7	129	Y / N	CH/TN/AD/GEN
Program: Tracking & Traps	2	2	3	4	11	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event: Parkview					15	Y / N	CH/TN/AD/GEN
Outreach Event: CV Jr High back to school night					0	Y / N	CH/TN/AD/GEN
TOTALS:	60	94	12	49	230		***Please circle or bold***

Branch Status Report

Branch	Submitted By	Month/Year 2026
Hunters	Ella Kerner	**AUG**

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

Distributed N95 masks to the Food Bank and Fruitland Service Station, leaving some here at the Senior Center as well. Was able to help a patron set up their cell phone voicemail, leading to this comment; "You know, it's just you out here to help with this stuff. Thanks for your patience with all of us!". Patron needed help renewing their DSHS benefits information, as well as starting paperwork for end-of-life legal issues. Helped provide copies of town Water Board meeting flyers for a concerned citizen. Library usage has been impacted by the wildfires and smoke this month.

Statistics to Report

		Notes:
Head Count/Door Count:	39	open 4 days
Avg Daily Visitor Count:	9.75	
Meeting Room Reserved by Public:		
Ref Questions:	3	
Tech Ref Questions:	5	
Tech Reference - Libby:	0	
Circulation Stats:	55	
New Library Cards:	2	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits:	10	7
STEM Kits:		
TNCreate:		
TNTry Kits:		
Total:		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	6	
Length of All Sessions:	3.23 hrs	
WIFI Stats - Users:	48	
WIFI Stats - Total Data Used:	207	

Locker Pickups @ Hunters	19
Gifford	2
Fruitland	14
Addy	7

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	***CH/TN/AD/GEN***
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Food Group Storytime	0	0	0	0	0	Y / N	CH/TN/AD/GEN
Program: Tree ID	0	0	0	0	0	Y / N	CH/TN/AD/GEN
Program: Art for Adults- Flower Painting				1	1	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event: Columbia School Back-To-School BBQ					80	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	**0**	**0**	**0**	**1**	**81**		***Please circle or bold***

Branch Status Report

Branch	Submitted By	Month/Year 2026
Kettle Falls	mfk	AUG

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

With just 10 minutes to go, Meghan saved the day by heading to the Early Learning Center and the swimming pool to round up participants for the Tree ID program. The program was reinstated at the last minute after a cancellation, and Ranger Cory was happy his trip all the way from Spokane wasn't wasted! We had 14 attendees. We had 20 people sign up for Art fir Adults Flower Painting, but only 14 of those showed up. We made reminder calls before the program. We had a mom and 11-year-old daughter who didn't get to come, but now I wish we had added tlhem to the list because there are ALWAYS no shows whenever we have a sign-up event. We are sad to see Marlie, our summer intern, leave us. She has been coming to the library since she was a small child so it is extra special having her as an intern. She connected well with both kids and adults, developed and presented a great presentation/program, and picked up everything so quickly. We had a big turnout out for Food Group storytime. (WE HAD 225 SUMMER READING SIGN-UPS.)

Statistics to Report

		Notes:
Head Count/Door Count:	2846	16 open days
Avg Daily Visitor Count:	178	
Meeting Room Reserved by Public:	9	
Ref Questions:	122	
Tech Ref Questions:	222	
Tech Reference - Libby:	0	
Circulation Stats:	1,249	
New Library Cards:	16	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits:	80	64
STEM Kits:		
TNCreate:		
TNTry Kits:		
Total:		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	452	
Length of All Sessions:	288	
WIFI Stats - Users:	347	
WIFI Stats - Total Data Used:	3316	

Locker Pickups @ Kettle Falls	6
Afterschool snacks	396
Volunteer hours	24
Notary public	0

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
[illegible]							
Food Group Storytime	41			12	53	Y / N	CH
[illegible]							
[illegible]							
[illegible]							
[illegible]							
[illegible]							
[illegible]							
[illegible]							
TOTALS:	0	0	0	0	0		
Things with Strings			3	4	1	8	Y / N GEN
Things with Strings			5	9	1	15	Y / N GEN
Things with Strings			2	4	2	8	Y / N GEN
Things with Strings			3	6	2	11	Y / N GEN
Tree ID		5	6		4	15	Y / N CH
Art for Adults - Flower Painting				14/20		14	Y / N AD
Tracking & Traps with Marlie			3		4	7	Y / N GEN
Outreach Events - Name of Event + # visitors							
TOTALS:	**46**	**22**	**23**	**26**	**131**		***Please circle or bold***

Branch Status Report

Branch	Submitted By	Month/Year 2026
Lakeside		AUG

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

August was an exciting month at Lakeside, to say the least. The wildfire at the beginning of the month created sufficient challenges to close the library for 2 days. Kudos go to Lydia and Toni for opening the library on the first day deemed safe enough to do so. We've been on top of running air purifiers, airing the space out as much as possible, in addition to having the landlord replace the HVAC filters, but the building still has a lingering smoke odor. In other building news, the janitor schedule has been adjusted to spread out their visits more evenly throughout the week, which has been a great change. The Friends are gearing up for their next big book sale this coming month. Staff has been keeping the momentum going with creating new displays, and this month we're trying out J book bundles since the Easy book bundles have been so popular. Also, the BEST news from August- Elisha is back as of 8/31! We are looking forward to the return of regular storytimes and TheraPaws in the next few weeks!

Statistics to Report

		Notes:
Head Count/Door Count:	787	
Avg Daily Visitor Count:	49.18	
Meeting Room Reserved by Public:		
Ref Questions:	64	
Tech Ref Questions:	24	
Tech Reference - Libby:	2	
Circulation Stats:	1,771	
New Library Cards:	13	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits: * we held off on these this r	45	0
STEM Kits:	0	0
TNCreate:	0	0
TNTry Kits:	0	0
Total:	45	0

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	58	
Length of All Sessions:	20.63	
WIFI Stats - Users:	201	
WIFI Stats - Total Data Used:	221.8621951	

Locker Pickups @	
Lakeside	36
Swenson	16

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	*CH/TN/AD/GEN*
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2: Food group storytime	10	2		10	22	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	10	2	0	10	22		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Knitters & Knotters 8/12				9	9	Y / N	CH/TN/AD/**GEN**
Program:Tree Identification	2	6	0	5	13	Y / N	CH/TN/AD/**GEN**
Program: Knitters & Knotters 8/19				6	6	Y / N	CH/TN/AD/**GEN**
Program: Knitters & Knotters				7	7	Y / N	CH/TN/AD/**GEN**
Program: Flower painting				1	1	Y / N	CH/TN/**AD**/GEN
Program: Roosevelt Flower craft (passive)	25				25	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	37	8	0	38	83		***Please circle or bold***

Branch Status Report

Branch	Submitted By	Month/Year 2026
Loon Lake	Mary Klabenes	AUG

Branch Highlights - things to share, shout-outs, etc *(can include stories to share/quotes/tidbits/photos)*

Flower painting was a huge success and everyone stated they hope we do more adult programs like this in the future with crafts and painting. Summer Reading was winding down and everyone was excited to finish their reading and activities and earn their tickets. The most popular question right now has been when will the drawing take place. We had good interactions at the Springdale and Loon Lake School for their back to school event and we were able to sign up many students and their parents for library cards and inform them of library resources that they can utilize.

Statistics to Report

		Notes:
Head Count/Door Count:	1026	
Avg Daily Visitor Count:	60.35	17 open days
Meeting Room Reserved by Public:	27+	
Ref Questions:	153	
Tech Ref Questions:	81	
Tech Reference - Libby:	2	
Circulation Stats:	1,939	
New Library Cards:	51	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits: Paper Campfire	55	55
STEM Kits:		
TNCreate:		
TNTry Kits:		
Total:	55	55

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:	152	
Length of All Sessions:	86.13	
WIFI Stats - Users:	352	
WIFI Stats - Total Data Used:	607.9748481	
Locker Pickups @ Loon Lake	24	
Locker Pickups @ Swenson	16	

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	***CH/TN/AD/GEN***
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Program: Food Group Storytime		3		1	4	Y / N	CH/TN/AD/GEN
Program: Friends Meeting				8	8	Y / N	CH/TN/AD/GEN
Program: Art For Adults - Flower Painting				17	17	Y / N	CH/TN/AD/GEN
Program: Book Club				5	5	Y / N	CH/TN/AD/GEN
Program: Plant a seed, read! Scavenger Hunt					148	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event: Springdale Back to Schoo					86	Y / N	CH/TN/AD/GEN
Outreach Event: Loon Lake Back to School					0	Y / N	CH/TN/AD/GEN
TOTALS:	**3**	**0**	**0**	**31**	**268**		***Please circle or bold***

Branch Status Report

Branch	Submitted By	Month/Year 2026
Northport	CBW	AUG

Branch Highlights - things to share, shout-outs, etc

(can include stories to share/quotes/tidbits/photos)

Tuesdays are def a stretch at times to get everything done. Especially if there is a Program that day. My stats show 187 for my CIRC....That's terrible! It seems busier than usual, especially on Tuesdays...hmmmmThe Adult Art class was very well received and many asked for MORE! So....we have an Adult ceramics program coming up next week. Hearing that made many feel like LOSC is responsive to their requests. Marlie was a good worker and a blessing to have on the days she came to help with special programs here. I fianlly! got the outdoor water spigot going! Thank you Jessica and Becca! Just in time for late summer rains!

Statistics to Report

		Notes:
Head Count/Door Count:	175	
Avg Daily Visitor Count:	22	
Meeting Room Reserved by Public:		
Ref Questions:	5	
Tech Ref Questions:	3	
Tech Reference - Libby:	1	
Circulation Stats:	187	
New Library Cards:	1	

Take Home KITS Given Out:	# Received	# Given Out
TNMake Kits:	10	7
STEM Kits:		
TNCreate:		
TNTry Kits:		
Total:		

Ref Q, Tech Ref: record two days - add together, divide by 2, then times by # of days open in month

		Notes:
Computer Sessions:		
Length of All Sessions:		
WIFI Stats - Users:		
WIFI Stats - Total Data Used:		
Locker Pickups @ Northport	42	

WiFi Stats by Month from ExBabylon

Circ Stats & New Library Cards from Becca's Circ Stats Sheet

Program Specific Stats

Programming Spreadsheet 2026	Child 0-5	Child 6-11	Young Adults 12-18	Adult 19+	Total	Offsite?	Target Audience
example: Storytime 1	*5*	*2*	*0*	*4*	*11*	*Y / N*	***CH/TN/AD/GEN***
ALL PROGRAMS:							Children/Teen/ Adult/General Int
Storytime Week 1:					0	Y / N	CH/TN/AD/GEN
Storytime Week 2:					0	Y / N	CH/TN/AD/GEN
Storytime Week 3:					0	Y / N	CH/TN/AD/GEN
Storytime Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Tech Help with LOSC Week 1:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 2:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 3:					0	Y / N	CH/TN/AD/GEN
Tech Help with LOSC Week 4 (&5):					0	Y / N	CH/TN/AD/GEN
TOTALS:	0	0	0	0	0		
Adult Art				7	7	N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Program:					0	Y / N	CH/TN/AD/GEN
Outreach Events - Name of Event + # visitors							
Outreach Event:					0	Y / N	CH/TN/AD/GEN
Outreach Event:					0	Y / N	CH/TN/AD/GEN
TOTALS:	**0**	**0**	**0**	**7**	**7**	***Please circle or bold***	